

COOS COUNTY ELECTIONS
OBSERVER AGREEMENT AND REQUEST FORM

May 21, 2024

Coos County Elections welcomes observers. It is important to us that all interested citizens come watch and ask questions in order to feel confident in the process. Below is a list of our expectations. This is done in order to keep our observation area pleasant for all and comply with State laws. Please review all materials provided by the Elections Office before arrival.

1. I will conduct myself in a professional manner.
2. I understand that if I arrive outside of my scheduled observation time, I may be asked to leave.
3. I will turn off my cell phone and/or other electronic device and store it, along with all other personal items, in a provided locker.
4. I understand, I am not allowed to take pictures, video or audio recording inside the Elections building. Observers found doing so will receive one warning and then be asked to leave if they continue.
5. I understand, I am not allowed to be in possession of a weapon within the courthouse, with the exception of those belonging to authorized law enforcement officers. Concealed weapons permits do not apply.
6. I will respect the privacy of voters seeking assistance and/or casting a ballot.
7. I understand that only staff will handle any ballots or official election materials.
8. I will remain silent and not interfere with the activities of the election workers or the election process.
9. I will submit, in writing, any and all questions to an authorized individual and understand answers will be received by phone or email as time allows.
10. I will refer all questions from the public to election staff and not try to answer them myself.
11. I understand any perceived election results are confidential until after 8:00 pm on Election Day.
12. I will wear an observer name badge, at all times, while in the Elections Office and will sign in and out.
13. I understand that food and beverages are not permitted into any observation area, with the exception of bottled water. A water refill station can be found on the 2nd floor in front of the Assessors' Office. Public bathrooms can be found on the 1st floor to the right of the main staircase.
14. I agree to leave the Elections Office, if asked to do so, due to space restrictions or my failure to abide by this policy.
15. I understand, that observation is scheduled and that there is no guarantee ballot processing will be occurring during my scheduled observation time.

Violation of any rule contained in this form may result in removal from the premises, and may also result in criminal and/or civil penalties as provided for in ORS 260.993 and ORS 260.995.

Public access to observation areas is an important component of vote-by-mail elections. Thank you for participating in this process.

1 st Choice:	2 nd Choice:	3 rd Choice:
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Preferred observation times

Full name	Phone	Email
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Signature	Date
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Submit completed form using one of the below options.

Mail or Drop Off:
 Coos County Clerk / Elections
 250 N Baxter St
 Coquille, OR 97423

Email:
elections@co.coos.or.us

Fax:
 (541) 396-1013