

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
May 2, 2017
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**

1. (2)(d) Labor Negotiations
2. (2)(h) Consultation with Counsel
3. (2)(e) Real Property Transactions

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) -- limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Discussion re: Lakeside Boat House- BOC/Lakeside Fire Department
- B. Request Approval of ODOT Rail & Public Transit Operating Agreement- Treasurer
- C. Request Approval of Order Adopting Road Name- Planning
- D. Request Approval of Dept. of Energy Contract Amendment & Authorize Chair to Sign- Planning
- E. Request Approval of Ordinance 17-04-004PL- Planning
- F. Request Approval of Contract Amendment for Auditing Services- County Counsel

4. **CONSENT CALENDAR- administrative matters not up for discussion**

A. **Approval of Minutes**

Hearing- Legislative Text Amendments AM0160991- October 19, 2016
Worksession- Budget- March 9, 2017
Worksession- Budget- March 10, 2017
Regular Meeting Minutes- April 18, 2017
Hearing- AM-17-001/RZ-17-001; AM-17-002/RZ-17-002; AM-17-003- April 20, 2017

B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**

Transfer of Appropriation Within Department- Sheriff/Jail- medical contract
Transfer of Appropriation Within Department- CHW/Health Promotion- contracted services

C. **Orders & Resolutions**

Resolution 17-04-050P, In the Matter of classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
Resolution 17-04-051P, IN the Matter of a Salary Increase for the Coos County Sheriff Effective April 1, 2017

D. **Items Previously Approved (authorize Chair to sign where necessary)**

Contract with BI Inc. for monitoring service- Community Corrections
IGA with State of OR for access to manufactured home ownership document system- Assessor
Contract with O'Neill's Overhead Doors for gutter installation- Solid Waste
Contract with West Coast Fencing for installing chain link fencing- Solid Waste
Contract with Lane County for food handlers training/testing- Coos Health & Wellness (CHW)
Contract 11361 Amendment #4 with Lane County to decrease funding- CHW
IGA 148005 Amendment 12 to change language- CHW
Agreement with Crushing Crayons for performance at youth event- CHW
Agreement with Ant's in my Eyes for performance at youth event- CHW
Contract with Coos Bay School District for multi-purpose room use for youth event- CHW
Liquor License Renewals for: Old General Store, Davey Jones Locker, Coos Bay Speedway

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

5. **LATE AGENDA ITEMS**
 - A. Request Approval of Task Order #8 with David Evans & Associates- Road

6. **GOVERNING BODY MEETINGS**
 - LIBRARY SERVICE DISTRICT**
 - A. Request Approval of Contract Amendment for Auditing Services

 - 4H/EXTENSION SERVICE DISTRICT**
 - B. Request Approval of Contract Amendment for Auditing Services

 - CCAT SERVICE DISTRICT**
 - C. Request Approval of Contract Amendment for Auditing Services

7. **COMMISSIONERS REPORTS**

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: David Evans & Associates, Task order #8; Contract Amendment to Charleston Safe Bikeway and future projects for Cunningham Creek: S Coos River MP 3.3 Slide Mitigation.

Department: Road

Requested Agenda Date: 5-2-17

Contact Person: John Rowe


Phone/Ext.: 7665

Background and description of need or problem: We would like David Evans & Associates to provide us with structural design and geotechnical investigation for a soldier pile retaining wall with tie-backs to repair the S Coos River MP 3.3 Slide, NTE \$69,000.

Funding Source: 003-2703-431-36-01 Contracted Services

Requested Action: Approve and Sign Task order #8 with DEA-S Coos River MP 3.3 Slide Mitigation

Date: 4-20-17

Signature of Dept. Head: 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: 

TREASURER: _____

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY: _____

5A

CONTRACT / GRANT SUMMARY FORM

Clerk's File C&A No.: _____ (complete after filed with Clerk) Internal Contract/Agreement or Grant No.: 11-20-12CA#300

Name/Agency Name and Address: David Evans & Associates

Contact Person: Shon Heern Phone No. 503-302-8132

Amount of Contract/Grant Award: \$ NTE \$69,000.

Payment Terms: Upon Submission of Invoices (state lump sum or amount and time of payments)

Start Date: Upon Execution End Date: July, 2017

County Department and Employee Responsible for Performance: Road Department - John Rowe, Roadmaster

Description: Task Order #8 for Consultant to assist the County with S Coos River Slide project

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

New Renewal Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

Automatic Renewal? Yes No

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

Method of Selection:

- Bid None
 Quote Other _____
 Proposal

Type of Contract:

- New (complete sections below)
 Renewal (no need to complete sections below)
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- | | |
|---|--|
| <input type="checkbox"/> Under \$5000 | <input type="checkbox"/> Equipment Maintenance |
| <input type="checkbox"/> Under \$50,000 for Quotes | <input type="checkbox"/> Office Supplies |
| <input type="checkbox"/> Under \$150,000 & Approval from Board for Quotes | <input type="checkbox"/> Used Vehicles |
| <input type="checkbox"/> Sole Source | <input type="checkbox"/> State Purchasing |
| <input type="checkbox"/> Contract with Public Agency | <input type="checkbox"/> Other _____ |

Public Improvement – If Not Using Bid, Mark Exemption:

- | | |
|--|---|
| <input type="checkbox"/> Under \$5000 | <input type="checkbox"/> Alternative Contracting Method Approved by Board |
| <input type="checkbox"/> Under \$50,000 for Quotes | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Under \$100,000 & Not a Transportation Project for Quotes | |

Personal Services Contract – If Not Using Proposal, Mark Exemption:

- Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____ Reviewed by Counsel: 