

# COOS COUNTY – OBSERVER SCHEDULE

## May 16, 2023 Special District Election

Welcome to the May 16, 2023 Special District Election Cycle! As always, our goal is to provide all interested parties with an equal opportunity to observe the election process. Those wishing to observe must submit a completed Observer Agreement and Request Form using one of the methods below.

Once submitted, the agreement will be date stamped and the volunteer's name will be placed on a call list in the order it was received by the Coos County Clerk. The Clerk will call for observers, as needed, by starting at the top of the list and working down. If a volunteer is unavailable, the Clerk will move to the next name on the list. Each volunteer will be given one chance to observe before the County Clerk works her way down the list for a second time. This is done in an attempt to give everyone who's interested a chance to observe.

Please note, there is no guarantee ballot processing will be occurring during your scheduled time, as we are dependent upon voter turnout. Your patience is appreciated as this office strives to create an observation policy that works for everyone. Thank you in advance for your service.

**Observer agreement and request forms can be submitted using one of the below options.**

**Mail or Drop Off:**

Coos County Clerk / Elections  
250 N. Baxter Street  
Coquille, OR 97423

**Email:**

[coosclerk@co.coos.or.us](mailto:coosclerk@co.coos.or.us)

**Fax:**

(541) 396-1013

**Observer:** An individual(s) who has obtained prior approval from the county elections official in representing a candidate, measure, PAC, special interest group or Political Party or a member of the general public for the purpose of observing the election processes. These individuals are only to observe and may not at any time interfere or interact with elections staff while they are performing their duties and must direct any questions only to a designated supervisory staff person. – **Vote by Mail Manual**

**ORS 254.482** Persons authorized to watch receiving and counting of votes. After the date that ballots are mailed as provided in ORS 254.470, the county clerk, if requested, shall permit authorized persons to be at the office of the county clerk to watch the receiving and counting of votes. The authorization shall be in writing, shall be signed by an officer or its county affiliate of a political party, a candidate or the county clerk and shall be filed with the county clerk. The county clerk shall permit only so many persons as watchers under this section as will not interfere with an orderly procedure at the office of the county clerk. [2001 c.805 §3; 2005 c.797 §56]