



Debbie Heller, CEA
COOS COUNTY CLERK

250 N. BAXTER ST., COQUILLE OR 97423

541-396-7601

coosclerk@co.coos.or.us

RECORDING OFFICE: 541-396-7600

CHIEF RECORDING DEPUTY: 541-396-7606

Fees effective June 4, 2018	Recording Fee	County Surveyors Corner Preservation Fee	Department of Revenue A & T Fee	State of Oregon Land Information System Fee	Oregon Housing & Community Services Dept. Fee (HB 4007)	One Page Document Total	Notes
	\$5.00	\$10.00	\$10.00	\$1.00	\$60.00		
Deeds	✓	✓	✓	✓	✓	\$86.00 \$5/ea add'l pg	
Mortgage Satisfactions & Reconveyance	✓	✓	✓	✓	✓	\$86.00 \$5/ea add'l pg	
Liens Construction Hospital, etc. Release/Satisfaction	✓		✓	✓	✓	\$76.00 \$5/ea add'l pg	
Mining Deeds	✓ Plus \$5/add'l Claim listed after first one		✓	✓	✓	\$76.00 \$16/Annual Assessment \$5/ea add'l pg	The Oregon Housing fee does not apply to Affidavit of Annual Compliance

- Appointment of Successor Trustee & Reconveyance = \$91.00 (\$5/extra heading)
- Documents that contain more than one title or reference number requires an additional fee of \$5.00 per title or reference number
- All deeds and mortgages are required to have a legal description.
- All Releases, Satisfactions and Reconveyances must have reference number of what is being released, satisfied or reconveyed.
- Assignment of Mortgage is required to have address of assignee and reference number.

Contact our office if you have any questions.

**541-396-7600
or
541-396-7606**

Copies \$.25 per page - **Location** fee \$3.75, per document - **Certification** fee \$3.75, per document
 Total cost 1 page plain copy = \$4.00 - Total cost 1 page certified copy = \$7.75

Plats & Partitions = \$101.00, plus \$5.00 each additional page. Please call for specific fees.

Non-Standard documents will be charged an additional \$20.00 fee

Acceptance of Deed: documents conveying title or interest to the state, county, cities, or districts will not be recorded unless that document contains a signature and statement of acceptance of the conveyance.

Assessor's Certificate of Paid Taxes: a county clerk may not record or cause to be recorded an instrument conveying or contracting to convey fee title to real property to an entity whose property is exempt from taxation under ORS 307.040 or 307.090 unless the instrument is accompanied by a certificate issued by the assessor of the county in which the real property is located attesting that all charges against the real property as of the date of the recording have been paid.

Space requirement: county recording label 1½ h X 3 w in the upper right hand corner of the document