

A G E N D A
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
April 15, 2014
8:30 A.M.

1. **EXECUTIVE SESSION**

- A. (2)(e) Real Property Transactions
- B. (2)(f) Records or Information Exempt from Public Inspection

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Friends of Public Health Update- Health & Human Services (HHS)
- B. Request Approval of Contract Amendment with KAIROS- HHS
- C. Request Approval of Contract Renewal with Janis Petrie- HHS
- D. Request Approval of Low Quote for Water Storage Tank Replacement at Laverne- Parks
- E. Request Approval of Task Order Amendment #19.1 with PBS Engineering- Road
- F. Request Approval of Task Order Amendment #20.1 with PBS Engineering- Road
- G. Request Discussion re: Sale of Property to City of Bandon- Land Agent
- H. Request Approval to Advertise & Fill Deputy DA Position & Waive In-House Posting- District Attorney
- I. Request Award of Contract for Auditing Services & Financial Assurance Test- Treasurer
- J. Request Approval of Resolution for Assessment & Taxation Grant- Treasurer
- K. Request Approval to Purchase Envelopes for 2014/15 Tax Season & Authorize Chair to Sign- Tax
- L. Request Approval of Formation & Membership in South Coast Community Foundation
Discussion re: Feedback & Ideas from Town Hall Meetings About the South Coast Community Foundation- BOC

4. **CONSENT CALENDAR- administrative matters not up for discussion**

A. **Approval of Minutes**

- Worksession- Budget- January 23, 2014
- Worksession- Planning Matters- February 6, 2014
- Regular Meeting Minutes- March 25, 2014

B. **Orders & Resolutions**

- Order 14-04-020C, In the Matter of Reappointing Members to the CCD Business Development Corporation Board of Directors
- Order 14-04-021C, In the Matter of Appointing Thomas Leahy to the Urban Renewal Agency Board of Directors
- Order 14-04-022C, In the Matter of Appointing Dixie Butler and Doug Veysey to the Coos County Area Transit Service District Advisory Committee

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Order 14-04-023C, In the Matter of Reappointing Jack Falkoske to the Solid Waste Safety Committee

Resolution 14-04-035P, In the Matter of a Promotion for Trisha Jordan Effective April 1, 2014
Resolution 14-04-036P, In the Matter of a Promotion for Chris Webley Effective Retroactive to March 24, 2014

Resolution 14-04-037P, In the Matter of a Longevity Increase for Daniel Seals Effective April 1, 2014

Resolution 14-04-038P, In the Matter of a Longevity Increase for Richard Baxter Effective April 1, 2014

Resolution 14-04-039P, In the Matter of a Longevity Increase for Erin Larson, a Coos County Employee, Effective April 1, 2014

Resolution 14-04-040P, In the Matter of Granting Salary Merit Step Increases for Various Coos County Employees Effective April 1, 2014

Resolution 14-04-041P, In the Matter of Classifying and Placement of Clifford Phillips on the Regular Coos County Payroll Effective Their Hire Date

D. Items Previously Approved (authorize Chairman to Sign where necessary)

Title to Power Pond Property- County Counsel

Quitclaims Deeds Resulting from County Land Sale- Land Agent

Amendment #7 to State IGA #141406- Health & Human Services

5. LATE AGENDA ITEMS

A. Selection of One Commissioner for the Bayfront Investment Corp. Committee- BOC/Counsel

B. Request Approval of Resolution to Transfer Funds- Animal Control

6. COMMISSIONERS REPORTS

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Discussion Regarding Feedback and Ideas from Town Hall Meetings about the South Coast Community Foundation

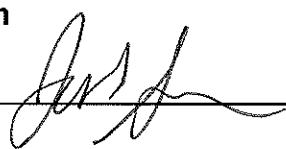
Department: BOC / Counsel **Requested Agenda Date:** 4/15/14

Contact Person: Josh Soper **Phone/Ext.:** 7690

Background and description of need or problem: The Board held town hall meetings throughout the County over the past week to solicit citizen feedback and ideas regarding the South Coast Community Foundation. The Board now needs to discuss that information and consider how it may inform the development of the Foundation's bylaws and future decisions regarding the Foundation.

Funding Source: N/A

Requested Action: Discuss and take any appropriate action

Date: 4/11/14 **Signature of Dept. Head:** 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

- If this is a contract or grant:
- Is the contract or grant an original?
 - Is the Contract/Grant Summary Form attached?
 - Is the contract signed first by the vendor (except state/federal grants or contracts)?
 - If insurance is required, is the insurance certificate attached?
 - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:
COUNSEL: OK-JS

TREASURER: N/A

HUMAN RESOURCES: N/A

Forward Signed Contract/Grant to: N/A

*Replaces previous
Agenda Coversheet*

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BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Bayfront Investment Corporation Committee

Department: BOC / Counsel

Requested Agenda Date: 4/15/14

Contact Person: Josh Soper

Phone/Ext.: 7690

Background and description of need or problem: A committee has been formed to discuss the concept of the Bayfront Investment Corporation; specifically, in regards to its mission, area served, funding allocation, organizational structure and bylaws. The Board must select 1 Commissioner to represent the County on this four person committee.

Funding Source: None

Requested Action: Select 1 Commissioner to represent the County on the Bayfront Investment Corporation Committee.

Date: 4/14/14

Signature of Dept. Head: _____


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Departments Affected:

COUNSEL: JS

TREASURER: MA

5A

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE

AGENDA ITEM COVERSHEET

Agenda Item Title: Transfer of Appropriation *Resolution 14-04-043B*

Department: Sheriff's Office – Animal Control

Requested Agenda Date: 4/15/14

Contact Person: Jackie McDaniel

Phone/Ext.: 7805

Background and description of need or problem: Requesting that the funds in the amount of \$3,000.00 be transferred from Equipment to <\$5000 Equipment to cover the repairs to the walk-in freezer.

Funding Source: From 002-2600-429.60-01 / To 002-2600-429.22-27

Requested Action: Board review, approve and sign. *Resolution 14-04-043B*

Date: 4/11/14

Signature of Dept. Head: *[Signature]*

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Departments Affected:

COUNSEL: _____

TREASURER: *OK B* _____

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY: _____

SB

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of a Transfer of Expenditure)
5 Appropriations in the Amount of \$3,000) RESOLUTION
6 Within the Animal Control Fund) 14-04-043B

7 NOW BEFORE THE BOARD OF COMMISSIONERS sitting for the transaction of
8 County business at a meeting held on April 15, 2014, is the matter of a transfer of
9 appropriations in the amount of \$3,000,

10 WHEREAS, the reason, need and purpose of the request for transfer of expenditure
11 appropriations is for repairs to the walk-in freezer;

12 WHEREAS, a transfer of expenditure appropriations would be allowable according to
13 O.R.S. 294.463 as expenditures were not anticipated during the preparation of the current
14 fiscal year's budget;

15 NOW, THEREFORE, BE IT RESOLVED that the transfer of appropriations be approved
16 and be transferred between the departments and amount as shown below:

17 002 ANIMAL CONTROL FUND
18 2600 – Animal Control Department

19 From:

20 Capital Outlay
21 429.60-01 >\$5,000 Equipment \$ 3,000

22 To:

23 Materials & Services
24 429.22-27 <\$5,000 Equipment \$ 3,000

25 Dated this _____ day of April 2014.

26 BOARD OF COMMISSIONERS

27 _____
28 Commissioner

Commissioner

Commissioner

Prepared by:

Barton
Budget Office