

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room, 201 N. Adams, Coquille
or Virtually at <https://meet.goto.com/416353485>

December 5, 2023

1. **8:30 AM- EXECUTIVE SESSION under the authority of ORS 192.660, - in the small conference room. The public is excluded from this portion of the meeting**
 - A. (2)(e) Real Property Transactions

2. **9:30 AM PUBLIC PORTION OF THE MEETING, BEGINNING WITH THE PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

3. **DEPARTMENT HEADS**
 - A. Request Approval of Amendment #1 to IGA #145760 with Oregon Health Authority (OHA) & Authorize Mike Rowley to Sign - Coos Health & Wellness)CHW)

 - B. Request Approval of Amendment #4 to IGA #180006 with OHA & Authorize Mike Rowley to Sign- CHW

 - C. Request Approval of Amendment #1 to Contract with The Nancy Devereux Center- - CHW

 - D. Request Award of Contract for Removal of Scrap Metal at Beaver Hill- Solid Waste

 - E. Request Approval to Purchase Vehicle- Sheriff

 - F. Request Approval on Agreement with CISA- IT

 - G. Request Approval of Paid Holiday List- Human Resources (HR)

 - H. Request Approval of Resolution Revising Policy in Response to Paid Leave Oregon- HR

 - I. Request Approval of Resolution Adopting Policy re: Extra Help Employees- HR

 - J. Request Approval of Resolution Revising Policy re: PERS Employees- HR

 - K. Discussion re: Draft Letter on Winter Lakes Marsh Expansion Project- BOC

4. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
Regular Meeting Minutes- November 21, 2023

 - B. **Orders & Resolutions**
Order 23-11-059C, In the Matter of Reappointing Norman M. Bishop to the Garden Drive Special Road District Board of Directors
Resolution 23-11-243P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
Resolution 23-11-244P, In the Matter of Granting Salary Merit Step Increases for Various CCSO Employees Effective December 1, 2023
Resolution 23-11-245P, In the Matter of Granting Salary Merit Step Increases for various Employees Retroactive to November 1, 2023
Resolution 23-11-246P, In the Matter of a Personnel Transfer for John Anderson Within the Sheriff's Department Effective December 1, 2023

 - C. **Post-Action Notifications Pursuant to County Rule 10.043 (5)**
Contracts with Sean Huling- CHW- relocation & sign on bonus agreements
Contract with BPM- CHW- cybersecurity assessment services

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

5. **LATE AGENDA ITEMS**

A. Request Approval to Purchase Ballistic Vests- Sheriff

B. Request Award of Contract to Perform Survey & Tracking of Answers- Finance

C. Discussion re: Pause of Timber Harvest on Western Side of Highway 101- Forestry

6. **COMMISSIONERS REPORTS**

7. **CITIZEN COMMENTS- limited to 3 minutes per person**

BOC only: _____
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Request Procurement of Ballistic Vests

Department: Coos County Sheriff's Office

Requested Agenda Date: 12/5/2023

Contact Person: Cpt. Sean Sanborn

Phone/Ext.: 541-396-7874

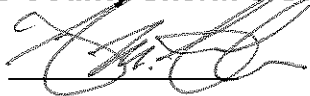
Background and description of need or problem: In November of 2022, the Coos County Board of Commissioners accepted a ballistic vest grant through U.S. Department of Justice. This grant pays for one half of the purchase of ballistic vests for the Coos County Sheriff's Office. The Coos County Sheriff's Office is requesting purchase of the vests and panels to outfit members with required safety equipment. Curtis Blue Line participates in GSA and state pricing which negates the need for quotes. I am requesting to purchase ballistic vests in an amount not to exceed \$52,972.00 from line item 421.20-10 "Ammunition and Firearms". Reimbursement will be requested upon purchase of the equipment.

Funding Source: 421.20-10 "Ammunition and Firearms"

Requested Action: Board to approve procurement of vests from line item 421.20-10 to purchase ballistic vests and panels for members of the Coos County Sheriff's Office.

Date: 11/21/2023

Signature of Criminal Division Commander: _____



For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT _____

Treasurer _____

Human Resources _____

BOC only: _____
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Awarding Contract with Probolsky Research

Department: Finance

Requested Agenda Date: December 5, 2023

Contact Person: Megan Simms

Phone/Ext.: 7730

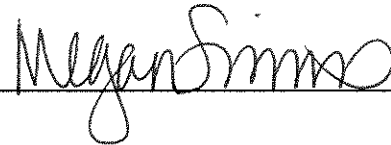
Background and description of need or problem: On November 29th we received a proposal from Probolsky Research to perform a survey and tracking of survey answers. Due to time constraints and employee vacations we would like to have this approved before the contract is finalized to allow us to get started as soon as the contract is finished.

Funding Sources: ARP

Requested Action: Award contract with Probolsky Research NTE \$34,000 out of ARP funds and authorize Sheriff to sign pending final approval by Counsel.

Date: 11/29/2023

Signature of Dept. Head:



For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel _____

Treasurer  _____

Human Resources _____



November 29, 2023

Megan Simms
Coos County
250 North Baxter Street
Coquille, OR 97423

Subject: Ballot Measure Research and Strategy

Authorized Representative:

Adam Probolsky, President
Probolsky Research
100 Pine Street Suite 1250
San Francisco CA 94111
adamp@probolskyresearch.com
Telephone: 415-870-8150

Megan:

Thank you for the opportunity to offer our research and strategy services to Coos County. We look forward to helping the County conduct a voter survey, evaluate the level of support for various voter-approved revenue options that support delivery of critical projects and services, and provide outreach strategy for the May 2024 election.

Probolsky Research understands community needs and county services: We have acted as a pollster and strategic advisor on thousands of local, city, and statewide government agency projects, we have unmatched experience researching voter willingness to fund both projects, services, and testing support levels for new revenues particularly as it relates to potential ballot initiatives. Recently, we have conducted polling and provided strategic guidance on public outreach cities like Boulder (CO), Coos Bay, Dixon (CA), El Cajon (CA), Gresham, Grover Beach (CA), Rancho Cucamonga (CA), Thornton (CO), and Twentynine Palms (CA). Additional Oregon clients include the City of Beaverton and the Special Districts Association of Oregon (SDAO).

We look forward to working with staff on this project. Our specific methodological recommendations will help us achieve an inclusive representation of the County's voters. We will create an appropriate polling instrument, develop polling questions to adequately assess the needs and opinions of the public; and conduct a statistically valid poll of voters to determine community interests related to the potential a ballot measure.

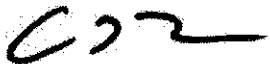
We have an in-house clinical social worker – unique for a research firm, but a hugely important part of our ability to gauge true voter sentiment on the potential ballot measure the County is considering.

We are public outreach, communications, and engagement experts. We have in-house graphic, writing, and video production capabilities – allowing us to incorporate poll results into relevant engagement and public education efforts regarding the potential ballot measure.

We bring the understanding of diverse communities to our work and the language capabilities that ensure that our research is more accurate than any other firm can provide. To ensure inclusivity and representation of all voices, and to limit communication barriers, we will conduct our research in **English, Spanish**, and other languages as requested. Our in-house equity officer will help ensure the research process is sensitive to ADA and diversity, equity, and inclusion (DEI) issues in design and distribution methods.

You can count on me to be available, as much as requested to be available for meetings and make presentations – **in-person** or virtually. We are looking forward to working together on this important project and helping build the roadmap to your strategic goals and priorities.

Sincerely,



Adam Probolsky, President



PROBOLSKY RESEARCH
100 Pine Street Suite 1250
San Francisco CA 94111

San Francisco (415) 870-8150
Newport Beach (949) 855-6400
Washington DC (202) 559-0270

BOC only
Consent Agenda _____
Regular Agenda _____

LATE

AGENDA ITEM COVERSHEET

Agenda Item Title: Discussion of a pause in timber harvest on Coos County Forestry lands on the western side of hwy 101 immediately adjacent to the Oregon Department of Transportation's right of way.

Department: Forestry

Requested Agenda Date: 12/5/23

Contact Person: Lance Morgan

Phone/Ext.: 7751

Background and description of need or problem: On November 18, 2023 on hwy 101 near Winchester Trails several trees fell onto the highway out of the ODOT right of way. It is very fortunate no one was injured. A pause in harvest of timber on Coos County Forest lands adjacent to highway 101 needs to be discussed until a solution can be worked out with ODOT to remove their trees when there is a high possibility of their trees falling onto the highway. Communications with the local ODOT offices have been ineffective.

Funding Source: N/A

Requested Action: Board to discuss and approve what action they deem necessary to take to address the problem with ODOT right of way.

Date: 11/30/2023

Signature of Dept. Head: Lance Morgan - LK

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer _____

Human Resources _____

50