

A G E N D A
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room, 201 N. Adams, Coquille
or Virtually at <https://meet.goto.com/588495365>
November 21, 2023

1. **8:30 AM- EXECUTIVE SESSION under the authority of ORS 192.660, - in the small conference room. The public is excluded from this portion of the meeting**
 - A. (2)(e) Real Property Transactions
 - B. (2)(f) To Consider Information or Records Exempt by Law from Public Inspection
 - C. (2)(h) Consultation with Counsel

2. **9:30 AM PUBLIC PORTION OF THE MEETING, BEGINNING WITH THE PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

3. **DEPARTMENT HEADS**
 - A. Request Approval of Amendment #1 to IGA 177242 & Authorize Mike Rowley to DocuSign- Coos Health & Wellness (CHW)

 - B. Request Approval of IGA with ODOT for Chandler (Coos River) Bridge Project- Road

 - C. Update on Coos County Sandy Creek Emergency Relief Project- Road

 - D. Request Approval of Resolution to Transfer Appropriations in the Title III Fund- Finance

 - E. Request Approval of Resolution Making an Additional Appropriation- SCINT

 - F. Request Approval of Resolution Making an Additional Appropriation- SCINT

 - G. Request Adoption of Sole Source Findings & Approval to Purchase Batteries & Racks- Sheriff

 - H. Request Approval to Purchase Vehicle- Sheriff

 - I. Request Approval to Donate Surface Pros to Myrtle Point Police Department- Sheriff

 - J. Request Award of Contract for Plumbing Services & Authorize Jill Rolfe to Sign- Community Development

 - K. Request Award of Contract for Electrical Services & Authorize Jill Rolfe to Sign- Community Development

 - L. Request Approval of MOU with DACS Union & Authorize Chair to Sign- HR/Counsel

 - M. Request Approval to Pay Dues to South Coast Development Council- BOC

 - N. Request Approval to Increase Stipend for District Attorney- BOC

4. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
Worksession- Public Access on Allegany Highway- November 2, 2023
Worksession- Proposed Text Amendments to Allow RV Parks in Industrial Zones- November 2, 2023

 - B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
Transfer of Appropriation Within Department- Jail- heat pump purchase

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

C. Orders & Resolutions

Order 23-11-056C, In the Matter of Appointing Scott Cooper to the Coos-Curry Housing Authority Board

Resolution 23-11-239P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date

Resolution 23-11-240P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective December 1, 2023

Resolution 23-11-241P, In the Matter of a Longevity Increase for Ashley (Gus) Mortimer Effective December 1, 2023

D. Post-Action Notifications Pursuant to County Rule 10.043 (5)

Contracts with Tristin Gresham- CHW- sign-on bonus & relocation agreements

Contracts with Gina Hill- CHW- sign-on bonus & relocation agreements

Amendment #1 to IGA #180006- CHW- funding increase for various public health programs

Agreement with Bay Area Hospital- CHW- operational planning

5. **LATE AGENDA ITEMS**

6. **COMMISSIONERS REPORTS**

7. **CITIZEN COMMENTS- limited to 3 minutes per person**

BOC only:

Consent Agenda _____

Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Executive Session Requested

Department: Counsel

Requested Agenda Date: 11/21/2023

Contact Person: Colton Totland

Phone/Ext.: 7693

Background and description of need or problem: Need executive session for:

- **ORS 192.660(2)(e)** – to negotiate real property transactions
- **ORS 192.660(2)(h)** – consulting with regard to current litigation and litigation likely to be filed
- **ORS 192.660(2)(f)** – to consider information or records that are exempt by law from public inspection

Funding Source: N/A

Requested Action: Go into Executive Session during Board meeting as stated above.

Date: 11/15/2023

Signature of Dept. Head: _____

Colton Totland

Departments Affected:

COUNSEL: _____

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: First amendment to Intergovernmental Agreement #177242 with Oregon Health Authority.

Department: Coos Health & Wellness **Requested Agenda Date:** 11/21/2023

Contact Person: Mike Rowley **Phone/Ext.:** 541-266-6700

Background and description of need or problem: First amendment to IGA 177242 - BHRN (behavioral health resource network) amends and restates original agreement providing funds to CHW's Behavioral Health Division for Oregon's health-based approach to substance use and overdose prevention as part of Measure 110. Total grant award is \$598,507.

Funding Source: OHA 1302

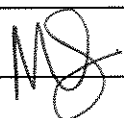
Requested Action: Board to approve first amendment to Intergovernmental Agreement #177242 with Oregon Health Authority and authorize department head, Mike Rowley to DocuSign.

Date: 11/13/2023 Signature of Dept. Head: 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

- If this is a Contract or Grant:
- Is the contract or grant an original?
 - Is the Contract/Grant Summary Form attached?
 - Is the Contract signed first by the vendor (except state/federal grants or contracts)?
 - If Insurance is required, Is the Insurance Certificate attached?
 - Is the Clerk's Filing Coversheet attached?
 - Do you want this returned to you for filing? Patricia Crawford

County Counsel CT

Treasurer 

Human Resources _____

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: 177242-1 (if applicable)

Name/Agency Name and Address: Oregon Health Authority, 635 Capitol Street NE, Ste 350, Salem, OR 97301

Contact Person: Karissa Montano Phone No: 503-509-3584 Email: karissa.montano@dhsosha.state.or.us

Amount of Contract/Grant Award: \$ 598,507.00 NTE (increase \$303,427)

Payment Terms: _____ (state lump sum or amount and time of payments)

Effective Date: Upon execution Start Date: _____ (if different from effective date, i.e. retroactive / prospective date)

End Date: 6/30/2025 (if known)

County Department and Employee Responsible for Performance: Coos Health & Wellness, Mike Rowley, Director.

Description: Fully amends and restates #177242, substance use & overdose prevention funds. Award amount NTE five hundred, ninety-eight thousand, five hundred seven dollars (\$598,507.00) including any amounts paid under the original agreement.

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number
<u>100%</u>			

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

New

Renewal

Modification

Previous Amount: \$

Original Amount: \$ 295,080 NTE

Previous Date:

Original Date: 9/7/2022

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- Bid None
 Quote Other _____
 Proposal

Type of Contract:

- New (complete sections below)
 Renewal (no need to complete sections below)
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
 Under \$50,000 for Quotes
 Under \$150,000 & Approval from Board for Quotes
 Sole Source
 Contract with Public Agency

- Equipment Maintenance
 Office Supplies
 Used Vehicles
 State Purchasing
 Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
 Under \$50,000 for Quotes
 Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
 Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: _____

Reviewed by Counsel: GT

BOC only: _____
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Request BOC to approve and sign Intergovernmental Agreement with ODOT and Coos County regarding OR241: Chandler (Coos River) Bridge project.

Department: Road

Requested Agenda Date: 11/21/23

Contact Person: Paul Slater

Phone/Ext.: 7664

Background and description of need or problem: ODOT has received funding in the 2024-27 Statewide Transportation Improvement Program (STIP) to repair their OR241: Chandler (Coos River) Bridge and they would like to use East Bay Road as a detour route during the project. ODOT will be responsible for traffic control on East Bay Rd during the project. ODOT shall document the condition of East Bay before the detour is put in place and will be responsible for damages to East Bay during the duration of the detour.

Funding Source: N/A

Requested Action: Request BOC to approve and sign Intergovernmental Agreement with ODOT and Coos County regarding OR241: Chandler (Coos River) Bridge project.

Date: 11/9/23

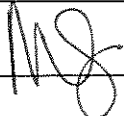
Signature of Dept. Head: 
Paul Slater

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing? yes

County Counsel CT

Treasurer 

Human Resources _____

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filing) Contract/Agreement/Grant No.: _____ (if applicable)

Name/Agency Name and Address: ODOT - 3500 NW STEWART PARKWAY, ROSEBURG, OR 97470

Contact Person: HEATHER NEAVOLL Phone No: 541-957-3659 Email: Heather.d.neavoll@odot.oregon.gov

Amount of Contract/Grant Award: \$ n/a

Payment Terms: _____ (state lump sum or amount and time of payments)

Effective Date: upon signing Start Date: _____ (if different from effective date, i.e. retroactive / prospective date)

End Date: 10years from signature (if known)

County Department and Employee Responsible for Performance: COOS COUNTY ROAD - PAUL SLATER

Description: OR241; CHANDLER (COOS RIVER) BRIDGE - E BAY DRIVE DETOUR ROUTE

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

FINANCIAL INFORMATION (Fill out this section only if the County is receiving funds)

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
- 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have its own summary form.

- New
- Renewal
Previous Amount: \$
Previous Date:
- Modification
Original Amount: \$
Original Date:

PUBLIC CONTRACTING INFORMATION (Fill out this section only if the County is spending funds)

Method of Selection:

- Bid None
- Quote Other _____
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$10,000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5,000
- Under \$50,000 for Quotes
- Between \$50,000 and \$100,000 for Quotes and Prevailing Wage Requirements

- Alternative Contracting Method Approved by Board
- Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Date Approved by BOC: _____	Reviewed by Counsel: _____
-----------------------------	----------------------------

BOC only: _____
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Provide an update on Coos County Sandy Creek ER project.

Department: Road **Requested Agenda Date:** 11/21/23

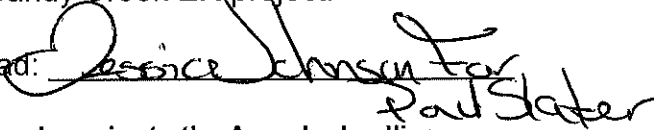
Contact Person: Paul Slater **Phone/Ext.:** 7664

Background and description of need or problem: The Sandy Creek Emergency Relief Project at MP 2.70 is set to bid May of 2024 and project construction later in 2024. This project will replace the existing 5'x40' culvert with a 32' long by 28' wide single span concrete slab bridge. The bridge is funded through the Federal Highway Administration (FHWA) Emergency Relief program with Oregon Department of Transportation (ODOT) administering the funds. The total project cost is estimated at \$2,658,462 with a 10.27 percent match for all eligible costs.

Funding Source: N/A

Requested Action: Provide an update on Coos County Sandy Creek ER project.

Date: 11/9/23


Signature of Dept. Head: 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.**
Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT

Treasurer 

Human Resources _____

STATE OF OREGON
DEPARTMENT OF TRANSPORTATION

PLANS FOR PROPOSED PROJECT

GRADING, DRAINAGE, STRUCTURES, & PAVING

SANDY CREEK RD AT MILE POINT 2.70
COUNTY ROAD 89

COOS COUNTY
MAY 2024

XXXXX

SANDY CREEK – EMERGENCY RELIEF PROJECT MP 2.70

Project Introduction

The Oregon Department of Transportation proposes to replace the existing 5 foot wide by 40 feet long culvert with a single span bridge. The project is located on Sandy Creek Road southeast of the City of Remote (Attachment A). The bridge is funded through the Federal Highway Administration (FHWA) Emergency Relief program with Oregon Department of Transportation (ODOT) administering the funds. The project occurs on County Right of Way. The project is expected to go to bid in March 2024 and construction is expected to begin in June 2024.

Project Background

The Unnamed Tributary (UNT) is a tributary of Sandy Creek, which flows into the Middle Fork Coquille River. During a flood event in 2018, the existing culvert was overtopped, damaging Sandy Creek Road. An emergency repair that lowered the roadway and placed large riprap along the downstream side of the road failed in January 2021. The culvert collapsed and riprap fell into the stream at the downstream end of the culvert, blocking flow (see Attachment B Photographs).

Proposed Design

The existing damaged 5-foot diameter CMP culvert will be replaced with a 32-foot long and 28-foot-wide single span concrete slab bridge, supported on a geosynthetic reinforced abutment (GRS). The road and bridge will be elevated approximately 4 feet above existing grade. Vertical clearance between the Ordinary High Water elevation and the low chord of the bridge will be 10 feet. Creating the clearance under the bridge, along with the depth of the slabs, will require the road elevation to be raised at the bridge and tapered back to the existing road grade for more than 120 feet on each side of the bridge. The bridge approach and guardrail will require a wider roadway on each side of the bridge, extending approximately 24 feet on each side of the bridge center. The bridge will span more than 2.5 times the active channel width. Design plans are provided in Attachment C.

Stream restoration will occur over approximately 200 feet of stream reach which includes upstream, downstream, and beneath the proposed new bridge, after removal of the culvert. The 200 foot reach will be excavated in a roughened fashion to improve habitat complexity. The Active Channel Width (ACW) was assessed at 11 feet and will be maintained in the reach of stream to be restored. Bed material will be mechanically placed during construction. Type 1 fish rocks will be used in the channel construction. Most boulders will be placed in a boulder weir pattern within a 200 foot reach downstream and upstream of the crossing to dissipate flows and create microhabitats to enhance migration of adult and juvenile anadromous salmonids. A low flow channel of 4 feet will also be constructed in the new channel. Additional details are presented below in Section B of the JPA and Attachment C.

The replacement structure triggers the requirement to comply with Oregon's Fish Passage law. A HEC-RAS model output was used to verify that the project will fulfill the fish passage requirements in ODFW's fish passage guidelines (OAR 635-412-0035). A stream simulation approach was used to satisfy the fish passage criteria; the stream simulation option is assumed to be preferred for the design alternatives for this culvert replacement.

Construction of the new structure will occur while a traffic detour is in place on the upstream side of the structure. The traffic detour will include temporary fill within the channel while the new structure is being constructed. When the new structure is complete, and can carry traffic, the temporary detour will be removed, and the new channel will be constructed.

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Resolution 23-11-236B Transfer of Expenditure Appropriations in the Title III Fund

Department: Finance

Requested Agenda Date: November 21, 2023

Contact Person: Megan Simms

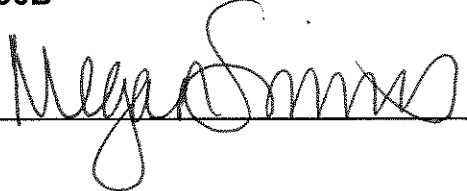
Phone/Ext.: 7730

Background and description of need or problem: On July 18, 2023 the Commissioners approved the purchase two vehicles out of the Title III Fund. This resolution is moving appropriations from Materials and Services to Capital Outlay to cover the purchase.

Funding Sources: Title III

Requested Action: Approve and Sign Resolution 23-11-236B

Date: 11/8/2023

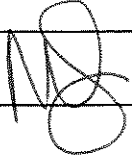
Signature of Dept. Head: 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT

Treasurer 

Human Resources _____

30

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of a Transfer of Expenditure)
5 Appropriations in the Amount of \$170,000) RESOLUTION
6 Within the PL 110-343 Title III Fund) 23-11-236B

7 NOW BEFORE THE BOARD OF COMMISSIONERS sitting for the transaction of
8 County business at a meeting on November 21, 2023, is the matter of a transfer of
9 appropriations in the amount of \$170,000,

10 WHEREAS, the reason, need and purpose of the request for transfer of expenditure
11 appropriations is for the purchase of vehicles.

12 WHEREAS, a transfer of expenditure appropriations would be allowable according to
13 O.R.S. 294.463 as expenditures were not anticipated during the preparation of the current
14 fiscal year's budget;

15 NOW, THEREFORE, BE IT RESOLVED that the transfer of appropriations be approved
16 and be transferred between the categories and amount as shown below:

17 101 PL 110-343 TITLE III FUND
18 9918 – HR1424/PL110-343 Division

19 From:

20 Materials & Services
21 411.33-15 Search, Rescue & Emergency Services \$ 170,000

22 To:

23 Capital Outlay
24 411.60-01 Equipment \$ 170,000

25 Dated this _____ day of November 2023.

26 BOARD OF COMMISSIONERS

27 _____
28 Commissioner

Commissioner

Commissioner

Prepared by:

29 
30 _____
31 Budget Office

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Additional Appropriations for Donation from Cow Creek Umpqua Tribe

Department: SCINT

Requested Agenda Date: 11/21/23

Contact Person: Sergeant Whittenburg

Phone/Ext.: 7839

Background and description of need or problem: SCINT has requested and obtained a donation from Cow Creek Umpqua Tribe in the amount of \$56,000 to purchase a new SCINT patrol car.

Funding Source: Cow Creek Umpqua Tribe

Requested Action: Approve and sign resolution 23-11-237B.

Date: 11/8/23

Signature of Dept. Head: *[Signature]*

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel *CT*

Treasurer *MS*

Human Resources _____

ZE

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of Making an Additional) RESOLUTION
5 Appropriation in the Amount of \$56,000) 23-11-237B
6 Within the SCINT Fund)

7 THIS MATTER HAVING COME BEFORE the Board of Commissioners at a meeting
8 held November 21, 2023, and whereas SCINT has received a donation from the Cow Creek
9 Umpqua Tribe in the amount of Fifty-six Thousand Dollars (\$56,000); and

10 WHEREAS, the above stated amount to be used to purchase a vehicle which was not
11 anticipated and were not included in the budget; and

12 WHEREAS, the above stated amount should be appropriated according to O.R.S.
13 294.338(2);

14 NOW, THEREFORE, BE IT RESOLVED that an additional amount of Fifty-six
15 Thousand Dollars (\$56,000) be appropriated as follows:

16	019 SCINT FUND	
17	Resources	
18	367.00-00 Donation	<u>\$56,000</u>
19	Expenditures	
20	1607 SCINT Division	
21	Materials & Services	
22	421.60-01 Equipment	<u>\$56,000</u>

23 DATED THIS _____ day of November 2023.


24 BOARD OF COMMISSIONERS

25 _____
26 Commissioner

27 _____
28 Commissioner

29 _____
30 Commissioner

31 Prepared by:

32 
33 _____
34 Budget Office

BOC only: _____
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

appropriations

Agenda Item Title: Additional ~~spending authority~~ needed for grant approval.

Department: SCINT

Requested Agenda Date: 11/21/2023

Contact Person: Detective Sgt. A Whittenburg

Phone/Ext.: 7839

Background and description of need or problem: SCINT has requested and obtained a grant in the amount of \$2,500 for the purchase of office equipment through the Roundhouse Foundation.

Funding Source: Roundhouse Foundation Grant

Requested Action: ~~BOG to increase spending authority in SCINT <\$5,000 Equipment line item by \$2,500.~~ *Approve and sign resolution 23-11-238B*

Date:

Signature of Dept. Head: *A. Whittenburg*

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel *CT*

Treasurer *MS*

Human Resources _____

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of Making an Additional) RESOLUTION
5 Appropriation in the Amount of \$2,500) 23-11-238B
6 Within the SCINT Fund)

7 THIS MATTER HAVING COME BEFORE the Board of Commissioners at a meeting
8 held November 21, 2023, and whereas SCINT has received a grant from the Roundhouse
9 Foundation in the amount of Two Thousand Five Hundred Dollars (\$2,500); and

10 WHEREAS, the above stated amount to be used to purchase office equipment which
11 was not anticipated and was not included in the budget; and

12 WHEREAS, the above stated amount should be appropriated according to O.R.S.
13 294.338(2);

14 NOW, THEREFORE, BE IT RESOLVED that an additional amount of Two Thousand
15 Five Hundred Dollars (\$2,500) be appropriated as follows:

16	019 SCINT FUND	
17	Resources	
18	337.00-00 Local Government Grants	<u>\$2,500</u>
19	Expenditures	
20	1607 SCINT Division	
21	Materials & Services	
22	421.22-27 <\$5,000 Equipment	<u>\$2,500</u>

23 DATED THIS _____ day of November 2023.

24 BOARD OF COMMISSIONERS

25 _____
26 Commissioner

27 _____
28 Commissioner

Prepared by:



Budget Office

BOC only: Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Radio System Battery Backup

Department: Sheriff

Requested Agenda Date: 11/21/23

Contact Person: Captain J. Patterson

Phone/Ext.: 7820

Background and description of need or problem: This purchase is to replace and set up the remaining radio sites with battery backup power should shore power or generators fail to function. These batteries should provide approximately 9-12 Hours of run time at repeaters sites and up to 24 Hours at Hood Mt. Total anticipated cost for 96 batteries and 6 battery racks is \$66,900.00. Request expenditure of \$70,000 in case shipping cost increase at time of order.

Funding Source: 025-1625-421-22-27

Requested Action: Board to approve Sole Source Findings and Authorize Expenditure of \$70,000.00 for Radio System Backup Batteries and Racks.

Date: 10/23/23

Signature of Dept. Head: _____



For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel _____ CT

Treasurer _____ MS

Human Resources _____

Board of Commissioners
Sheriff's Office – Radio System Batteries
Sole Source Finding
Regular Board Meeting November 21, 2023

Pursuant to ORS 279B.075 a public contracting agency may procure goods or services without competition upon written findings that the goods or services are available from only one source. Those findings may include, that the "efficient utilization of existing goods or services require the acquisition of compatible goods or services" or "other findings that support the conclusion that the goods or services are available from only one source".

In this matter, the Board of Commissioners makes the following findings:

1. In the case of a generator failure, Coos County Sheriff's Office is replacing the current backup power at each existing radio site and setting up new battery backup power at the remaining radio sites.
2. The batteries should provide approximately 9 to 12 hours of run time at repeaters sites and up to 24 hours at Hood Mountain.
3. It is imperative to use the same manufacturer of batteries at all sites in order to avoid issues with electronics, such as suboptimal performance or malfunctioning caused by different batteries not being compatible.
4. ENERSYS is offering 96 batteries and 6 specialty battery racks for a total of \$66,900.00 and they are the only company that makes the designed racks the Sheriff's Office requires.
5. ENERSYS currently has the batteries available and can ship at a low cost.

The Board of Commissioners concludes that approving the expenditure of \$70,000 to purchase the batteries and racks for backup power at the radio tower sites is an efficient utilization of an existing good or service.

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Request to purchase vehicle

Department: Coos County Sheriff's Office

Requested Agenda Date: 11/21/23

Contact Person: Cpt. Sean Sanborn

Phone/Ext.: 541-396-7874

Background and description of need or problem: As part of the contract with Coquille School District for a School Resource Deputy, the Coquille School District supplied funds for the Coos County Sheriff's Office to purchase a vehicle as part of the agreement. The vehicle was ordered and will soon be available for pickup. I am requesting to purchase the School Resource Deputy Vehicle in an amount not to exceed \$61,750.00 from line item 001-1600-421-60-03 (Automotive) which will cover the purchase and outfitting of this vehicle.

Funding Source: 001-1600-421-60-03 (Automotive)

Requested Action: Board to approve ~~appropriation in the above listed line item and to allow for the purchasing of the School Resource Deputy Vehicle.~~ *in the amount NTE \$61,750*

Date: 11/14/2023 Signature of Criminal Division Commander: 

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT

Treasurer MS - I amended motion. Appropriations are approved

Human Resources during budget. They need spending authority.

3H



GABE FABRIZIO
SHERIFF

COOS COUNTY SHERIFF'S OFFICE

July 5, 2023

To Whom it May Concern, Greetings,

Due to the current vehicle situation, vehicle supplies are once again limited. The dealers are still having a hard time getting inventory in our price point. I contacted dealers for all manufactures, that are on state procurement and they have no units to choose from. Like last year and the year before; we are competing with the public.

I have been speaking with dealers that are usually involved with state procurement and they are limiting the state pricing because of the lack of available units. If they did state pricing on a large basis; they would essentially go bankrupt because they need to also be able to sell to the public as that is where they make their profit to be able to sell at state pricing. This is why dealers in small county's like ourselves are not involved in the state pricing because they don't move the units to subsidize the state pricing.

I have been speaking with Brads Chevrolet and 3 of the 5 vehicle's that were specked out 06/29/2023 were sold or under a current contract to be delivered by the evening of 06/29/2023. They were actually from other local dealers. Brads Chevrolet is also giving us a "Government Assist rebate" that our local dealer did not offer.

Sincerely,

A handwritten signature in black ink, appearing to be "TH", written over a large, stylized circular flourish.

Tyrone Hansen
Chief Civil Deputy/ Fleet Manager
Coos County Sheriff's Office

EOC only
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Donation of excess equipment to Myrtle Point PD.

Department: Coos County Sheriff's Office **Requested Agenda Date:** 11-²¹~~7~~-23

Contact Person: Gabe Fabrizio **Phone/Ext.:** 7827

Background and description of need or problem:

The Sheriff's Office would like to donate two surface pros which have reached their end of life timeframe to Myrtle Point PD, for use with the new CAD system implemented in July. Myrtle Point's hardware is Apple based, which has proven to be unsuitable for use with CIS' programming. Devices would otherwise have been disposed of.

Devices are SN 023260190153 and 022516590153.

Funding Source: NA

Requested Action: Approve donation of Surface pros, SNs 023260190153 and 022516590153 to MP police department.

Date: 11-1-23 Signature of Sheriff: *[Signature]*

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel CT

Treasurer *[Signature]*

Human Resources _____

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Request to award the Plumbing Service Contract for the Coos County Community Development Remodel to Tri-County Plumbing Contractors, Inc. and approve contract for Dept. Head Signature.

Department: Community Development

Requested Agenda Date: 11/21/23

Contact Person: Jill Rolfe

Phone/Ext.: 7770

Background and description of need or problem: Requesting the Board to award Tri-County Plumbing, Inc. with the electrical service contract NTE \$13,000.00 and approve contract for Department Head Signature. We sent out a request for quotes on total cost of service, installation time and experience to seven (7) different plumbing companies, Avery Plumbing, Bateman Plumbing, C4 Plumbing, LLC, DK Plumbing, General Mechanical, LLC, Green Coast Plumbing, and Tri-County Plumbing Contractors, Inc. We only received one quote back from Tri-County Plumbing Contractors, Inc.

Funding Source: ARP – Remodel budget established

Requested Action: Award Tri-County Plumbing Contractors, Inc. the Community Development Remodel Electrical Service contract NTE \$13,000 and approve contract for Dept. Head Signature.

Date: November 13, 2023

Signature of Dept. Head: Jill Rolfe

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer MJ

Human Resources _____

35

TRI-COUNTY PLUMBING
 CONTRACTORS, INC.
 1581 NEWMARK AVENUE
 COOS BAY, OR 97420



Proposal

(541) 888-4532

CCB#134771

Date: 11/3/2023

Bill To:

Coos County

Project:

Description	Total
INCLUSIONS: COMPLETE PLUMBING AS PER SCOPE OF WORK. INSTALL NEW HOSE BIB ON NORTH SIDE OF BUILDING. TIE INTO EXISTING CPVC WATER LINE SERVING HOSE BIB. DEMO EXISTING WATER HEATER ABOVE MOP SINK. INSTALL WALL BRACKET & NEW WATER HEATER ABOVE MOP SINK. INSTALL NEW HOT WATER SYSTEM TO SERVE NEW AND EXISTING FIXTURES. DEMO EXISTING PIPING SERVING OLD KITCHEN SINK. SUPPLY AND INSTALL NEW AMERICAN STANDARD CADET PRO TOILET. SUPPLY AND INSTALL NEW BATHROOM SINK AND FAUCET. (\$250.00 ALLOWANCE) ROUGH IN AND INSTALL OWNER SUPPLIED KITCHEN SINK. ROUGH IN AND INSTALL OWNER SUPPLIED DRINKING FOUNTAIN. PERMIT.	12,650.00

Customer Acceptance Signature _____

	Total	\$12,650.00
--	--------------	-------------

Phone:	Fax:	E-mail	Web Site
541-888-4532	541-888-9457	wes@tri-countyplumbing.com	tri-countyplumbing.com

BOC only: Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Request to award the Electrical Service Contract for the Coos County Community Development Remodel to Cedar Electric & Construction, Inc. and approve contract for Dept. Head Signature.

Department: Community Development

Requested Agenda Date: 11/21/23

Contact Person: Jill Rolfe

Phone/Ext.: 7770

Background and description of need or problem: Requesting the Board to award Cedar Electric & Construction, Inc. with the electrical service contract NTE \$60,000 and approve contract for Department Head Signature. We sent out a request for quotes on total cost of service, installation time and experience to six (6) different electric companies, Cedar Electric & Construction, Inc., Reese Electric, Inc, CFE Electric, M4 Electric, Lloyd Electric, LLC, and McCaffree Electric, LLC. We only received quotes back from four (4) companies. Community Development Department met on November 1, 2023 to go over the quote's and voted to award the contract to Cedar Electric & Construction.

Funding Source: ARP – Remodel budget established

Requested Action: Award Cedar Electric & Construction, Inc. the Community Development Remodel Electrical Service contract NTE \$60,000 and approve contract for Dept. Head Signature.

Date: November 13, 2023

Signature of Dept. Head: Jill Rolfe

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer [Signature]

Human Resources _____

3K



Community Development

Coos County Community Development

Mailing Address: 250 N. Baxter, Coquille, Oregon 97423

Physical Address: 60 E. Second St., Coquille OR 97423

Planning, Building and Enforcement

Phone: 541-396-7770

Fax: 541-266-1146

www.co.coos.or.us

TDD (800) 735-2900

Name of Contractor: Cedar Electric & Construction, Inc.

Contact Person: Jerek Hodge

	Points	Comments
Total Cost of Services	60/60	Lowest Bid \$55,000.00
Installation Timeline	20/25	Unable to start as requested, 1 month out. 12/4/2023
Experience with Commercial Projects	13/15	Earliest known comm. permit 2013. Did not provide references.

Total Score: 93

Additional Comments:

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: MOU WITH CADS UNION

Department: HR/Counsel **Requested Agenda Date:** 11/21/2023

Contact Person: Colton Totland **Phone/Ext.:** 541-396-7690

Background and description of need or problem: The County and the Coos Association of Deputy Sheriffs Union have entered into a Memorandum of Understanding to amend Article 27, Section 27.4 of the CADS Union Contract to update the Just Cause Standard language, pursuant to Senate Bill 808 (2023). Request Board approve and Chair to sign MOU, with an effective date upon execution of all signatures.

Funding Source: N/A

Requested Action: BOC to approve MOU with CADS Union to amend language under the Just Cause Standard in the CADS CBA, and Board Chair to sign.

Date: 11/8/2023 **Signature of Dept. Head:** _____

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

Departments Affected:
COUNSEL: CT

TREASURER: NS

HUMAN RESOURCES: CU

3L

BOC only:
Consent Agenda _____
Regular Agenda _____

WORKGROUP AGENDA ITEM COVERSHEET

Agenda Item Title: Membership Dues to SCDC

Department: BOC

Requested Agenda Date: 11/28/23

Contact Person: John Sweet

Phone/Ext.: 7541

Background and description of need or problem: the county has been a member of SCDC for several years, and it's the time of year to pay the annual dues

Funding Source: Economic Development

Requested Action: approve payment of dues to SCDC in the amount of \$12,000

Date:

Signature of Dept. Head: _____

For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline**. Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT _____

Treasurer MS _____

3M

BOC only: _____
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Increase in District Attorney's Stipend

Department: BOC

Requested Agenda Date: 11/21/2023

Contact Person: Rod Taylor

Phone/Ext.: 7539

Background and description of need or problem: Due to the State's inverted calculus of DA salary where larger-county DAs are paid more than smaller-county ones even though small-county staffing limitations actually increase the burden on the DA, our DA is underpaid for the workload maintained. This condition will limit good DA candidates in the future, and could create a Governor appointment situation which would not be likely to align with the Peoples' will.

Funding Source: 001 - 7000 - 4(2.10-01

Requested Action: Authorize an increase in the District Attorney's salary stipend ~~to~~ by \$7,000 annually.

Date: 8/29/2023

Signature of Dept. Head:



For all matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a Contract or Grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the Contract signed first by the vendor (except state/federal grants or contracts)?
- If Insurance is required, Is the Insurance Certificate attached?
- Is the Clerk's Filing Coversheet attached?
- Do you want this returned to you for filing?

County Counsel CT

Treasurer MS

Human Resources _____

3N