

R. Paul Frasier  
District Attorney for Coos County

Office of the District Attorney  
Coos County Courthouse  
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**Coos County District Attorney Deputy District Attorney 2**  
\$93,756 -\$142,488

Coos County is looking for an experienced criminal law professional to lead our unique Justice Reinvestment Act program. This program was the first in the state to "imbed" a prosecutor with our local community corrections program to work hand in hand with probation/parole officers to help reduce recidivism for those convicted of crimes in Coos County. The successful candidate will be able to "do what is right" and make a difference in the lives of others. Every day you will have an opportunity to have an impact in our community.

In addition to working directly with community corrections, you will have the opportunity to be in court nearly every day. As needed, you will have the opportunity to do the occasional jury trial and continue to improve your trial skills.

You will be involved in plea negotiations with defense attorneys negotiating with highly experienced and skilled litigators. You will be able to improve your negotiation techniques and judgment. You will be fair and be able to do the right thing.

You will review criminal cases, and assist with determining, especially in felony cases, what the appropriate sentence should be. You will be an integral part of a downward departure program, where we seek to find candidates that can be successfully rehabilitated in the community in lieu of sending them to prison. You will help decide what plea offer best serves the community.

We embrace diversity. Our ability to best serve our county requires varied perspectives and insights. We need you to bring your ideas and life experiences and apply those to the work of this office.

As major crimes committed in the community often times involve persons who are on probation or parole you will be offered the opportunity to be "called out" in the middle of night to help our major crime team and crash team advise the police on any legal issues they will face in major investigations. You will also have the opportunity to "second chair" major crimes.

### **What is different about the Coos County DA's Office?**

1. You will have access to and be mentored by some of the best and experienced prosecutors in the State of Oregon.
2. You will be allowed the autonomy to do what is right. We believe in "vertical prosecution" which means a case you charge will be your case until it is completed. You will make sure that the case is handled ethically, morally correct and legally right.
3. Our office is a team. We all support each other and are willing to help out as needed.
4. Coos County has a population of over 63,000. The county covers 1,629 square miles, ranging from ocean beaches to the coast range of mountains. Hunting and fishing are major past times. Mountain biking and hiking are popular sports. If you are an outdoors type of person, Coos County has something to offer you.
5. Continuing your career in Coos County can lead to other opportunities. Currently four of the elected DA's in this state started in Coos County (Clackamas, Lincoln, Harney and Hood River). Three former deputies are now circuit court judges. Several have moved on to work for the Oregon Department of Justice and the US Department of Justice. The experience you gain by starting in Coos County can lead to higher career advancement.
6. We offer up to \$5,000 in relocation expenses, which can be used to not only help you move to Coos County, but help you pay for a rental deposit, first month's rent, and bar fees to obtain your Oregon license to practice law.

### **Required minimum qualifications:**

1. Membership in the Oregon State Bar, or eligible for reciprocity;
2. At least two years' experience within the Oregon criminal justice system; and
3. Must pass a background check including CJIS certification.

Qualified Veterans: If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications on your submission materials and briefly explain how those skills and/or qualifications relate to this position.

**Please review the attached in-depth job description for this position. Salary and benefits information is included. Instructions on how to apply are also included.**

# COOS COUNTY JOB ANNOUNCEMENT

## Deputy District Attorney II Justice Reinvestment Act Position

Deputy District Attorney II: \$7,813 - \$11,874 per month

**DEPARTMENT:** District Attorney

**GENERAL STATEMENT OF DUTIES:** Please refer to the attached position description.

**APPLICATION PROCECDURE:** All applicants must submit a **cover letter, resume, Coos County application, and a writing sample (not to exceed ten pages)**. Recent graduates should include a copy of their law school transcript (which need not be certified). The cover letter should explain how your past experiences relate to the duties described in the position description.

**Apply to:** Coos County Human Resources Department

**By mail:** 225 N. Adams Street  
Coquille, OR 97423

**By fax:** (541) 396-1012

**By email:** [humanresources@co.coos.or.us](mailto:humanresources@co.coos.or.us)

**CLOSING DATE:** Open Until Filled

**Posted:** Coquille Courthouse  
Email all Coos County Employees

CHW Building  
Indeed

**\*\*Coos County is an Equal Opportunity Employer\*\***

**Note:** Under provision of the Immigration Reform and Control Act of 1986, Coos County requires that any person hired or rehired provide evidence of identity and eligibility for employment.

## DESCRIPTION OF POSITION

Revision Date: October 2018

1.	Current Classification Title: Deputy District Attorney II Justice Reinvestment Act Position
2.	Working Title: DDAll
3.	Department: District Attorney
4.	Pay Grade: 301 Position Is: Full Time <input checked="" type="checkbox"/> Part Time <input type="checkbox"/> Extra Help <input type="checkbox"/> Seasonal <input type="checkbox"/> Other _____ Excluded from Bargaining Unit? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Coos County Prosecuting Attorneys Assoc. Eligible for Overtime? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
5.	What is the purpose of this position? To assist the District Attorney in performing all of the functions of the District Attorney under law especially as it pertains to the Justice Reinvestment Act.
6.	Essential functions of position. (Reason position exists is to perform these functions.) List duties that must be performed to accomplish the purpose of the position. <ul style="list-style-type: none"><li>• Case Screening.</li><li>• Give Advice to Police agencies.</li><li>• Case Preparation.</li><li>• Negotiation and Trials.</li><li>• Office Setting imbedded with the Coos County Community Corrections Department.</li><li>• Applicant will manage all formal and bench probation cases (misdemeanor and felony) for the Coos County DA Office.</li><li>• Successful applicant will prepare and file motions to revoke probation, motion/order to show cause, subpoena witnesses, represent the State in probation revocation hearings and recommend sanctions if found in violation of probation.</li><li>• Successful applicant will review presumptive prison cases with the Probation Department to determine whether an offender could be safely supervised in the community on a downward dispositional departure.</li><li>• Successful applicant will meet with prospective downward departure candidates with approval of defense counsel and discuss the downward departure program and requirements.</li><li>• Successful applicant will attend statewide and local meetings to discuss the value of the Dedicated Prosecutor model and discuss the working relationship between Community Corrections and the District Attorney's office.</li><li>• Successful applicant will take a leadership role in the program and track statistics to be presented to all stakeholders.</li><li>• Successful applicant will be available to meet with Community Corrections staff and to provide a Prosecutor's perspective on case work and if the offender is meeting the goals of supervision.</li><li>• Must perform any duty of the District Attorney under law. Includes non-criminal responsibilities of the District Attorney.</li><li>• Any other duties as assigned by the District Attorney.</li></ul>
7.	Supervision. <ul style="list-style-type: none"><li>• This position is supervised by the elected District Attorney with assistance of the Director of the Coos County Community Corrections Department</li><li>• This position does not supervise other employees.</li></ul>
8.	Working conditions of position.

	<ul style="list-style-type: none"> <li>• Office Setting</li> <li>• Some travel required.</li> <li>• Unusual and long hours.</li> <li>• No compensation for overtime</li> <li>• Bargaining Unit, but Deputy District Attorneys work at the pleasure of the District Attorney and can be terminated without cause.</li> </ul>
9.	<p>List required special skills, licenses, certificates, etc.</p> <ul style="list-style-type: none"> <li>• Two years criminal law experience</li> <li>• Doctor of Jurisprudence or equivalent law degree required.</li> <li>• Oregon State Bar admission</li> <li>• Trial experience and Trials skills</li> <li>• Successful applicant must have working knowledge and experience with the Oregon Felony Sentencing Guidelines</li> <li>• Successful applicant must have working knowledge of Measure 11 and attendant case law</li> <li>• Successful applicant must be familiar with the “safety valve” provisions as it pertains to Measure 11 cases</li> </ul>
10.	<p>Is operation of motor vehicle required?      Yes    <input checked="" type="checkbox"/>      No    <input type="checkbox"/></p>
11.	<p>List equipment, tools, machines used in performance of duties.</p> <ul style="list-style-type: none"> <li>• Suitable clothing for courtroom work.</li> </ul>