



COOS COUNTY ASSESSOR'S OFFICE

250 N. Baxter Street, Coquille, Oregon 97423

(541) 396-7900

FAX (541) 396-1027/TDD (800) 735-2900

STEVE JANSEN

Assessor

CHANGE OF MAILING ADDRESS

Oregon Statute (ORS 308.212) requires property owners to provide the Assessor's Office with written notification of a current mailing address.

To submit a Change of Mailing Address, please complete this form as follows:

1. Enter the Tax Account Number for each property to which the mailing address should be changed.
2. Enter the new mailing address.
3. Print the property owner's name(s).
4. Complete Preparer section.

IMPORTANT NOTICE: *The signature should be that of the property owner. If the form is signed by other than the property owner, or the ownership is under a business name only, the person signing the form must submit documentation showing they have the authority to sign on behalf of the owner of record.*

I hereby authorize and request that the mailing address be changed on the following tax account(s) and entered on the assessment/tax rolls of Coos County as the true and correct mailing address.

1. Tax Account Number(s):

_____ # _____ # _____

_____ # _____ # _____

Additional account numbers on reverse side

2. New Mailing Address:

Street _____

City/State/Zip _____

3. Owner's Name(s):

4. Preparer: (See IMPORTANT NOTICE above)

Print Name: _____

Signature: _____

Check One:

Owner

Other

Date: _____

Phone#: _____

Submit the completed form to: Coos County Assessor's Office
Attn: Address Change Clerk
250 N Baxter St
Coquille OR 97423