

**REGULAR MEETING MINUTES**  
**COOS COUNTY BOARD OF COMMISSIONERS**  
Owen Building Large Conference Room  
January 2, 2019  
8:30 A.M.

**In Attendance:** Chair John Sweet, Commissioner Bob Main, County Counsel Nathaniel Johnson, Business Operations Manager Bobbi Brooks **Absent:** Commissioner Melissa Cribbins

**EXECUTIVE SESSION under the authority of ORS 192.660**

This portion of the meeting took place in the small conference room. Chair Sweet read the statutory authority for the Board to meet in executive session, noting that no media were present.

**1C. (2)(h) Consultation with Counsel**

Mr. Johnson gave updates on current litigation and a LUBA appeal.

**1A. (2)(e) Real Property Transactions**

Mr. Johnson asked for direction on getting property information and he gave an update on another property matter for the Fair.

**1B. (2)(f) Records or Information Exempt from Public Inspection**

Mr. Johnson discussed a matter that he had been working on, and it was the consensus of the Board to set up a worksession for further discussion after Commissioner Cribbins returns to the office.

These sessions were informational only; no decisions were made at the end of the session. At 9:30, the commissioners met in the large conference room, where Chair Sweet led the pledge of allegiance and opened the public portion of the meeting. He then thanked Commissioner Main for his service as Chair the past year, and he presented him with a bag of licorice bits. Chair Sweet also said that he would be holding firm to the 3-minute time limit for comments.

**2. CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person**

Denny Powell said that he wanted to keep the subject of smart meters fresh on the commissioners' minds, and he then read information on the meters and security. He said that the cost savings that Pacific Power talks about is just smoke screen, due to the costs of implementation. Mr. Powell then said that he is requesting that the Board approve an ordinance to not allow the opt-out fees in Coos County, and he said that he is submitting a petition signed by power customers, not registered voters. Chair Sweet reminded everyone that there is a meeting scheduled for January 15, 2019 at 6 PM.

Jody McCaffree said that she has a concern about the Right-of-Way Associates contract on the Consent Calendar, and since she doesn't know exactly what this contract is, she would like to the Board to give the public more time to review it before approving it. Mr. Johnson explained that it has to do with the county pipeline, not Jordan Cove, and that they are taking care of some unfinished business. Ms. McCaffree then asked that anything to do with Jordan Cove is done in a very public manner. She said that they can't get right-of-way in Canada so they are coming here instead. Ms. McCaffree then said that she would be very supportive of any other industry coming here, such as wind turbines.

Katy Eymann began by congratulating Chair Sweet on winning the election, and then she said that she would like to echo and endorse everything that Ms. McCaffree just said. She recommended that the county be more clear about which pipeline is being talked about. She then said that by 2040, all of the energy for California must come from renewable energy, so wind energy would be very viable for Oregon, and she would hope that the Board would take the lead on getting wind turbines here. Commissioner Main said that some years ago, there were wind tests done between Beaver Hill and Charleston, and Coos County doesn't have a stable enough wind to make it viable. Chair Sweet asked Ms. Eymann to forward information that she has about turbines to him for further review.

**DEPARTMENT HEADS**

**3A. Request Approval of Service Contract Amendments with the Following Providers: Syd Wiesel, Judith Anderson, Coastal Center, Susan Chappellear, Johanna Curelo, Erin Spier & Christian Counseling- Coos Health & Wellness (CHW)**

Director Mike Rowley said that these modifications are with service providers, and they update the rates and codes that can be charged.

*Commissioner Main moved to approve the contract modifications with Syd Wiesel, Judith Anderson, Coastal Center, Susan Chappellear, Johanna Curelo, Erin Spier and Christian Counseling. Chair Sweet seconded the motion. Vote was taken and unanimously carried.*

**3B. Request Approval of Inspections Services Contracts with Coquille Indian Tribe- CHW**

Mr. Rowley said that there are 2 contracts here for inspection services; one covers food services and the other is for pools and spas.

*Commissioner Main moved to approve the inspection services contracts with the Coquille Indian Tribe. Chair Sweet seconded the motion. Vote was taken and unanimously carried.*

**3C. Request Approval to Hire at Step 3- CHW**

Mr. Rowley said that it is very difficult to fill therapist positions, but they were lucky enough to find one who is not only licensed but she is also bilingual.

*Commissioner Main moved to approve hiring Sophia Daniel at Step 3. Chair Sweet seconded the motion.*

Commissioner Main asked what position this was, and Mr. Rowley replied that this is a Child Therapist position. Commissioner Main said that, in the future, this information should be on the agenda coversheet, and they should include a salary breakdown.

*Vote was taken and unanimously carried.*

**3D. Request Approval of Contract with Aggregate Resource Industries & Adopt Sole Source Findings- Road**

Public Works Director John Rowe said that this is the second contract that the county has had with this company, and Chair Sweet said that they are highly respected throughout the state.

*Commissioner Main moved to adopt sole source findings and to approve the contract in an amount not to exceed \$52,500. Chair Sweet seconded the motion. Vote was taken and unanimously carried.*

**3E. Request Approval to Purchase Long Range Acoustic Device- Sheriff**

Sheriff Craig Zanni read from the agenda coversheet: "The Coos County Sheriff's Office is requesting permission to purchase a long range acoustic device system. This proprietary device is capable of projecting verbal messages and commands, as well as audio signals, over 2,000 meters. This is paired with the Maxa Beam searchlight. The searchlight delivers 12 million candlepower, is portable, and will illuminate objects 2 miles away. It will be paired with our heavy rescue vehicle, off-road vehicles and marine vessels to facilitate communication with at-risk persons in high risk, disaster and flood environments. The device can also be used for area deniability through an audible sound and may be used in conjunction with Coos County's crowd management plan. This equipment will be purchased directly from LRAD Corporation. Quotes as follows: LRAD Corp \$48,249.64; Quantico Tactical \$53,267.36 and Mallory Safety and Supply \$61,529.36." Sheriff Zanni then added that no general funds will be used in this purchase.

*Commissioner Main moved to approve the purchase from LRAD Corp in the amount of \$48,294.64. Chair Sweet seconded the motion. Vote was taken and unanimously carried.*

**3F. Request Acceptance of EMPG Grant & Authorize Chair to Sign- Sheriff**

Sheriff Zanni explained that this is to extend the current grant, which pays for Emergency Management services.

*Commissioner Main moved to accept the grant as presented in the amount of \$80,056 and to authorize Chair Sweet to sign. Chair Sweet seconded the motion.*

Commissioner Main asked if this was a new grant. Emergency Management Coordinator Michael Murphy said that this is the annual grant but the amount is never guaranteed so a new plan must be submitted every year.

*Vote was taken and unanimously carried.*

**3G. Request Approval of Temp Services Contract with Cardinal Services- Human Resources (HR)**

HR Officer Caroline Barr said that this agreement is for temporary help, and this adds to the list of companies that departments can use.

*Commissioner Main moved to approve the contract as presented and to authorize Chair Sweet to sign. Chair Sweet seconded the motion. Vote was taken and unanimously carried.*

**3H. Request Approval of Revised Job Descriptions/Post & Fill Building Maintenance Director Position- HR**

Ms. Barr said that the Board had tried something new after Ken Gross retired but now they would like to fill the Director position.

*Commissioner Main moved to approve the revised job descriptions and to approve posting/filling the Building Maintenance Director position. Chair Sweet seconded the motion. Vote was taken and unanimously carried.*

**3I. Request Approval of Room Use Application & Agreement- Counsel**

Assistant County Counsel Cortland Totland said that the policy has been updated to prohibit alcohol and it further spells out who is responsible for any repairs.

*Commissioner Main moved to approve the application and agreement as presented. Chair Sweet seconded the motion. Vote was taken and unanimously carried.*

**3J. Discussion re: Potential Transportation District Formation- Counsel**

Mr. Johnson said that the Board had a worksession where this district was discussed, and now it's time to decide whether or not to go forward. He said that the governance for CCAT would change, and they would have their own elected board, with a more efficient supervisory role, and they could charter their own destiny. Mr. Johnson then said that the primary con would be that the board would all be newly elected people, with a large learning curve for everyone.

*Commissioner Main moved to approve pursuing the initial steps necessary for forming a non-taxing transportation district. Chair Sweet seconded the motion.*

Mr. Johnson then said that the next step would be to get the matter in front of each of the cities in order to get their approval to continue moving forward.

*Vote was taken and unanimously carried.*

**3K. Swearing In of Elected Officials**

Commissioner Main said that the new terms of office for the elected officials takes effect January 7, so they all need to be sworn in before that date. He said that when the meeting is over, there will be cake for everyone in attendance, if they wish to stay for cake.

Commissioner Main swore in County Clerk Debbie Heller, and then Ms. Heller swore in Commissioner John Sweet and Sheriff Craig Zanni. Since Commissioner Melissa Cribbins is out of town, she will be sworn in at a later date.

**4. CONSENT CALENDAR- administrative matters not up for discussion**

**A. Approval of Minutes**

Executive Session (2)(e)(h)- November 20, 2018  
Regular Meeting Minutes- December 17, 2018

**B. Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**

Transfer of Appropriation Within Department- Fleet Services- overtime  
Transfer of Appropriation Within Department- Road- equipment

**C. Orders & Resolutions**

Resolution 18-12-222P, In the Matter of a Merit Step Increase for Mike Crim Retroactive to December 1, 2018  
Resolution 18-12-223P, In the Matter of Granting Salary Merit Step Increases for Various Coos County Employees Retroactive to December 1, 2018

Resolution 18-12-224P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date  
Resolution 18-12-225P, In the Matter of a Longevity Increase for Mike Crim Effective January 1, 2019  
Resolution 18-12-226P, In the Matter of a Longevity Increase for Debbie James Effective January 1, 2019  
Resolution 18-12-227P, In the Matter of a Merit Step Increase for Kelsey Orr Effective January 1, 2019

**D. Items Previously Approved (authorize Chair to sign where necessary)**

Contract with His Hands Adult Care- CHW- client services  
Contract Amendment with Omlid & Swinney- CHW- inspections/testing  
Agreement with Wardrobe Cleaners- CHW- HIPAA requirement  
Agreement with Signature Building Services- CHW- HIPAA requirement  
Contract Renewal with Western Exterminator Co.- Maintenance- pest control  
Contract/Sole Source Findings with Carlson Tensing Inc.- Counsel- EOC testing/inspections  
Contract with Right of Way Associates Inc.- Counsel- pipeline right-of-way

*Commissioner Main moved to approve the Consent Calendar as presented. Chair Sweet seconded the motion. Vote was taken and unanimously carried.*

**LATE AGENDA ITEMS**

**5A. Request Approval of Resolution Adopting Changes to Chapter 10 of County Rules- Counsel**

Mr. Johnson explained that there was a change in the federal grant procurement rules, so this change is just to be consistent with the new rules.

*Commissioner Main moved to approve Resolution 18-12-228L, In the Matter of Amending Coos County Rules Chapter 10- Division 100, 200 & 600. Chair Sweet seconded the motion. Vote was taken and unanimously carried.*

**5B. Request Approval of Lease Agreement with Coos County Fair Alliance- Counsel**

This agenda item was held over to the next Board meeting/

**6. COMMISSIONERS REPORTS**

Commissioner Main said that there haven't been a lot of meetings lately, due to the holidays. He said that he and Chair Sweet met with folks from Lakeside to talk about allowing ATV's to run on streets inside city limits, which could increase commerce for the city.

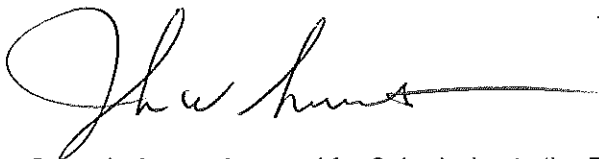
Chair Sweet said that there is a student athlete at Pacific High School who recently discovered that he has cancer, so the Myrtle Point basketball team has decided to sell tshirts to help support this boy and his family while they fight the disease. He said that they hope to get every high school in Coos and Curry counties to also sell these shirts.

Chair Sweet adjourned the meeting, and invited everyone to have cake with the newly elected officials.

Respectfully submitted,



Bobbi Brooks  
Business Operations Manager



Commissioners Approval for Submission to the Board

# ROSTER

Meeting: SOC meeting

Date: 1/2/19

Name:

Address:

David JENNINGS	Cagville
Alvan SIMMS	Finance
Mike ROWE	CHW
Jody McCaffrey	PO Box 1113 - NB 97459

**REVISED AGENDA**  
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1. **EXECUTIVE SESSION under the authority of ORS 192.660**
  - A. (2)(e) Real Property Transactions
  - B. (2)(f) Records or Information Exempt from Public Inspection
  - C. (2)(h) Consultation with Counsel

**PLEDGE OF ALLEGIANCE**
2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**
3. **DEPARTMENT HEADS**
  - A. Request Approval of Service Contract Amendments with the Following Providers: Syd Wiesel, Judith Anderson, Coastal Center, Susan Chappellear, Johanna Curelo, Erin Spier & Christian Counseling- Coos Health & Wellness (CHW)
  - B. Request Approval of Inspections Services Contracts with Coquille Indian Tribe- CHW
  - C. Request Approval to Hire at Step 3- CHW
  - D. Request Approval of Contract with Aggregate Resource Industries & Adopt Sole Source Findings- Road
  - E. Request Approval to Purchase Long Range Acoustic Device- Sheriff
  - F. Request Acceptance of EMPG Grant & Authorize Chair to Sign- Sheriff
  - G. Request Approval of Temp Services Contract with Cardinal Services- Human Resources (HR)
  - H. Request Approval of Revised Job Descriptions/Post & Fill Building Maintenance Director Position- HR
  - I. Request Approval of Room Use Application & Agreement- Counsel
  - J. Discussion re: Potential Transportation District Formation- Counsel
  - K. Swearing In of Elected Officials
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  - A. **Approval of Minutes**  
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This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

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