

**A G E N D A**  
COOS COUNTY BOARD OF COMMISSIONERS  
Owen Building Large Conference Room, 201 N. Adams, Coquille  
or Virtually at <https://meet.goto.com/774210413>  
March 19, 2024

1. **8:30 AM- EXECUTIVE SESSION under the authority of ORS 192.660, - in the small conference room. The public is excluded from this portion of the meeting**
2. **9:30 AM PUBLIC PORTION OF THE MEETING, BEGINNING WITH THE PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
3. **PUBLIC HEARING**
  - A. Amending Article Four, Division Seven of the Coos County Code
4. **DEPARTMENT HEADS**
  - A. Request Approval to Renew Zoom Subscription- Coos Health & Wellness (CHW)
  - B. Request Approval of Contract for Roof Replacement on HHW Building- Solid Waste
  - C. Request Approval to Declare 2016 CAT Loader as Surplus/Approve Disposal-Solid Waste
  - D. Request Approval to Pay CFPA Admin Fee Invoice- Forestry
  - E. Request Approval to Pay Fuel Bill for February- Sheriff
  - F. Request Approval of Contract with Kids Hope Center- Community Corrections
  - G. Request Approval of Order Adopting Official Road Name "Trail Lane"- Planning
  - H. Request Approval of Contract for Mediation Services with Sarah Mello- Counsel/State Courts
  - I. Request Approval to Recommend Lance Morgan as County Rep on South Slough Board- BOC
  - J. Request Authorization for Land Agent to Get Appraisal of The Harris Building- BOC
  - K. Request Approval of Letter to Compensation Committee re: BOC Salaries- BOC
5. **CONSENT CALENDAR- administrative matters not up for discussion**
  - A. **Approval of Minutes**

Worksession- Transitional Housing/Indigent Assistance- February 15, 2024  
Regular Meeting Minutes- March 5, 2024
  - B. **Orders & Resolutions**

Resolution 24-03-037P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date  
Resolution 24-03-038P, In the Matter of Filling a Vacant Position and Transfer for Mandy Smith Effective March 18, 2024  
Resolution 24-03-039P, In the Matter of Granting a Merit Step Increase for Cynthia Edwards Retroactive to December 1, 2023  
Resolution 24-03-040P, In the Matter of Granting a Longevity Increase for Cynthia Edwards Effective March 1, 2024  
Resolution 24-03-041P, In the Matter of Granting Salary Merit Step Increases for Various CCSO Employees Effective March 1, 2024  
Resolution 24-03-042P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective March 1, 2024  
Resolution 24-03-043P, IN the Matter of Granting Personnel Transfer for Seven Converse and Johnathon Rowden Within the Sheriff's Department Effective March 1, 2024

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

- C. Post-Action Notifications Pursuant to County Rule 10.043 (5)**  
Contract with Ocean View Enterprises- CHW- domain hosting/maintenance  
Amendment #6 to IGA #180006- CHW- increase in emergency preparedness funding  
Amendment #1 to IGA #179697- CHW- contract extension  
Agreement with Coquille Indian Tribe- CHW- MRT services  
Agreement with Coquille School District- satellite clinic services for WIC  
Agreement with Lakeside Lions Club- satellite clinic services for WIC  
Agreement with Coquille Indian Tribe- satellite clinic services for WIC  
Contract with CFE Electrical- Community Corrections- space heaters  
Contract Amendment with Godfrey & Yeager Construction- Road- increased compensation

6. **LATE AGENDA ITEMS**
7. **COMMISSIONERS REPORTS**
8. **CITIZEN COMMENTS- limited to 3 minutes per person**

BOC only:	
Consent Agenda	_____
Regular Agenda	_____

**AGENDA ITEM COVERSHEET**

**Agenda Item Title: PUBLIC HEARING:** Amending Article Four, Division Seven of the Coos County Code

**Department:** County Counsel

**Requested Agenda Date:** 3/19/2024

**Contact Person:** Colton Totland

**Phone/Ext.:** 7690

**Background and description of need or problem:** This public hearing has been set for the purpose of revising Article 4, Division 7 of the Coos County Code. Ordinance 24-02-002L would amend those sections of the Coos County Code governing the legalization of roads. The process under ORS 368.201 to 368.221 refers only to the legalization of "county roads," or roads maintained by the county. The proposed revision would authorize Coos County to legalize "local access roads," where otherwise appropriate under ORS 368.201 to 368.221.

**Funding Source:** N/A

**Requested Action:**

1. BOC to read ordinance 24-02-002L by title.
2. BOC to take public comment on the ordinance, if any.
3. BOC to adopt ordinance 24-02-002L Amending Article Four, Division Seven of the Coos County Code.

**Date:** 3/12/2024

Signature of Dept. Head: Colton Totland

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_

BOARD OF COMMISSIONERS  
COUNTY OF COOS  
STATE OF OREGON

In the Matter of Amending Coos            )  
County Code Article Four, Division    )     ORDINANCE 24-02-002L  
Seven - Legalization of Roads         )  
  )

Now before the Coos County Board of Commissioners, sitting for the transaction of County business on the 19<sup>th</sup> day of March, 2024, is the matter of amending Coos County Code Article Four, Division Seven - Legalization of Roads. The Board makes the following findings of fact:

A. The current process for road legalization under ORS 368.201 to 368.221 authorizes the legalization of "county roads," as that term is defined in ORS 368.001(1).

B. Coos County may, pursuant to ORS 368.011, supersede any provision of ORS Chapter 368 by ordinance under ORS 203.030 to 203.075 for the purposes of addressing matters of county concern.

C. The Board desires to amend the Coos County Code to establish that other public roads in Coos County may be subject to road legalization as well, where otherwise appropriate under ORS 368.201 to 368.221. Specifically, this includes "local access roads," as defined under ORS 368.001(3).

NOW THEREFORE, BASED ON THE FOREGOING, THE BOARD OF COMMISSIONERS FOR THE COUNTY OF COOS ORDAINS AS FOLLOWS:

SECTION 1.                    TITLE

This ordinance shall be known as Ordinance 24-02-002L, an ordinance amending the Coos County Code.

SECTION 2.                    AUTHORITY

This Ordinance is enacted pursuant to ORS 203.035 and those laws which authorized the promulgation of the portions of the Coos County Code amended by this Ordinance.

SECTION 3.                    PURPOSE

The purpose of this Ordinance is to amend Ordinance 91-01-002L, and all amendments thereto, which adopted the Coos County code, a compilation of the Ordinances of Coos County, by revising Article Four, Division Seven - Legalization of Roads.

SECTION 4.                    ADOPTION

Exhibit "A", attached hereto and incorporated herein by this reference, is adopted as an amendment to the Coos County Code.

SECTION 5.                    REPEALER

Ordinance 91-01-002L, the ordinance which adopted the Coos County Code, and all amendments thereto, are hereby repealed to the extent they conflict with this Ordinance.

SECTION 6.                    SAVINGS CLAUSE

The amendment of the Coos County Code shall have no effect on existing litigation and shall have no effect on any action or proceeding pending on the date of adoption of this ordinance.

SECTION 7.                    SEVERANCE CLAUSE

If any section, subsection, provision, clause or paragraph of this Ordinance shall be adjudged or declared by any court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect the validity of the remaining portions of this Ordinance; and it is hereby expressly declared that every other section, subsection, provision, clause or paragraph of this Ordinance enacted, irrespective of the enactment or validity of the portion thereof declared to be unconstitutional or invalid, is valid.

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ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST

BOARD OF COMMISSIONERS

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Chair

APPROVED AS TO FORM

Colton Tottland  
Office of Legal Counsel

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

1<sup>st</sup> Reading: March 5, 2024

2<sup>nd</sup> Reading: \_\_\_\_\_

Emergency Adoption: \_\_\_\_\_

Effective Date: \_\_\_\_\_

# Exhibit A

## DIVISION SEVEN - LEGALIZATION OF ROADS

### SECTION 04.07.010 POLICY AND PURPOSE

The Coos County Board of Commissioners finds that there is a need to extend the legalization process under ORS 368.201 through 368.221 to local access roads and to provide clarification of and guidelines to ORS 368.211 as it applies to just compensation as defined in Article I, Section 18, of the Oregon Constitution.

### SECTION 04.07.020 AUTHORITY

The Coos County Board of Commissioners has the authority to initiate proceedings to legalize a road right-of-way under ORS 368.201 through 368.221 if any of the following conditions exist:

- (1) If, through omission or defect, doubt exists as to the legal establishment or evidence of establishment of a county road or local access road.
- (2) If the location of a county road or local access road cannot be accurately determined due to numerous alterations of the road, a defective survey of the road or adjacent property, or loss or destruction of the original survey of the road.
- (3) If a county road or local access road as traveled and used for 10 years or more does not conform to the location of a road described in the county records.

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### SECTION 04.07.030 LEGALIZATION UNDER STATUTORY PROCEDURE

The provisions of this Division and the provisions of ORS 368.201 through 368.221 shall be followed to locate the exact boundaries of an existing public road through the procedure known as legalization. The provisions of this Division and ORS 368.201 through 368.221 shall be followed to legalize a local access road in the same manner as a county road.

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### SECTION 04.07.040 CLAIM FOR DAMAGES

- (1) Any person whose lands are directly affected by a legalization or who has established a structure that encroaches on a road right-of-way being considered for legalization may file a Claim for Damages.
- (2) To qualify for compensation, a person must file a Claim for Damages, in writing, with the Board of

Commissioners before the close of the legalization hearing. Failure to file a Claim for Damages before the conclusion of the hearing is a waiver of compensation rights thereto by all affected parties.

- (3) The Board of Commissioners shall review all Claims for Damages and determine the damages, if any, to be paid the claimant. The Board of Commissioners shall deny a claim for damages if it is determined by the Board that:
  - (a) At the time the person acquired the structure, the person had a reasonable basis for knowing that the structure may encroach upon the road; or
  - (b) Upon the original location of the road, the person or person's grantor received damages; or
  - (c) The person or person's grantor applied for or assented to the road passing over the property; or
  - (d) When making settlements on the property, the person found the road in public use and traveled.
- (4) The compensation allowed under ORS 368.211 shall be just compensation for the removal of the encroaching structure or use of the land.
- (5) If the Board of Commissioners determines that removal of an encroaching structure is not practical, the Board may acquire property to alter the road being legalized.
- (6) The County governing body may proceed to determine compensation and acquire any encroaching structure or land by any method under ORS 368.096.

| SECTION 04.07.0530

REMONSTRANCE

- (1) Any person owning or residing on lands directly affected by a legalization may file a remonstrance against the proposed legalization.
- (2) A remonstrance must be filed with the Board of Commissioners in writing before the close of the legalization hearing. Failure to file a remonstrance before the conclusion of the hearing is a waiver of all rights thereto by all affected parties.
- (3) The remonstrance shall be considered by the Board in conjunction with ORS 368.216.

| SECTION 04.07.0640

LEGALIZATION AND VACATION

In the order issued pursuant to ORS 368.216 ordering the legalization of the road, the Board of Commissioners shall also order the vacation of any portion of the original right-



of-way not included in the legalized right-of-way. Ownership of the vacated right-of-way shall be determined by ORS 368.366.

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Zoom Subscription Renewal

**Department:** Coos Health & Wellness

**Requested Agenda Date:** 3/19/2024

**Contact Person:** Mike Rowley

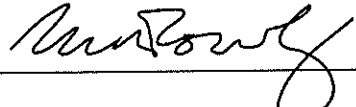
**Phone/Ext.:** 541-266-6700

**Background and description of need or problem:** Coos Health & Wellness is requesting spending authority approval of \$13,943.20, for Zoom subscription renewal.

**Funding Source:**

**Requested Action:** Board to approve spending authority of \$13,943.20 for Zoom subscription renewal.

**Date:** 3/8/2024

**Signature of Dept. Head:** 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer MJ - Is there any backup - invoice ??

Human Resources \_\_\_\_\_



BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Requesting BOC Approval to replace the metal roof on our Household Hazardous Waste Building (HHW).

**Department:** Solid Waste

**Requested Agenda Date:** 3/19/24

**Contact Person:** Paul Slater

**Phone/Ext.:** 7664

**Background and description of need or problem:** Our HHW building at our Beaver Hill Disposal site needs a new roof. We sent out multiple request for bids on this roof and only received one bid, which was from MGO Roofing and Lawncare, LLC. We would like to award the bid to MGO for \$10,210.

**Funding Source:** 304-1702-432.60-11 CAPITAL OUTLAY/MAJOR IMPROVEMENTS

**Requested Action:** Approve and sign contract with MGO Roofing and Lawncare, LLC to replace our metal roof on our HHW building at our Beaver Hill Disposal Site NTE \$10,210.

Date: 3/8/24

Signature of Dept. Head:

*Jessica Johnson For Paul Slater*

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- Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_



## SUMMARY OF QUOTES COOS COUNTY

County Department:

Goods and/or Services Specifications:

1. Repair and/or replace HHW Building roof at Beaver Hill Transfer Station
- 2.

How Solicited:         Written         Oral

The Department requested quotes from the following firms:

Date	Firm	Contact Person	Quoted Price
12/14/24	MGO Roofing and Lawncare, LLC	Greg Ord	10,210
	Pioneer Roofing		No Bid
	ATG		No Bid
	Gary Long Construction		No Bid
	Rich Rayburn Roofing		No Bid

If evaluation factors other than price:

Firm					Total Score

Solicitor:

Department's Recommendation: MGO Roofing

BOC only  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Requesting BOC Approval to dispose of surplus property: 2016 908M CAT Loader.

**Department:** Solid Waste

**Requested Agenda Date:** 3/19/24

**Contact Person:** Paul Slater

**Phone/Ext.:** 7664

**Background and description of need or problem:** This CAT Loader is no longer needed at our Beaver Hill disposal site. We would like to dispose of this surplus property.

**Funding Source:** N/A

**Requested Action:** Requesting BOC approval to dispose of surplus property: 2016 908M CAT Loader.

Date: 3/8/24

Signature of Dept. Head: \_\_\_\_\_



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County Counsel \_\_\_\_\_

CT

Treasurer \_\_\_\_\_



Human Resources \_\_\_\_\_

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** CFPA Admin Fee Invoice

**Department:** Forestry

**Requested Agenda Date:** 3/19/2024

**Contact Person:** Lance Morgan


**Phone/Ext.:** 7751

**Background and description of need or problem:** Attached is the CFPA Administrative fee invoice in the amount of \$13,787.71. Request approval to pay Invoice# ARI67957.

**Funding Source:** Fire Patrol Assessment 103-9000-461.22-13 and other Departments as indicated on voucher.

**Requested Action:** Approve and sign attached voucher to the Oregon Department of Forestry in the amount of \$13,787.71.

Date: 2/22/2024

Signature of Dept. Head: 

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- Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_





**Oregon Department of Forestry**

Unit 12  
PO Box 4395  
Portland, OR 97208  
(503) 945-7200

**Bill To:**  
COOS COUNTY TREASURER  
250 NO. BAXTER ST  
COQUILLE, OR 97423

**Invoice Number:** ARI67957  
**Page:** 1  
**Invoice Date:** 10/30/2023  
**Due Date:** 11/29/2023

FY24 Forest Patrol Assessment

Description/Comments	Total
DIRECT BILL AGENCY ADMIN CFPA PUBLIC LANDS  OBJECT: 8021 PCA: 02501 INDEX: 10010	13,787.71

**Total Due: \$13,787.71**

For questions please call Accounts Receivable Dept. at (503) 945-7200.

State of Oregon Agencies: for BT Transfers please see T-Codes in the above Description.

**Terms and Conditions:**

**Payment in full is due 30 days from the date of the invoice unless other arrangements have been made.**

**Accounts assigned to collection companies may be assessed 9% interest per ORS 82.010.**

**Additionally, collection costs of up to 30% may be added to the debt per ORS 293.231.**



**Remit To:**  
OREGON DEPT. OF FORESTRY  
UNIT 12  
PO BOX 4395  
PORTLAND, OR 97208-4395

Amount Due: \$13,787.71  
Invoice Number: ARI67957  
Customer ID: 0106  
Customer: COOS COUNTY TREASURER  
Total Due By: 11/29/2023  
Total Amount Enclosed: \_\_\_\_\_

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Payment of CCSO Fuel Bill

**Department:** Coos County Sheriff's Office **Requested Agenda Date:** March 19, 2024

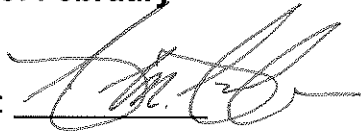
**Contact Person:** Cpt. Sean Sanborn **Phone/Ext.:** 541-396-7874

**Background and description of need or problem:**

At the end of January of 2024, the Coos County Sheriff's Office received notice that County Commission permission was needed to pay our month-to-month fuel bill. Annually, The Sheriff's Office pays between \$16,000 to \$19,000 per month to cover the cost of fuel. The Coos County Sheriff's Office is requesting Departmental Spending Authority to pay our fuel bill in an amount not to exceed \$20,000

**Funding Source:** Vehicle Expense 32-13

**Requested Action:** Board to approve spending authority not to exceed \$20,000 in order to pay the Coos County Sheriff's Office fuel bill for the month of February

Date: March 4, 2024 Signature of Criminal Division Commander: 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

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- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel ET

Treasurer MS

Human Resources \_\_\_\_\_

4E

B/C only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Approval of Kids Hope Center Contract and Coos County for Victims services thru the Justice Reinvestment Program.

**Department:** Community Corrections      **Requested Agenda Date:** 03/19/2024

**Contact Person:** Kelly Church, Bus Mgr. **Phone/Ext.:** 541-396-7704

**Background and description of need or problem:** This contract provides a Child and Family Court Advocate position for victims at Kids Hope Center thru the Justice Reinvestment Grant/State of Oregon.

**Amount of contract:** \$22,423.75 from 07/01/2023 to 06/30/2024.

**Funding Source:** State of Oregon/Criminal Justice Commission

**Requested Action:** Approval of the Kids Hope Center contract and Coos County to provide a Child and Family Court Advocate in the amount of \$22,423.75 from 07/01/2023 to 06/30/2024.

Date: 3/5/24      Signature of Dept. Head: Michael A. ...

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

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County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_



BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Order Adopting Official Road Name of Trail Lane

**Department:** Planning **Requested Agenda Date:** 03/19/2024

**Contact Person:** Jill Rolfe **Phone/Ext.:** 7770

**Background and description of need or problem:** Adoption of a road name

**Funding Source:** Applicant

**Requested Action:** Motion to adopt an official name of a road "Trail Lane" Located off of Anderson Road, east of the City of Coos Bay, Order No. 24-03-012PL.

**Date:** March 11, 2024 **Signature of Dept. Head:** Jill Rolfe

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County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_

1 BOARD OF COMMISSIONERS  
2 COOS COUNTY  
3 STATE OF OREGON  
4

5 IN THE MATTER OF THE ADOPTION  
6 OF AN OFFICIAL NAME OF A ROAD  
7 "TRAIL LANE" LOCATED OFF  
8 OF ANDERSON LANE, EAST OF  
9 THE CITY OF COOS BAY

ORDER NO. 24-03-012PL.

10  
11 THIS MATTER HAVING come before the Board of Coos County Commissioners (the  
12 "Board") at a regular meeting held on the 19th day of March, and whereas the Planning Department  
13 has received a request to finalize a road name by adopting an official road name for the property  
14 described in Attachment "A", attached hereto and incorporated by this reference herein and further  
15 described as part of Coos County Planning File RN-23-005;  
16

17 AND IT APPEARING to the Board the Planning Department followed the correct process to  
18 name a road as described in Article IV, Division 8, of the Coos County Code. The petition has been  
19 accepted and found the name is necessary to facilitate emergency response and promote the health,  
20 safety, and welfare of the public;  
21

22 AND IT FURTHER APPEARING to the Board that a notice was provided to abutting  
23 property owners and all required parties of Section 04-08-040;  
24

25 AND IT FURTHER APPEARING to the Board that after reviewing the request from the  
26 Planning Department and the fact that no appeals were filed that Board finds that the proposed road name  
27 is appropriate and conforms to the requirements of the Coos County Code Article IV, Division 8.  
28

29 NOW, THEREFORE, IT IS HEREBY ORDERED by the Board that the official name for the  
30 property described in Attachment "A" shall be Trail Lane.  
31

32 Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024.  
33

34 BOARD OF COMMISSIONERS  
35

36 \_\_\_\_\_  
37 Chair

36 \_\_\_\_\_  
37 Vice Chair

36 \_\_\_\_\_  
37 Commissioner

38  
39 Approved as to form:  
40

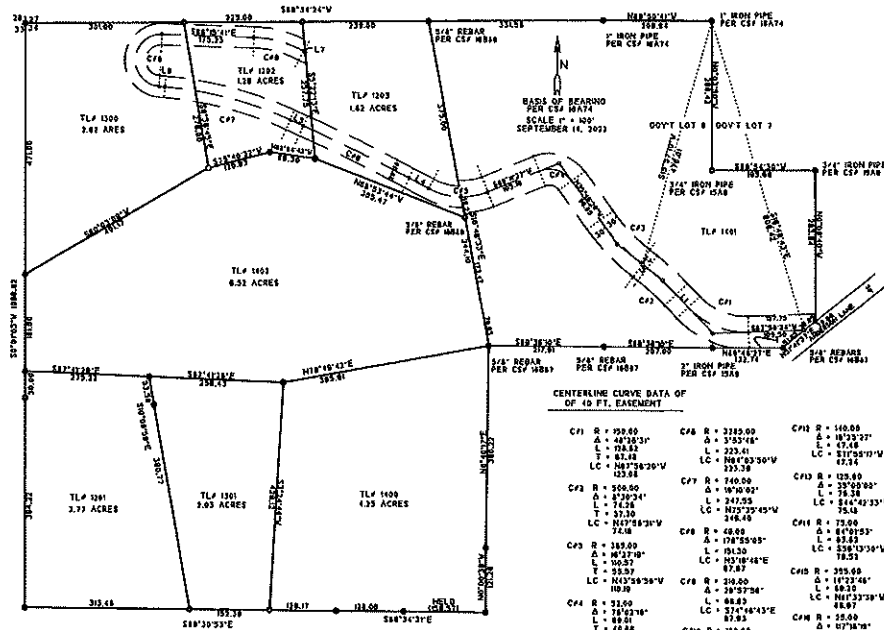
41 *Cotton Totland*  
42 Office of Legal Counsel

# Attachment A

## Road Centerline Description

Beginning at a point on the Northerly boundary of Anderson Lane from which the Northeast corner of Government Lot 8 of Section 34, Township 25 South, Range 13 West of the Willamette Meridian, Coos County, Oregon, bears N16°49'43"W a distance of 606.42 feet; thence S87°50'24"W a distance of 105.50 feet; thence along a 150.00 foot radius curve right through a central angle of 48°26'31" an arc distance of 126.82 feet – Long Chord – N67°56'20"W, 123.08 feet; thence N43°43'04"W a distance of 33.20 feet; thence along a 500.00 foot radius curve left through a central angle of 8°30'34" and arc distance of 74.26 feet – Long Chord – N47°58'21"W – 74.19 feet; thence N52°13'39"W a distance of 17.57 feet; thence along a 385.00 foot radius curve right through a central angle of 16°27'19" an arc distance of 110.57 feet – Long Chord – N43°59'59"W – 110.19 feet; thence N35°46'20"W a distance of 90.85 feet; thence along a 52.00 foot radius curve left through a central angle of 76°02'19" an arc distance of 69.01 feet – Long Chord – N73°47'29"W – 64.06 feet; thence S68°11'22"W a distance of 105.16 feet; thence along a 135.00 foot radius curve right through a central angle of 49°41'43" an arc distance of 117.09 feet – Long Chord – N86°57'47"W – 113.46 feet; thence N62°06'56"W a distance of 41.41 feet; thence along a 3285.00 foot radius curve left through a central angle of 3°53'48" an arc distance of 223.41 feet – Long Chord – N64°03'50"W – 223.36 feet; thence N66°00'43"W a distance of 26.79 feet; thence along a 740.00 foot radius curve left through a central angle of 19°10'02" an arc distance of 247.55 feet – Long Chord – N75°35'45"W – 246.40 feet; thence N85°10'46"W a distance of 11.55 feet; thence along a 49.00 foot radius curve right through a central angle of 176°55'05" an arc distance of 151.30 feet – Long Chord – N3°16'46"E – 97.97 feet; thence S88°15'41"E a distance of 175.23 feet; thence along a 210.00 foot radius curve right through a central angle of 26°57'26" an arc distance of 98.83 feet – Long Chord – S74°46'43"E – 97.93 feet; thence S61°17'45"E a distance of 3.01 feet.

MAP OF EASEMENT SURVEY - LOCATED IN THE NW1/4 OF SECTION 34, T.25S., R.13W., W.M., COOS COUNTY, OREGON



**CENTERLINE CURVE DATA OF 40 FT. EASEMENT**

Curve No.	Radius (R)	Delta (Δ)	Long Chord (LC)	Chord Bearing (CB)
C1	150.00	48°26'31"	126.82	N67°56'20"W
C2	500.00	8°30'34"	74.26	N47°58'21"W
C3	385.00	16°27'19"	110.57	N43°59'59"W
C4	52.00	76°02'19"	69.01	N73°47'29"W
C5	135.00	49°41'43"	117.09	N86°57'47"W
C6	3285.00	3°53'48"	223.41	N64°03'50"W
C7	740.00	19°10'02"	247.55	N75°35'45"W
C8	49.00	176°55'05"	151.30	N3°16'46"E
C9	210.00	26°57'26"	98.83	S74°46'43"E
C10	3.01			S61°17'45"E

PREPARED FOR:  
 LUKE & RACHEL MAST  
 10878 LOWER SMITH RIVER RD.  
 REEDSPORT, OR 97467

PREPARED BY:  
 MULKINS & RAMBO, LLC  
 P.O. BOX 886  
 NORTH BEND, OR 97450

REGISTERED  
 PROFESSIONAL  
 LAND SURVEYOR  
 TROY J. RAMBO  
 3369  
 EXPIRES 12-31-2014

**LEGEND**  
 ● CORNER OF RECORD  
 ○ PROPOSED CORNER  
 \* RECORD SURVEY BEARING/DISTANCE

**LINE TABLE**

Line No.	Bearing	Distance
L1	N67°56'20"W	123.08
L2	N47°58'21"W	74.19
L3	N43°59'59"W	110.19
L4	N73°47'29"W	64.06
L5	N86°57'47"W	113.46
L6	N64°03'50"W	223.36
L7	N66°00'43"W	26.79
L8	N75°35'45"W	246.40
L9	N3°16'46"E	97.97
L10	S74°46'43"E	97.93
L11	S61°17'45"E	3.01
L12	N66°00'43"W	26.79

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** State Courts Contract for Mediation Services – Sarah Mello

**Department:** State Courts / Counsel

**Requested Agenda Date:** 3/19/24

**Contact Person:** Colton Totland

**Phone/Ext.:** 7693

**Background and description of need or problem:** State Courts Contract with Sarah Mello to provide Court Connected Domestic Mediation Services.

**Funding Source:** n/a

**Requested Action:** Board to approve and sign contract.

**Date:** 3/11/2024

**Signature of Dept. Head:** \_\_\_\_\_

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT \_\_\_\_\_

Treasurer MS \_\_\_\_\_

Human Resources \_\_\_\_\_



**CONTRACT / GRANT SUMMARY FORM**

Clerk's CJ No.: \_\_\_\_\_ (complete after filing) Contract/Agreement/Grant No.: \_\_\_\_\_ (if applicable)

Name/Agency Name and Address: Sarah Mello, Mello Law & Mediation.

Contact Person: Sarah Mello Phone No: 208-639-1817 Email: sarah@mellolawfirm.com

Amount of Contract/Grant Award: \$ Depends on # of Cases Mediated; Family Mediation Fund/State \$

Payment Terms: Monthly Invoices (state lump sum or amount and time of payments)

Effective Date: Upon Execution Start Date: \_\_\_\_\_ (if different from effective date, i.e. retroactive / prospective date)

End Date: One Year; Evaluation, may renew for add'l 2 years (if known)

County Department and Employee Responsible for Performance: State Courts/Acting Trial Court Administrator Thomas Lankford and Presiding Judge Stone

Description: Court Connected Domestic Mediation Services

Staff Requirements:  New  Existing  Subcontract

Will unemployment cost be incurred?  Yes  No

**FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)**

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA      14.xxx HUD      20.xxx USDOT      66.xxx EPA      84.xxx Dept. of Education
- 11.xxx Dept. of Commerce      16.xxx USDOJ      39.xxx General Svcs. Admin.      83.xxx FEMA      93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CDFA number, each segment must have its own summary form.

- New                                       Renewal                                       Modification
- Previous Amount: \$                                      Original Amount: \$
- Previous Date:                                      Original Date:

**PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)**

Method of Selection:

- Bid                       None
- Quote                       Other \_\_\_\_\_
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other \_\_\_\_\_

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
- Under \$50,000 for Quotes
- Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
- Other \_\_\_\_\_

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800?  Yes  No

Certificate of insurance required?  Yes  No

Date Approved by BOC: \_\_\_\_\_ Reviewed by Counsel: CT

BOC only  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Recommendation for South Slough Representative

**Department:** BOC

**Requested Agenda Date:** 3/19/24

**Contact Person:** John Sweet

**Phone/Ext.:** 7541

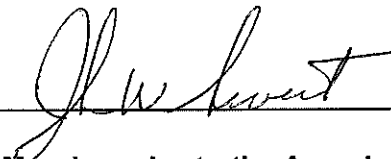
**Background and description of need or problem:** The commissioners need to make a recommendation to the Governor as to who will be our representative on the South Slough Board of Directors. Forester Lance Morgan has agreed to be the representative.

**Funding Source:** n/a

**Requested Action:** Approve recommending Lance Morgan to be the county's representative on the South Slough Board of Directors

Date:

Signature of Dept. Head:



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County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_

BOC only: \_\_\_\_\_  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title: Appraisal for Harris Building Property, TLID 28S13W01ACTL1010000**

**Department:** BOC

**Requested Agenda Date:** 3/19/2024

**Contact Person:** Rod Taylor


**Phone/Ext.:** 7539

**Background and description of need or problem:** Since acquiring the building subsequently renamed the "Harris Building" at 142 N Adams, Coquille, it has become apparent that selling the property may be the most economically prudent course. We need an appraisal on the property to establish a correct selling price and facilitate advertising the property for sale, and subsequent purchase negotiation.

**Funding Source:** Economic Development

**Requested Action:** Authorize the Coos County Land Agent to procure appraisal services to establish value on TLID# 28S13W01ACTL1010000, with cost NTE \$4,000.

Date: 3/6/2024

Signature of Dept. Head: 

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- Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources \_\_\_\_\_

BOC only: Consent Agenda _____
Regular Agenda _____

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Board of Commissioners Salary Cut Directive

**Department:** BOC

**Requested Agenda Date:** 3/19/2024

**Contact Person:** Rod Taylor

**Phone/Ext.:** 7539

**Background and description of need or problem:** The County faces significant shortfalls in FY 2024/2025. All departments have been requested to present budgets with 15% reductions. The Commissioners' salaries are determined by the Compensation Committee, and not by direction to the Business Manager, as with the rest of the BOC budget. Therefore, the BOC must request that the Compensation Committee executes a salary reduction for the Board.

**Funding Source:** N/A

**Requested Action:** Approve and sign letter from the BOC to the Compensation Committee requesting a 20% salary reduction for all Commissioners effective for FY 2024/2025.

Date: 3/7/2024

Signature of Dept. Head:



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County Counsel CT

Treasurer The Compensation Committee typically meets after

the Budget Committee meetings. Are you requesting a

Human Resources Meeting sooner? MS

4K



**BOARD OF COMMISSIONERS**  
225 N. Adams Street, Coquille, Oregon 97423

(541) 396-7535  
FAX (541) 396-1010 / TDD (800) 735-2900  
E-mail: [bbrooks@co.coos.or.us](mailto:bbrooks@co.coos.or.us)

**ROBERT "BOB" MAIN      ROD TAYLOR      JOHN SWEET**

March 7, 2024

To: Coos County Compensation Committee for 2024/2025  
Re: BOC Salaries

Dear Compensation Committee members:

As you well know, Coos County faces significant budget shortfalls in the coming fiscal year. A combination of factors contributes to this dire situation, among which are:

1. Eighty percent reduction of O&C land revenues, due to the federal government's failure to honor the O&C Act of 1937.
2. Failure of the Oregon Department of Forestry to honor the State's proper role in maintaining proper harvest yields on County Trust Lands.
3. A steady stream of unfunded mandates from the Oregon legislature.
4. Mismanagement of local salmon resources over decades, despite massive expenditures, resulting in the loss of most commercial and sport fishing revenues in Coos County.

There are many other reasons for the affective revenue losses, too numerous to list. But as is generally true of problems we have here in Coos County, these problems originate in Salem and in Washington, D.C.

In order to help bridge the funding gap, the Board of Commissioners hereby requests a 20% reduction in salary for all three Commissioners in FY 2024/2025, unless you find that a greater cut is appropriate. We appreciate your cooperation, and your great service to the Coos County as you volunteer your time serving on the Budget and Compensation Committees.

Sincerely,

Rod Taylor, Chair

John W. Sweet, Vice Chair

Robert "Bob" Main, Commissioner