

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room, 201 N. Adams, Coquille
or Virtually at <https://meet.goto.com/884162069>
May 7, 2024

1. **8:30 AM- EXECUTIVE SESSION under the authority of ORS 192.660, - in the small conference room. The public is excluded from this portion of the meeting**
 - A. (2)(d) Labor Negotiations
 - B. (2)(e) Real Property Transactions
 - C. (2)(h) Consultation with Counsel

2. **9:30 AM PUBLIC PORTION OF THE MEETING, BEGINNING WITH THE PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

3. **DEPARTMENT HEADS**
 - A. Request Approval of Contract with ColumbiaCare/Bay Apartments- Coos Health & Wellness (CHW)
 - B. Request Approval of Contract with Oregon EMDR, LLC & Authorize Mike Rowley to Sign- CHW
 - C. Request Approval of Agreements with Charity Smith & Authorize Chair to Sign- CHW
 - D. Request Approval of Partnership Agreement with Wild Rivers Coast Mountain Bicycling Assoc./Adopt Sole Source Findings/Authorize Lance Morgan to Sign- Forestry
 - E. Request Approval to Purchase Chemicals- Forestry
 - F. Request to Declare Boat & Trailer as Surplus/Approve Disposal- Parks
 - G. Request to Declare Vehicles as Surplus/Approve Auctioning- Sheriff
 - H. Request Approval to Auction Forfeited Firearms- Sheriff
 - I. Request Approval of Contract Renewal with First Watch Wellness & Authorize Sheriff Fabrizio to Sign- Sheriff
 - J. Request Approval to Pay Fuel Bill for May- Sheriff
 - K. Request Approval to Renew Mimecast Maintenance Subscription- Information Technology (IT)
 - L. Request Approval of Water & Backflow Easement for Coquille Library & Authorize Chair to Sign- Counsel
 - M. Request Approval of Resolution to Transfer Expenditure Appropriations- Counsel
 - N. Request Approval of Letter of Support for Port of Coos Bay- BOC

4. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
 - Budget Committee Minutes- April 1, 2024
 - Budget Committee Minutes- April 2, 2024
 - Budget Committee Minutes- April 3, 2024
 - Regular Meeting Minutes- April 16, 2024
 - Workgroup Minutes- April 23, 2024
 - Worksession- Library Distribution Formula- April 23, 2024

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

B. Ratification of All Routine Expenditures, tax Overpayments and Adjustments and Transfer of Funds Within the Budget

Transfer of Appropriation Within Department- DA- evidence for remainder of year
Transfer of Appropriation Within Department- Road Fleet Services- repair parts
Transfer of Appropriation Within Department- SO Criminal- vehicle repairs
Transfer of Appropriation Within Department- CHW Admin- vehicle lease
Transfer of Appropriation Within Department- HHW- correcting wage allocation
Transfer of Appropriation Within Department- Solid Waste- overtime

C. Orders & Resolutions

Resolution 24-04-071P, In the Matter of Granting Salary Merit Step Increases for Various Employees Retroactive to April 1, 2024
Resolution 24-04-072P, In the Matter of Granting Salary Merit Step Increases for Various CCSO Employees Effective May 1, 2024
Resolution 24-04-073P, In the Matter of Granting Early Termination of Probationary Period, Upgrade to Property Appraiser II and Merit Salary Adjustment for Michael Hogan and Christian Moreno Effective May 1, 2024
Resolution 24-04-074P, In the Matter of Granting Longevity Increases for various CCSO Employees Effective May 1, 2024
Resolution 24-04-075P, In the Matter of Granting a Longevity Increase for Debra Brainard Effective May 1, 2024
Resolution 24-04-076P, In the Matter of Granting a Longevity Increase for Devin Ramsey Effective May 1, 2024

D. Post-Action Notifications Pursuant to County Rule 10.043 (5)

Contract with Kyle Electric- CHW- installation of 5 timers
Contract Amendment with Revenue Cycle Coding Strategies- CHW- coding & document review
Contract Amendment with Tami Pleasanton- CHW- contract extension
Agreement with City of Bandon- CHW- WIC clinic at The Barn
Contract with Merchen & Reed Gravel- Forestry- North Ridge Road rock & grading
Contract Amendment with Rye Tree Service- Forestry- additional forest labor costs
Contract Amendment with Isler CPA- Finance/Tax- increase in NTE amount for FY 23 & FY24
Contract with Agri-Tech- Solid Waste- trench maintenance in 3 locations
Contract Renewal with Pacific Power Generation- Maintenance- generator maintenance/testing
Agreement with OR DOC- Community Corrections- protocol for contract standards pilot

5. LATE AGENDA ITEMS

A. Request Acceptance of Grant from Three Rivers Foundation & Authorize Sheriff to Sign- Sheriff

B. Request Approval of Addendum to Real Estate Sale Agreement- Counsel

6. COMMISSIONERS REPORTS

7. CITIZEN COMMENTS- limited to 3 minutes per person

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Three Rivers Foundation Grant Agreement

Department: Sheriff's Office

Requested Agenda Date: 5/7/24

Contact Person: Gabe Fabrizio

Phone/Ext.: 7827

Background and description of need or problem: Grant Agreement for SAR Operations Enhancement in the Amount of \$10,000.00

Funding Source: Three Rivers Foundation

Requested Action: BOC Approval for the Sheriff to sign.

Date: 5/3/24

Signature of Dept. Head: GABRIZIO

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources _____

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: Three Rivers Foundation

Contact Person: Teresa Spangler Phone No: _____ Email: serickson@threeriverscasino.com

Amount of Contract/Grant Award: \$ 10,000.00

Payment Terms: Reimb (state lump sum or amount and time of payments)

Effective Date: 4/10/24 Start Date: _____ (if different from effective date, i.e. retroactive / prospective date)

End Date: 5/10/25 (if known)

County Department and Employee Responsible for Performance: Search and Rescue

Description: Grant Agreement used for SAR Operations , electronics, Clothing and Gear

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number
	100%		

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

New

Renewal

Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- Bid None
 Quote Other _____
 Proposal

Type of Contract:

- New (complete sections below)
 Renewal (no need to complete sections below)
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
 Under \$50,000 for Quotes
 Under \$150,000 & Approval from Board for Quotes
 Sole Source
 Contract with Public Agency

- Equipment Maintenance
 Office Supplies
 Used Vehicles
 State Purchasing
 Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
 Under \$50,000 for Quotes
 Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
 Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: _____

Reviewed by Counsel: _____

BOC only: Consent Agenda _____ Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Request of approval of Addendum to Real Estate Sale Agreement

Department: County Counsel

Requested Agenda Date: 5/7/2024

Contact Person: Colton Totland

Phone/Ext.: N/A

Background and description of need or problem: This is an addendum to the Real Estate Sale Agreement between Umpqua Development Corporation and Coos County for purchase of the property located at 631 Alder St. Myrtle Point, OR. The addendum states that both parties agree to have Ticor Title Company close the transaction, instead of First American Title Company since the property is located in Myrtle Point, OR.

Funding Source:

Requested Action: Board to Approve and Sign Addendum

Date: 5/2/2024

Signature of Dept. Head: Colton Totland

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer _____

Human Resources _____

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