

**COOS COUNTY ROAD DEPARTMENT  
ADOPT-A-ROAD PROGRAM**

**PURPOSE**

The purpose of this program is to provide citizens of Coos County an opportunity to control litter and improve the appearance of the County Road System.

**SCOPE**

Any person may adopt a section of road within the County Road System for the purpose of picking up and removing litter and trash from the right-of-way. Work activities may also include maintenance of landscaping improvements.

**DEFINITIONS**

As used in these rules:

- (1) A "person" is defined as including individuals, corporations, associations, firms, partnerships, and joint stock companies.
- (2) An "applicant" is defined as the individual, group, or person adopting the section of Road.
- (3) A "spokesperson" is defined as the individual chosen by an applicant group to represent the group.
- (4) A "participant" is defined as an individual or member of an applicant group actually performing work on the Road under this program.

**GENERAL REQUIREMENTS**

- (1) The applicant's spokesperson must apply in writing to the Coos County Roadmaster.
- (2) An "Adopt-a-Road" permit will be executed by the applicant's spokesperson and the Road Department.
- (3) The section of road adopted shall be at least two miles in length for litter pickup work. (If there are unique or unusual situations or features having to do with litter pickup on a specific road section or for maintenance of landscaping improvements, the Roadmaster may modify this minimum.)
- (4) The term of the permit will be for a period of one, two or three years.
- (5) If more than one applicant requests the same section of road, the Roadmaster may make the selection by earliest date of application or by a drawing.
- (6) Assignment of a specific section of road shall be at the discretion of the Roadmaster.
- (7) The Roadmaster may consider factors such as width of right-of-way, geometrics, congestion, and reduced sight distance in determining which roads or road sections will be eligible for this program.

- (8) Subcontracting or assigning the adopted section by the applicant is prohibited and will result in cancellation of the permit.**
- (9) This program may, at any time and for any reason, be canceled, modified in scope, or altered in any other manner at the sole discretion of the County Roadmaster. Such alteration of the program shall apply to all permits issued prior to such date unless otherwise specified.**
- (10) The County Roadmaster may cancel a permit for any reason including, but not limited to safety considerations concerning Road operations, failure of the applicant or its participants to comply with provisions of the permit. This cancellation will be issued in writing.**
- (11) The applicant may cancel the permit with thirty (30) days written notice to the County.**
- (12) An applicant has the option of renewing the permit for subsequent terms, subject to the approval of the Roadmaster.**
- (13) The County shall not issue a permit under this program to any applicant whose objectives and values are determined to be inconsistent with the public interest and the County's responsibilities under Oregon law.**

## **SPECIFIC REQUIREMENTS**

### **(1) Applicant Organization and Participant Responsibilities**

**(a) Each participant will be required to execute a liability release form reflecting the participant's awareness and acknowledgement of the potentially hazardous nature of the work involved.**

**(b) Each participant will be required to comply with and abide by all laws, rules, and regulations relating to safety and use of the Road, and such other terms and conditions as may be required by the Roadmaster for special conditions on a particular adopted road section. Individual participants may be excluded from participation or the permit canceled, at the discretion of the Roadmaster for violation of this section.**

**(c) Adult supervision is required. Participation by or presence at the work site of individuals under 16 years of age is not permitted.**

**(d) Each applicant is required to conduct at least two safety meetings per year to inform each participant concerning personal, group, and motorist safety. Each participant is required to attend a safety meeting before participating in the actual work.**

**(e) Each applicant is required to pick up litter a minimum of four times a year. This frequency may be modified (increased or decreased) by the Roadmaster dependent on condition and appearance of the road section.**

**(f) If maintenance of landscaping improvements is a planned work activity, the scope of work and specific requirements and limitations will be agreed to by the applicant's spokesperson and the Roadmaster, and identified in the permit.**

**(g) Supplies, materials, and work area signs furnished by the County will be obtained from and returned to the County during regular business hours. An applicant may furnish its own supplies for its exclusive use.**

**(h) Each applicant will be responsible for appointing or selecting a spokesperson. The spokesperson's responsibilities include assuring compliance by participants with safety**

procedures, proper participant clothing and footwear, proper parking of vehicle(s) along the road, providing a first-aid kit and adequate drinking water, and arranging transportation of the participants to and from the work site.

(i) Each group participant will be responsible for placing litter in trash bags furnished by the County.

(2) **County Road Department Responsibilities**

(a) The County will consult with an applicant to determine the specific section of Road to be adopted.

(b) The County will furnish work area signs, trash bags, safety vests, and safety awareness information for applicant safety meetings.

(c) The County will furnish and erect two acknowledgement signs, one at each end of the adopted Road section with the group's name or acronym displayed. If the County determines that the sign(s) would create an unsafe condition for persons using the road, it may choose not to erect the sign(s). The signs will be removed when the permit is canceled or terminated.

(d) The County will be responsible for removal of the filled bags from the road and for removing litter from the adopted section under unusual circumstances, i.e., to remove large, heavy or hazardous items. The County will remove landscaping debris if it is bagged and/or piled at a location as directed by the Roadmaster.