#### AGENDA

# COOS COUNTY BOARD OF COMMISSIONERS Owen Building Large Conference Room, 201 N. Adams, Coquille or Virtually at <a href="https://meet.goto.com/124639189">https://meet.goto.com/124639189</a> March 5, 2024

# 1. 8:30 AM- EXECUTIVE SESSION under the authority of ORS 192.660, - in the small conference room. The public is excluded from this portion of the meeting

- A. (2)(d) Labor Negotiations
- B. (2)(e) Real Property Transactions
- C. (2)(h) Consultation with Counsel

# 2. 9:30 AM PUBLIC PORTION OF THE MEETING, BEGINNING WITH THE PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

#### 3. PUBLIC HEARING

A. Amending Article Four, Division Seven of the Coos County Code- Legalization of Roads

## 4. <u>DEPARTMENT HEADS</u>

- A. Request Approval of Resolution to Transfer Expenditure Appropriations- Coos Health & Wellness (CHW)
- B. Request Approval to Hire Jenny Lascheck at Step 3- CHW
- C. Request Approval of Lease Amendment with Darren Waldien- Land Agent
- D. Request Acceptance of OPRD Equipment Grant & Authorize Chair to Sign- Sheriff
- E. Request Approval to Purchase 2 ATV/Upfitting- Sheriff
- F. Request Approval of Resolution Making Additional Appropriations- Sheriff/Animal Control
- G. Request Approval of Resolution Promoting Jessica Sewell- Community Development
- H. Request Approval of Contract for Mediation Services with Mark Kramer- Counsel/State Courts
- I. Request Acceptance of ATV Grant for Winchester Trails & Authorize Chair to Sign- BOC/Forestry
- J. Request Approval to Pay AOC Dues-BOC

#### 5. CONSENT CALENDAR- administrative matters not up for discussion

# A. Approval of Minutes

Worksession- Purchase of Water Truck for Fair- February 14, 2024 Regular Meeting Minutes- February 20, 2024

## B. Orders & Resolutions

Amended Resolution 24-01-009P, In the Matter of Granting a Salary Adjustment Due to Accreditation as a Service Organization Representative for Chad Wilkinson Effective February 1, 2024 (amending anniversary date change)

Resolution 24-02-027P, In the Matter of Filling a Vacant Position for Crystal Schott Effective March 1, 2024

Resolution 24-02-028P, In the Matter of Granting a Longevity Increases for Kimberlie DeMain Effective March 1, 2024

Resolution 24-02-029P, In the Matter of Granting a Longevity Increase for Paul Ross Effective March 1, 2024

Resolution 24-02-030P, in the Matter of Filling a Vacant Position and Transfer for Sara Simpkins Effective March 1, 2024

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Agenda March 5, 2024 Page 2

Resolution 24-02-031P, In the Matter of a Merit Step Salary Increase for Byron Heaton Retroactive to January 1, 2024

Resolution 24-02-032P, In the Matter of Granting Salary Merit Step Increases for Various Employees Retroactive to February 1, 2024

Resolution 24-02-033P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective March 1, 2024

Resolution 24-02-034P, In the Matter of Granting a Salary Merit Step Increase for Debra Brainard Retroactive to November 1, 2023

## C. Post-Action Notifications Pursuant to County Rule 10.043 (5)

Contract with Crystal Schott- CHW- sign on bonus
Contract with Zachary Richard- CHW- sign on bonus
Contract with Timothy Lynch- CHW- relocation agreement
Contract with Chard Mowing Service- Forestry- brush clearing
Contract with Godfrey & Yeager Construction- Road- maintenance/repairs on various roads
Contract with TNT Construction- Road- maintenance/repairs on various county roads

### 6. LATE AGENDA ITEMS

- 7. COMMISSIONERS REPORTS
- 8. <u>CITIZEN COMMENTS- limited to 3 minutes per person</u>

BOC only:	
Consent Agenda	
AGENDA	TEM COVERSHEET
Agenda Item Title: Executive Session Re	quested
Department: Counsel Requested Agenda Date: 03	
Contact Person: Colton Totland	Phone/Ext.: 7690
Background and description of need or	problem: Need executive session for:

Funding Source: N/A

Requested Action: Go into Executive Session during Board meeting as stated above.

- ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- ORS 192.660(2)(e) Conducting deliberations with persons designated by the governing body to negotiate real property transactions
- ORS 192.660(2)(h) Consulting with counsel concerning the legal rights and duties of a
  public body with regard to current litigation or litigation likely to be filed.

Date: 02/26/2024	Signature of Dept. Head: Cotton Totland
For all matters, forward the document t deadline. Counsel will forward to Trea	to Counsel <b>no later than the Monday prior to the Agenda</b> asurer.
	mmary Form attached? st by the vendor (except state/federal grants or contracts)? s the Insurance Certificate attached? ersheet attached?
County Counsel	

BOC only: Consent Agenda  Regular Agenda	
AGENDA ITEM COV	ERSHEET
Agenda Item Title: PUBLIC HEARING: Amending A County Code	article Four, Division Seven of the Coos
Department: County Counsel	Requested Agenda Date: 03/05/2024
Contact Person: Colton Totland	Phone/Ext.: 7690
Background and description of need or problem: purpose of revising Article 4, Division 7 of the Coos County Cooprocess under ORS 368.201 to 368.221 refers only to roads maintained by the county. The proposed revision legalize "local access roads," where otherwise appropriate the county of the county.	County Code. Ordinance 24-02-002L le governing the legalization of roads. The or the legalization of "county roads," or on would authorize Coos County to
Funding Source: N/A	
Requested Action:  1. BOC to read Ordinance 24-02-002L by 2. BOC to take public comment on the ord 3. BOC to announce that a second reading the ordinance is adopted.	
Date: 2/26/2024 Signature of Dep	t. Head: Cotton Totland
For all matters, forward the document to Counsel <b>no later deadline</b> . Counsel will forward to Treasurer.	than the Monday prior to the Agenda
If this is a Contract or Grant:  Is the contract or grant an original?  Is the Contract/Grant Summary Form attack  Is the Contract signed first by the vendor (example)  If Insurance is required, Is the Insurance Color is the Clerk's Filing Coversheet attached?  Do you want this returned to you for filing?	except state/federal grants or contracts)? Fertificate attached?
County Counsel	
Treasurer	

Human Resources

Revised 2/28/2022

3A

#### BOARD OF COMMISSIONERS

#### COUNTY OF COOS

### STATE OF OREGON

In the Matter of Amending Coos	)		
County Code Article Four, Division	)	ORDINANCE	24-02-002L
Seven - Legalization of Roads	)		
	)		

Now before the Coos County Board of Commissioners, sitting for the transaction of County business on the 19<sup>th</sup> day of March, 2024, is the matter of amending Coos County Code Article Four, Division Seven - Legalization of Roads. The Board makes the following findings of fact:

- A. The current process for road legalization under ORS 368.201 to 368.221 authorizes the legalization of "county roads," as that term is defined in ORS 368.001(1).
- B. Coos County may, pursuant to ORS 368.011, supersede any provision of ORS Chapter 368 by ordinance under ORS 203.030 to 203.075 for the purposes of addressing matters of county concern.
- C. The Board desires to amend the Coos County Code to establish that other public roads in Coos County may be subject to road legalization as well, where otherwise appropriate under ORS 368.201 to 368.221. Specifically, this includes "local access roads," as defined under ORS 368.001(3).

NOW THEREFORE, BASED ON THE FOREGOING, THE BOARD OF COMMISSIONERS FOR THE COUNTY OF COOS ORDAINS AS FOLLOWS:

### SECTION 1. TITLE

This ordinance shall be known as Ordinance 24-02-002L, an ordinance amending the Coos County Code.

## SECTION 2. AUTHORITY

This Ordinance is enacted pursuant to ORS 203.035 and those laws which authorized the promulgation of the portions of the Coos County Code amended by this Ordinance.

Ordinance: 24-02-002L

# SECTION 3. PURPOSE

The purpose of this Ordinance is to amend Ordinance 91-01-002L, and all amendments thereto, which adopted the Coos County code, a compilation of the Ordinances of Coos County, by revising Article Four, Division Seven - Legalization of Roads.

# SECTION 4. ADOPTION

Exhibit "A", attached hereto and incorporated herein by this reference, is adopted as an amendment to the Coos County Code.

# SECTION 5. REPEALER

Ordinance 91-01-002L, the ordinance which adopted the Coos County Code, and all amendments thereto, are hereby repealed to the extent they conflict with this Ordinance.

# SECTION 6. SAVINGS CLAUSE

The amendment of the Coos County Code shall have no effect on existing litigation and shall have no effect on any action or proceeding pending on the date of adoption of this ordinance.

# SECTION 7. SEVERANCE CLAUSE

If any section, subsection, provision, clause or paragraph of this Ordinance shall be adjudged or declared by any court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect the validity of the remaining portions of this Ordinance; and it is hereby expressly declared that every other section, subsection, provision, clause or paragraph of this Ordinance enacted, irrespective of the enactment or validity of the portion thereof declared to be unconstitutional or invalid, is valid.

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Ordinance: 24-02-002L

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/ / /		
ADOPTED this	day of	, 2024.
ATTEST	BOARD OF CO	MMISSIONERS
Recording Secretary	Chair	
APPROVED AS TO FORM  Colton Totland  Office of Legal Counsel	Commissione Commissione	
1 <sup>st</sup> Reading:		•
2 <sup>nd</sup> Reading:		
Emergency Adoption:		
Effective Date:		

Ordinance: 24-02-002L

# Exhibit A

DIVISION SEVEN - LEGALIZATION OF ROADS

#### SECTION 04.07.010

#### POLICY AND PURPOSE

The Coos County Board of Commissioners finds that there is a need to extend the legalization process under ORS 368.201 through 368.221 to local access roads and to provide clarification of and guidelines to ORS 368.211 as it applies to just compensation as defined in Article I, Section 18, of the Oregon Constitution.

SECTION 04.07.020

AUTHORITY

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The Coos County Board of Commissioners has the authority to <a href="Initiate">Initiate</a> proceedings to legalize a road right-of-way under ORS 368.201 through 368.221 if any of the following conditions exist:

- If, through omission or defect, doubt exists as tothe legal establishment or evidence of establishment of a county road or local access
- road.

  If the location of a county road or local road cannot be accurately determined due to numerous alterations of the road, a defective survey of the road or adjacent property, or loss or destruction of the original survey of the road.
- If a county road or local access road as traveled-and used for 10 years or more does not conform to the location of a road described in the county records.

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SECTION 04,07,030

LEGALIZATION

UNDER STATUTORY.

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PROCEDURE

The provisions of this Division and the provisions of ORS 368.201 through 368.221 shall be followed to locate the exact boundaries of an existing public road through the procedure known as legalization. The provisions of this Division and ORS 368.201 through 368.221 shall be followed to legalize a local access road in the same manner as a county road.

#### SECTION 04.07.0420

#### CLAIM FOR DAMAGES

- (1) Any person whose lands are directly affected by a legalization or who has established a structure that encroaches on a road right-of-way being considered for legalization may file a Claim for Damages.
- To qualify for compensation, a person must file a Claim for Damages, in writing, with the Board of

ARTICLE IV - Page 16

Commissioners before the close of the legalization hearing. Failure to file a Claim for Damages before the conclusion of the hearing is a waiver of compensation rights thereto by all affected parties.

- (3) The Board of Commissioners shall review all Claims for Damages and determine the damages, if any, to be paid the claimant. The Board of Commissioners shall deny a claim for damages if it is determined by the Board that:
  - (a) At the time the person acquired the structure, the person had a reasonable basis for knowing that the structure may encroach upon the road; or
  - (b) Upon the original location of the road, the person or person's grantor received damages; or
  - (c) The person or person's grantor applied for or assented to the road passing over the property; or
  - (d) When making settlements on the property, the person found the road in public use and traveled.
- (4) The compensation allowed under ORS 368.211 shall be just compensation for the removal of the encroaching structure or use of the land.
- (5) If the Board of Commissioners determines that removal of an encroaching structure is not practical, the Board may acquire property to alter the road being legalized.
- (6) The County governing body may proceed to determine compensation and acquire any encroaching structure or land by any method under ORS 368.096.

#### SECTION 04.07.0530 REMONSTRANCE

- (1) Any person owning or residing on lands directly affected by a legalization may file a remonstrance against the proposed legalization.
- (2) A remonstrance must be filed with the Board of Commissioners in writing before the close of the legalization hearing. Failure to file a remonstrance before the conclusion of the hearing is a waiver of all rights thereto by all affected parties.
- (3) The remonstrance shall be considered by the Board in conjunction with ORS 368.216.

#### SECTION 04.07.0640 LEGALIZATION AND VACATION

In the order issued pursuant to ORS 368.216 ordering the legalization of the road, the Board of Commissioners shall also order the vacation of any portion of the original right-

ARTICLE IV - Page 17

of-way not included in the legalized right-of-way. Ownership of the vacated right-of-way shall be determined by ORS 368.366.

BOC only: Consent Agenda		
Regular Agenda		
AGENDA ITEM CO	OVERSHEET	
Agenda Item Title: Coos Health & Wellness Transfer of	of Appropriation of 021 Funds Resolution # $24$ – $6$	
Department: Coos Health & Wellness Red	quested Agenda Date: 3/6/2024	
Contact Person: Mike Rowley Pho	one/Ext.: 541-266-6700	
Background and description of need or problem: Coos Health & Wellness is requesting the transfer of \$155,000.00 from contingency funds to 1300-Admin due to unrecognized expense with increased costs for 23-24 Fiscal year. Increasing 20-01 Supplies \$30,000.00, 23-08 Insurance \$5,000.00, 32-13 Vehicle Maintenance \$5,000.00, 35-06 Software License \$15,000.00, and 36-01 \$100,000		
Funding Source: Operating Contingency 021-0000-699.99-96		
Requested Action: Board to approve and sign res	colution 24-02-03 to appropriate funds.	
Date: 2/23/2024 Signature of D	ept. Head:	
For all matters, forward the document to Counsel <b>no lat deadline</b> . Counsel will forward to Treasurer.		
If this is a Contract or Grant:  Is the contract or grant an original? Is the Contract/Grant Summary Form att Is the Contract signed first by the vendor If Insurance is required, Is the Insurance Is the Clerk's Filing Coversheet attached Do you want this returned to you for filing	r (except state/federal grants or contracts)? e Certificate attached? d?	

County Counsel \_\_\_\_\_

Human Resources

Treasurer

1	BOARD OF COMMISSIONERS
2	COUNTY OF COOS STATE OF OREGON
3	In the Matter of a Transfer of Expenditure )
4	Appropriations in the Amount of \$155,000 ) RESOLUTION Within the Health & Wellness Fund ) 24-02-036B
5	NOW BEFORE THE BOARD OF COMMISSIONERS sitting for the transaction of
6 7	County business at a meeting on March 5, 2024, is the matter of a transfer of appropriations in the amount of \$155,000,
8	WHEREAS, the reason, need and purpose of the request for transfer of expenditure
9	appropriations is for various unexpected increased costs of budgeted expenses.
10	WHEREAS, a transfer of expenditure appropriations would be allowable according to O.R.S. 294.463 as expenditures were not anticipated during the preparation of the current
<del>1</del> 1	fiscal year's budget;
12	NOW, THEREFORE, BE IT RESOLVED that the transfer of appropriations be approved
13	and be transferred between the categories and amount as shown below:
14	021 HEALTH & WELLNESS FUND
15	From:
16	9900 Miscellaneous Department Transfers & Other
17	699.99-96 Operating Contingency \$ <u>155,000</u>
18	To: 1300 Local Admin Division
19	Materials & Services
20	441.20-01 Supplies 30,000 441.23-08 Insurance Premiums 5,000
21	441.32-13 Vehicle Expense 5,000 441.35-06 Software License/Maintenance 15,000
22	441.36-01 Contracted Service <u>100,000</u>
23	\$ <u>155,000</u>
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BOC only: Consent Ag	genda	
Regular Ag		

# AGENDA ITEM COVERSHEET REQUEST TO START NEW HIRE ABOVE STEP 2

Department: Coos Health & Wellness Requested Agenda Date: 3/5/2024

Contact Person: Mike Rowley Phone/Ext.: 541-266-6700

Name of New Hire: Jenny Lascheck Hire Date: 4/1/2024

Proposed Paygrade: 823 \$7,608 Proposed Step: 3

# Please explain in detail reason to hire above Step 2:

Jenny has been working in the MH field for 16 years and has been a Licensed therapist for 6 years. All recent comparable hires have had less than 1 year of licensure or were still not independently licensed by the State Licensing Board. Jenny has extensive experience working with both youth and crisis interventions- this is a rare combination and very helpful to this role. Jenny lives on the South Coast and has an excellent understanding of local resources and systems of care. Jenny previously worked for CHW from 2018-20 and knows CHW and County policy, Electronic Health Record system and will be able to get up to speed quickly in this role. Jenny has significant specialized training in youth and trauma treatment including CBT, DBT, CPS, PCIT, and EMDR.

Clinical Management roles have been extremely difficult to fill and we are fortunate to have such a highly experienced and quality applicant.

Funding Source: 021-1302-444.10-01

**Requested Action:** Request Board approve hiring of Jenny Lascheck (Pugh) as Mental Health Specialist III Program Manager at step 3 of paygrade 823, effective April 1, 2024.

# The Board of Commissioners will make a determination based on the following bona-fide factors:

- Education (substantive knowledge acquired through relevant coursework, as well as any completed certificated or degree)
- Training (on the job training acquired in current or past positions or through formal training program);
- Experience (must be relevant experience)
- Travel (if travel is necessary and regular for the employee)
- Workplace location (if different from regular workplace location)
- Any combination of the above

Signature of Dept. Head: Mike Rowley Digitally signed by Alka Rowley Officer Mike Rowley Officer Mike Rowley Officer Mike Rowley Officer Rowley Character Control of Control Rowley Character Control of Control

Date:

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BOC only: Consent Agenda			
Regular Agenda			
County Counsel	CT		
Treasurer	MS		
Human Resources	CW		

Consent Agenda	
Regular Agenda	
AGENDA ITE	VI COVERSHEET
Agenda Item Title: Land Lease Contract An	nendment
Department: Land Agent	Requested Agenda Date: 3/5/2024
Contact Person: Cole Waddington	Phone/Ext.: 7752
Background and description of need or pro 5year land lease on Tax account #99919255	<b>oblem</b> : Attached is a contract amendment for a with lessee Darren Waldien.
Funding Source: N/A	
<b>Requested Action:</b> Request that the Board contract amendment.	··· /
Date: 2/26/2024 Signature	of Dept. Head: Can Wellaha
For all matters, forward the document to Counsel <b>deadline</b> . Counsel will forward to Treasurer.	
If this is a Contract or Grant:  Is the contract or grant an original? Is the Contract/Grant Summary Form attached? Is the Contract signed first by the vendor (except state/federal grants or contracts)? If Insurance is required, Is the Insurance Certificate attached? Is the Clerk's Filing Coversheet attached? Do you want this returned to you for filing?	
County Counsel	
Treasurer	
Human Resources	



Clerk's CI No		CONTRACT / G (complete after filing)		RY FORM ct/Agreement/Grant No.:(if applica	able)
		rren Waldien, 55607 F			,
Contact Person: I		Phone No: 541-		Email:	
_	act/Grant Award: \$ 1			***************************************	
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Effective Date: 1				date, i.e. retroactive / prospective date)	
End Date: 12/31/		art Date, (ii diri	oroni irom orrodivo c	auto, not remound to a prospective dute,	
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11.xxx Dept. of Co	ommerce 16.xxx USDO FE: If the contract/grant	J 39.xxx General Svs. Ad is associated with more than	min. 83.xxx FEMA 9. an one CDFA number, ea	3.xxx USDHHS ach segment must have its own summary form.	
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		Previous Date:		Original Date:	
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BOC only: Consent Agenda	
Regular Agenda	
AGENDA ITER	M COVERSHEET
Agenda Item Title: Acceptance of 2024 OPF	RD Equipment Grant
Department: Sheriff's Office	Requested Agenda Date: 03/05/2024
Contact Person: Cpt Sanborn. / Sgt. Smith	Phone/Ext.:541-396-7874
Background and description of need or pro	blem:
purchase two ATVs, upfitting of Sheriff's Office	The funds will be used by the Dunes division to markings, lights and sirens and trailers to for off road patrol in the ODNRA and other riding
Funding Source:	
Requested Action: Approve and authorize Agreement in the amount of \$24,228.80	chair to sign the 2024 OPRD Grant
Date: 02/22/2024 Signa	ature of Sheriff:
For all matters, forward the document to Counsel <b>no lat</b> Counsel will forward to Treasurer.	ter than the Monday prior to the Agenda deadline.
If this is a contract or grant:  Is the contract or grant an original?  Is the Contract/Grant Summary Form attach  Is the contract signed first by the vendor (ex  If insurance is required, is the insurance cer  Is the Clerk's Coversheet attached or do yo	cept state/federal grants or contracts)? tificate attached?
County Counsel	
Treasurer	

Human Resources \_\_\_\_\_

		(complete after filing)	Cont	ract/Agreement/Grant No.: ATV 24-06(if appl	icable)
Clerk's CJ No.:_ Name/Agency N	ame and Address: C		•	25 Summer St NE Ste C, Salem, OR 97301	
Contact Person: I		Phone No: 541-991-198	<u> </u>	mike.law@oprd.oregon.gov	
_	Amount of Contract/Grant Award: \$ 24,228.80				
		ate lump sum or amount	and time of navme	ents)	
Effective Date: u				re date, i.e. retroactive / prospective date)	
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End Date: 6/30/2	-	laananaihla fan Danfarra	anaa Matt Smith T	Dymog Division	
County Department and Employee Responsible for Performance: <u>Matt Smith, Dunes Division</u> Description: 80% reimbursement of the purchase of a 2 ATVs and a trailer					
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	ommerce 16.xxx USD FE: If the contract/gran			93.xxx USDHHS , each segment must have its own summary form.	
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		Previous Date:		Original Date:	
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BOG only: Gonsent Agenda  Regular Agenda
AGENDA ITEM COVERSHEET
Agenda Item Title: Request Spending Authority to purchase Dunes Patrol ATV's
Department: Coos County Sheriff's Office Requested Agenda Date: 03/05/2024
Contact Person: Cpt. Sanborn / Sgt. Smith Phone/Ext.: 541-396-7874
Background and description of need or problem: During the 2023 and 2024 budget process the Coos County Sheriff's Office was budgeted for two Dunes Patrol ATVs to be purchased through OPRD grant funding with a 20% match from the county. This budget was accepted and ratified by the Board of Commissioners. This OPRD grant has been approved and the Coos County Sheriff's Office is requesting spending authority to purchase two ATVs including upfitting (Sheriff's Office markings, emergency lights and sirens). We received quotes from three authorized Can Am Dealers in Oregon for the purchase of the ATVs. The attached quote from 101 Powersports in Coos Bay was the best option based on price and locality. This will come from line item 421.60-01 of the 2023/2024 Dunes budget, not to exceed amount of \$25,000.
Funding Source: General Fund with 80% reimbursement from OPRD Grant Funds
Requested Action: Board to approve the purchase of two ATVs and upfitting in an amount not to exceed \$25,000.
Date: 02/22/2024 Signature of Sheriff: Halme
For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.
Is the contract or grant an original?  Is the Contract/Grant Summary Form attached?  Is the contract signed first by the vendor (except state/federal grants or contracts)?  If insurance is required, is the insurance certificate attached?  Is the Clerk's Coversheet attached or do you want it returned to you for filing?
County Counsel  Treasurer
Human Resources



Invoice# 10529		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	3 32		104	R A -	. 1	536	S. 2nd St.
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DUS				PHONE			DATE SOLD		
BUYERS Coos County Sheriffs Office					PHONE	MUME	C-{541} 294-5306	02-23-2024	
ADDRESS				COUNTY		STATE	ZIP		
250 N Baxter SALESPERSON	·	DELIVERY	DATE	COQUILLE HULL MATERIAL		DELIVER		TRUCTIONS	97423
Nick Freed			3-2024						
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31-11-4-1 6		····			<u> </u>	A1/A	LIG	ense/Registration/Title Fees	
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Lienholder:							Deal	er and Buyer(s) certify that the additional terms and con	ditions pooled on the 2nd
		ness and the Carlotte Comment					હ 3લ	pages of this contract are agreed to as a part of this ag id above the signature. Buyer(s) certify that optional eq	reement the same as if
	· · · · · · · · · · · · · · · · · · ·	***************************************		TRADE-IN			insur	ance, if any, has been voluntarily purchased by Buyer(s	). Buyer(s) trade-in is free
MAKE	YEAR	SIZE	MODE	L/VEHICLE TYPE				all liens and encumbrances whatsoever, except as Buy n. (See Por, #3 and #12 on the 2nd & 3rd pages of this	
	SERIAL NO.	·			ł			r(s) agree that if any paragraph or provision should viola forceable, the rest of this contract will remain valid.	ale the law and/or is
MAKE	YEAR	SIZE	MODE	L/VEHICLE TYPE			-11.511	orocools, are research and compact this territories.	
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AMOUNT OWING	SERIAL NO.				<u>[</u>			ER(S) ACCEPT THE ENTIRE RISK AS TO TH FORMANCE OF THIS UNIT AND THAT BUYE	
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	OTAL TRA	DE-IN A	LLOWA	NCE		N/A		'ER(S) HEREBY ACKNOWLEDGE RECEIPT O DER AND THAT BUYER(S) HAVE READ THE I	
DEBT BUYE	R OWES ON 1	FRADE-IN	TO BE PAI	DBY: DEAL	ER BU	YER		SES OF THIS AGREEMENT,	
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гои	VALID UNLESS S	IGNED AND	ACCEPTED BY	AN OFFICER OF THE CO	MPANY			K DRAFT, CERTIFIED CHECK, OR BY THE EX AIL INSTALLMENT CONTRACT, OR A SECUR	
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BOC only: Consent Agenda			
Regular Agenda			
AGENDA ITEM COVERSHEET			
Agenda Item Title: Additional appropriations for do Society. This donation is for spay and neuters at the			
Department: Animal Shelter	Requested Agenda Date: 03-05-2024		
Contact Person: Captain J. Patterson	Phone/Ext.: 7820		
Background and description of need or problems donated \$15,000.00 dollars for the purpose of spay a Shelter. Request the money be placed in spay and respectively.	and neuters at the Coos County Animal		
Funding Source: Pacific Cove Humane Society  Requested Action: Approve and sign resolution	#24-02-035B		
Requested Action: Approve and sign resolution  Date: 02-12-2024 Signature of Dep	ot. Head: Kon a talla		
For all matters, forward the document to Counsel <b>no late deadline</b> . Counsel will forward to Treasurer.	r than the Monday prior to the Agenda		
If this is a Contract or Grant:  Is the contract or grant an original?  Is the Contract/Grant Summary Form atta  Is the Contract signed first by the vendor of the contract is required, is the Insurance of the contract is required.  Is the Clerk's Filing Coversheet attached?  Do you want this returned to you for filing?	except state/federal grants or contracts)? Certificate attached?		
County Counsel			



Human Resources \_\_\_\_\_

1 2	BOARD OF COMMISSIONERS  COUNTY OF COOS  STATE OF OREGON
3	
4	In the Matter of Making an Additional ) RESOLUTION Appropriation in the Amount of \$15,000 ) 24-02-035B Within the Animal Control Fund )
5	y within the minial control t and
6	THIS MATTER HAVING COME BEFORE the Board of Commissioners at a meeting
7	held March 5, 2024, and whereas the Animal Control Fund has received a donation from the
8	Pacific Cove Humane Society in the amount of Fifteen Thousand Dollars (\$15,000); and
9	WHEREAS, the above stated amount to be used for spay and neuter costs which was
10	not anticipated and were not included in the budget; and
	WHEREAS, the above stated amount should be appropriated according to O.R.S.
11	294.338(2);
12	NOW, THEREFORE, BE IT RESOLVED that an additional amount of Fifteen Thousand
13	Dollars (\$15,000)be appropriated as follows:
14	002 ANIMAL CONTROL FUND
15	Resources
16	367.00-00 Donations \$ <u>15,000</u>
17	Expenditures 2600 Animal Control Department
18	Materials & Services
19	429.33-29 Spay/Neuter Program \$ <u>15,000</u>
20	DATED THIS day of March 2024.
21	BOARD OF COMMISSIONERS
22	
23	
24	Commissioner Commissioner Commissioner
25	Prepared by:
26	
27	Budget Office
28	

BOC only: Consent Agenda			
Regular Agenda			
AGENDA ITEM COVERS	SHEET		
Agenda Item Title: Promotion of Jessica Sewell from Build Inspector II	uilding Inspector I to Building		
Department: Community Development (Building) Re	equested Agenda Date: 3/5/2024		
Contact Person: Jill Rolfe Ph	none/Ext.: 541-396-7770		
Background and description of need or problem: Jessica Sewell has been employed as a Building Inspector I since March 1, 2023 and has now obtained her Commercial Building Inspector certification that qualifies her to be promoted to Building Inspector II. Request Board approval to promote Jessica Sewell from Building Inspector I to II effective March 1, 2024, and Board to approve and sign Resolution 24-02-019P.			
Funding Source: Building Department			
Requested Action: Promote Jessica Sewell from Buildi 2024, and approve and sign Resolution 24-02-019P.	ing Inspector I to II effective March 1,		
Date: February 23, 2024 Signature of Dept. He	ead: <u>Jill Rolfe</u>		
For all matters, forward the document to Counsel <b>no later than the Monday prior to the Agenda deadline</b> . Counsel will forward to Treasurer.			
If this is a Contract or Grant:    Is the contract or grant an original?   Is the Contract/Grant Summary Form attached?   Is the Contract signed first by the vendor (except state/federal grants or contracts)?   If Insurance is required, Is the Insurance Certificate attached?   Is the Clerk's Filing Coversheet attached?   Do you want this returned to you for filing?			
County Counsel			

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Human Resources \_

# BOARD OF COMMISSIONERS COUNTY OF COOS/STATE OF OREGON

1	COUNTY OF COOSYSTATE OF OREGON
2	In the Matter of a Promotion to ') RESOLUTION Building Inspector II for Jessica ) 24-02-019 P Sewell Effective March 1, 2024 )
4	THIS MATTER HAVING COME BEFORE the Board of Commissioners at a regular meeting
6	held March 5, 2024; and
7	WHEREAS, Jessica Sewell is currently classified as a Building Inspector I,
	with a salary in effect under Line Item 006-1501-419.10-01 Pay Grade 441, Step 1
8	with a salary of four thousand six hundred thirty-four dollars (\$4,634) a month, and
9	has successfully passed probation; and
10	WHEREAS The Board of Commissioners having made a determination on this day,
11	that a promotion to Building Inspector II is appropriate based on Jessica Sewell
12	obtaining both her Commercial Building Inspector certification and her Building
13	Inspector certification from the International Code Council for building and
14	commercial building inspectors;
15	THEREFORE, BE IT RESOLVED promoting Jessica Sewell to the Building Inspector
16	II position, with a salary adjustment as follows, effective March 1, 2024:
17	The pooretony when a curuly any account in the pooretony when a curuly any account in the pooretony when a curuly any account in the pooretony when a curuly and a curuly a curuly and a curuly and a curuly and a curuly and a curuly a curuly and a curuly and a curuly
18	EMPLOYEE CLASSIFICATION GRADE RGE. STEP AMOUNT
19	COMMUNITY DEVELOPMENT - BUILDING CODES - 006-1501-419.10-01
20	Sewell, Jessica Building Inspector II 442 1 \$6,463
21	BE IT FURTHER RESOLVED that the above employee's anniversary date shall
22	remain March 1 each year.
23	DATED THIS, 2024.
24	BOARD OF COMMISSIONERS
25	
26	Commissioner Commissioner Commissioner
27	

28 Resolution 24-02-019 P

BOC only: Consent Agenda			
Regular Agenda:			
AGENDA ITEM	/I COVERSHEET		
Agenda Item Title: State Courts Contract for I	Mediation Services – Mark Kramer		
Department: State Courts / Counsel	Requested Agenda Date: 3/5/24		
Contact Person: Colton Totland	Phone/Ext.: 7693		
Background and description of need or proto to provide Court Connected Domestic Mediation	blem: State Courts Contract with Mark Kramer on Services.		
Funding Source: n/a			
Requested Action: Board to approve and	sign contract.		
Date: 1/8/2024 Signature	of Dept. Head: Coltan Totland		
For all matters, forward the document to Counsel r deadline. Counsel will forward to Treasurer.	no later than the Monday prior to the Agenda		
If this is a Contract or Grant:    Is the contract or grant an original?   Is the Contract/Grant Summary Form attached?   Is the Contract signed first by the vendor (except state/federal grants or contracts)?   If Insurance is required, Is the Insurance Certificate attached?   Is the Clerk's Filing Coversheet attached?   Do you want this returned to you for filing?			
County Counsel CT			

Human Resources \_\_\_\_\_

Treasurer \_\_\_\_

of the oxyv	CONTRACT / G			210 11 11 3
Clerk's CJ No.:	(complete after filing)		ct/Agreement/Grant No.:	_(if applicable)
Name/Agency Name and Address: Ma				
Contact Person: Mark Kramer	Phone No: <u>503-</u>		Email: mark@mediatetosucces	s.com
Amount of Contract/Grant Award: \$ Depends on # of Cases Mediated; Family Mediation Fund/State \$				
• • • • • • • • • • • • • • • • • • • •	Payment Terms: Monthly Invoices (state lump sum or amount and time of payments)			
			late, i.e. retroactive / prospecti	ve date)
End Date: One Year; Evaluation, may		- ` ,		
County Department and Employee Responsible for Performance: State Courts/Acting Trial Court Administrator Thomas Lankford and				
Presiding Judge Stone				
Description: Court Connected Domes	tic Mediation Services	1		
Staff Requirements: ☐New ☒Existir	g Subcontract			
Will unemployment cost be incurred?	∐Yes ⊠No			
FINANCIAL INI	ORMATION (Fill of	ut this section <u>only</u> i	f the County is receiving fund	is)
STATE %	OTHER %	FEDERAL %	Catalog of Federal Domestic Ass	st.
		(CFDA # Required)	*(CFDA) Number	
*CFDA is a five digit number in the following f		o digits designate the feder	al agency and the last three the grant o	lescription. The following
is a partial listing of the two digit agency identif 10.xxx USDA 14.xxx HUD	20.xxx USDOT		4.xxx Dept. of Education	
11.xxx Dept. of Commerce 16.xxx USDO.  NOTE: If the contract/grant			3.xxx USDHHS ich segment must have its own sumn	nary form.
☐ New	Renewal		☐ Modification	·
	Previous Amou Previous Date:	nt: \$	Original Amount: \$	
			Original Date:	
PUBLIC CONTRACTI	NG INFORMATION	(Fill out this section	only if the County is spendi	ng funds)
Method of Selection:		Type of C	ontract:	
☐ Bid ☐ None			omplete sections below)	
☐ Quote ☐ Other ☐ Proposal			al (no need to complete sections beloe cation (no need to complete sections	•
-			Cation (no need to complete sections	s delow)
Type of Contract:  Goods and Services - If Not Using	Rid or Proposal Marl	k Evenntion:		
Under \$10,000	Bid of Troposal, Man	-	uipment Maintenance	
Under \$50,000 for Quotes			fice Supplies	
☐ Under \$150,000 & Approval from ☐ Sole Source	Board for Quotes		ed Vehicles ite Purchasing	
Contract with Public Agency			her	
Public Improvement – If Not Usin	g Bid, Mark Exemptio	n:		
☐ Under \$5,000	<u> </u>	□ Al	ternative Contracting Method App	proved by Board
☐ Under \$50,000 for Quotes ☐ Between \$50,000 and \$100,000 fo	r Ouston and Provisiting	☐ Oti	her	
Wage Requirements	r Quotes and Frevaning			
Personal Services Contract – If No	nt Using Proposal, Mar	k Exemption:		
☑ Under \$50,000		<del></del>		
☐ Under \$150,000 & Approval from	Board			
Will project be reported to Bureau of Labo	r for Prevailing Wages in	nder ORS 279C.800?	]Yes ⊠No	
Certificate of insurance required?				
Date Approved by BOC:			Reviewed by Counsel:(	Tani Van
Late Approved by BOC.	en e		Traviowed by Counsel.	1

BOC only: Consent Agenda		
Regular Agenda		
AGEND	A ITEM COVERSHEET	
Agenda Item Title: Accept ATV Grant Department for the Winchester Trails Sy	t Agreement with Oregon Parks and Recreation ystem.	
Department: BOC/Forestry	Requested Agenda Date: 3/5/2024	
Contact Person: John Sweet	Phone/Ext.: 7541	
from the Oregon Parks and Recreation	or problem: Coos County is the recipient of a grant Department for operations and maintenance of the ant agreement is for a maximum reimbursement of	
Funding Source: Grant Funds	Authorize Chair	
<b>Requested Action:</b> Request that the Agreement, ATV 24-01.	Board accept and\sign the attached ATV Grant	
Date: 2/28/2024 Sig	nature of Dept. Head:	
For all matters, forward the document to Codeadline. Counsel will forward to Treasure	ounsel <b>no later than the Monday prior to the Agenda</b> er.	
If this is a Contract or Grant:    Is the contract or grant an original?   Is the Contract/Grant Summary Form attached?   Is the Contract signed first by the vendor (except state/federal grants or contracts)?   If Insurance is required, Is the Insurance Certificate attached?   Is the Clerk's Filing Coversheet attached?   Do you want this returned to you for filing?		
County Counsel		
Treasurer		

Human Resources

Revised 2/28/2022

HI

Clerk's CJ No.:		(complete after filing)	RANT SUMMA	RY FURIVI ct/Agreement/Grant No.:(if applica	ble)
		, -		ner St. NE, Ste. C, Salem, OR 97301	,
Contact Person: N		one No: 541-991-1989		ike.law@oprd.oregon.gov	
Amount of Contract/Grant Award: \$82,487.50					
		e lump sum or amount	and time of payments	(e	
•					
Effective Date: <u>Upon execution</u> Start Date: (if different from effective date, i.e. retroactive / prospective date)  End Date: <u>6/30/2025</u> (if known)					
	,	sponsible for Performa	ance:		
• •		_		Recreation Department.	
-			itii Oregon Farks and	Recreation Department.	
•	ts: New Existin				
Will unemployme	ent cost be incurred?	☐ Y es ⊠iNo			
	FINANCIAL INI	ORMATION (Fill o	ut this section <u>only</u> i	f the County is receiving funds)	
	STATE %	OTHER %	FEDERAL %	Catalog of Federal Domestic Asst.	
	100%		(CFDA # Required)	*(CFDA) Number	
*CFDA is a five digit		ormat: xx.xxx. The first tw	o digits designate the feder	ral agency and the last three the grant description. T	he following
	ne two digit agency identif 14.xxx HUD			4.xxx Dept. of Education	
11.xxx Dept. of Co	mmerce 16.xxx USDO	J 39,xxx General Svs. Ad	lmin. 83,xxx FEMA 9		
□ New	E. H the contracogram	Renewal	an one Carry namber, co	Modification	
New		Previous Amou	nt: \$	Original Amount: \$	
		Previous Date:		Original Date:	
PUB	LIC CONTRACTI	NG INFORMATION	(Fill out this section	n <u>only</u> if the County is spending funds)	
Method of Select	ion:		Type of C	Contract:	
□ Bid	☐ None		☐ New (d	complete sections below)	
☐ Quote	☐ Other			val (no need to complete sections below)	
☐ Proposal				ication (no need to complete sections below)	
Type of Contract					
	ervices - If Not Using	g Bid or Proposal, Mar	_	aniam aut Maintanana	
Under \$10	ervices - If Not Using ,000	<u>t Bid or Proposal, Mar</u>	☐ Ed	quipment Maintenance ffice Supplies	
Under \$10	ervices - If Not Using		☐ Ec ☐ Oi ☐ Us	ffice Supplies sed Vehicles	
Under \$10 Under \$50 Under \$15 Sole Source	ervices - If Not Using ,000 ,000 for Quotes 0,000 & Approval from e		Eq   Oi   Us   St	ffice Supplies sed Vehicles ate Purchasing	
Under \$10 Under \$50 Under \$15 Sole Sourc	ervices - If Not Using ,000 ,000 for Quotes 0,000 & Approval from the pith Public Agency	n Board for Quotes	☐ Eq ☐ Of ☐ Us ☐ St ☐ Of	ffice Supplies sed Vehicles	
Under \$10 Under \$50 Under \$15 Under \$15 Sole Source Contract w	ervices - If Not Using ,000 ,000 for Quotes 0,000 & Approval from the vith Public Agency vement — If Not Usin		Ec   Oi   Us   St   Oi	ffice Supplies sed Vehicles ate Purchasing ther	oard
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Under \$10 Under \$50 Under \$15 Sole Source Contract w  Public Impro Under \$5,6 Under \$5,6 Between \$	ervices - If Not Using ,000 ,000 for Quotes 0,000 & Approval from the with Public Agency vement — If Not Usin ,000 ,000 for Quotes 50,000 and \$100,000 for	n Board for Quotes	Ec   Oi   Us   St   Ot   On:	ffice Supplies sed Vehicles tate Purchasing ther ther ther ther Contracting Method Approved by Bo	oard
Under \$10 Under \$50 Under \$55 Under \$15 Sole Source Contract w  Public Impro Under \$5,6	ervices - If Not Using ,000 ,000 for Quotes 0,000 & Approval from the with Public Agency vement — If Not Usin ,000 ,000 for Quotes 50,000 and \$100,000 for	n Board for Quotes ng Bid, Mark Exemptic	Ec   Oi   Us   St   Ot   On:	ffice Supplies sed Vehicles tate Purchasing ther ther ther ther Contracting Method Approved by Bo	oard
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Contract and Grant Summary Form

Revised 1/28/2020

BOC only: Consent Agenda				
Regular Agenda				
AGEN	DA ITEM COVERSHEET			
Agenda Item Title: Payment of Invo	ice for AOC Dues			
Department: BOC	Requested Agenda Date: <del>2/20/</del> 24			
Contact Person: John Sweet	Phone/Ext.: 7541			
	d or problem: Annual dues for Association of Oregon: Trust Land Counties (CFTLC) are now due.			
Funding Source: 023-4001-465.30-	13 Assoc. of OR Counties			
Requested Action: Approval to pay \$35,079.71	AOC invoice DUES20024COO in the amount of			
Date: 2/1/24 Si	gnature of Dept. Head:			
For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.				
County Counsel				
Treasurer				

Human Resources \_\_\_\_\_

45



1212 Court St NE
Salem, OR 97301
503-585-8351
accounting@oregoncounties.org

**BILL TO** 

Chair Rod Taylor

COOS COUNTY

Coos County

250 N. Baxter

Coquille, OR 97423

INVOICE # DUES2024COO
DATE 01/30/2024

DATE	DESCRIPTION	AMOUNT
01/30/2024	AOC 2024 General Fund Dues	33,863.97
01/30/2024	2024 CFTLC (Council of Forest Trust Land Counties) Dues	597.57
01/30/2024	2024 CFTLC (Council of Forest Trust Land Counties) Special Voluntary Assessment Dues	618.17

BALANCE DUE

\$35,079.71

Please direct inquiries to: Fiscal Services accounting@oregoncounties.org 503.585.8351

Remit Checks to:
Association of Oregon Counties
1212 Court Street NE
Salem, OR 97301

Wire/ACH:

Bank Name: Wells Fargo Bank Account#: 88431689 Routing# (ABA #): 123006800