

Structure Committee Minutes
August 4, 2011
2:00 PM

In Attendance: Commissioner Fred Messerle, Laird Bryan, Jon Barton, Daniela Kellum, Al Pettit, J .J. McLeod, Craig Zanni

Commissioner Messerle opened the meeting at 2:00 PM. Committee members introduced themselves and gave their background information.

Commissioner Messerle then said that he would like to set some meeting parameters; all members and the public will be courteous and respectful to one another and members of the public; any public attending will be given 3 minutes at the end to speak if they sign the roster and after that time, comments can be submitted in writing. He stressed that this committee is advisory to the Board of Commissioners, and therefore must meet public meetings laws. This committee is made up of 7 members, which means that 3 members can meet together but 4 members would make a quorum and would have to be advertised. He said that this process will remain opened and transparent, and County Counsel will be developing bylaws.

The following timeline was suggested: organize the committee in August, begin the research and information gathering in August and September, have a proposal with options available to the Board by October 31, have the Board consider these options in November and December, and apply the options to the budget process from January through that process.

There was a general discussion regarding how departments are funded- general fund or dedicated funding. There was also a discussion about the organizational chart and how liaison assignments work. Items for the committee to concentrate on include function and process, mandated and current services, what others on the outside are doing and what's going on inside.

It was the consensus to develop a questionnaire and conduct interviews, expand the organizational chart to the department level and to look into setting up a drop box on-line.

The next meeting was set for August 11 at 2:00 PM in the Owen Building. The meeting was adjourned at 3:45 PM.