

EXHIBIT "A"
BYLAWS
COOS COUNTY STRUCTURE COMMITTEE

SECTION 1: COMPOSITION of COMMITTEE

The Coos County Structure Committee shall have seven (7) members who shall be residents of Coos County, appointed by the Board of Commissioners, and serve at the pleasure of the Board. Committee members shall serve as volunteers, without financial compensation.

SECTION 2: COMMITTEE OBJECTIVES / DUTIES

The Structure Committee is an advisory body with the objective of studying and gathering information on the internal structure and organization of the County and to make recommendations, if necessary, to the Board of Commissioners regarding the internal structure and organization of its departments and administration.

In addition to discussions at public meeting(s) individual Committee members or in pairs may meet with or otherwise gather and review information from the County's elected officials, employees, advisory committees, other local municipalities, or any other relevant resources to educate themselves and the remaining members of the Committee in order to arrive at any ultimate recommendation(s) to be made to the Board.

SECTION 3: TERMS OF COMMITTEE MEMBERS / DISSOLUTION OF COMMITTEE

Upon the effective date of the Order appointing the Committee member(s), each member shall serve for a term of two (2) years. If a member is removed by the Board or resigns, the Board shall appoint a replacement member to serve the remainder of the term.

At the end of two years or if there ceases to be a need for any recommendation(s) to be made to the Board on the internal structure and organization of the County, then upon a motion of any member, seconded, and passed by a majority of the Committee this Committee shall dissolve.

**SECTION 4: SELECTION OF COMMITTEE OFFICER(S) / OFFICER
DUTIES**

At the first meeting of the Committee; and at every first meeting of the Committee annually thereafter, Committee members shall by majority vote designate two members to act as Co-Chairs.

The Co-Chairs will preside over and conduct all meetings. In the absence of either Co-Chair, the Co-Chair present at the meeting shall preside at that meeting and perform the duties of the Co-Chairs.

The Co-Chairs shall notify the Board of Commissioner's Office of all meeting dates and the principal subjects anticipated to be addressed at each meeting, not less than five (5) days before the meeting so public notice of each may be given by the Board in accordance with Oregon Revised Statutes (ORS) 192.640. The Co-Chairs shall keep minutes of all meetings in accordance with ORS 192.650, shall cause the minutes from each meeting to be approved by the Committee, and filed with the Coos County Clerk as soon as practicable. If the Committee elects to record its meetings and not reduce the substance of the meetings to written minutes, then the Co-Chairs shall otherwise cause the recording(s) to be approved by the Committee and made available to the public at a reasonable time after each meeting.

SECTION 5: COMMITTEE ACTION

Four Committee members shall constitute a quorum. No recommendation shall be made by the Committee unless a quorum is present. A majority of members present at a meeting must vote in favor of any proposed decision or action of the Committee before the recommendation(s) are made to the Board.

SECTION 6: COMMITTEE MEETINGS

The Committee shall meet as necessary to perform the duties required by Section 2 of these bylaws. The Committee Co-Chairs shall conduct all meetings in accordance with Roberts Rules of Order.

All meetings shall be open to the public and held in locations in accordance to ORS 192.630. The public shall be permitted to make comments on any matters discussed or deliberated on by the Committee. However, the Co-Chair presiding

over the meeting has the authority to limit the time available for public comment and request person(s) to conform to basic rules of decorum, as necessary, in order to conduct productive meetings beneficial to all members and the public alike.

At the conclusion of each meeting the Co-Chairs or presiding Co-Chair present at that meeting shall make an effort to set a time and place certain for the next meeting to enable any person(s) present to attend. A meeting may be held at the call of either Co-Chair, but in no event shall such a meeting take place unless the Committee is able to provide notice to the Board as required by Section 4 of these bylaws.

SECTION 7: FINANCES

There is no funding designated by the Board for the duties and functions of this Committee. The Committee has no expenditure authority. Any decision, action, or recommendation of the Committee which may have a financial impact must include a request to the Board for an appropriation of adequate funds to meet that need.