

REGULAR MEETING MINUTES
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
January 15, 2019
8:30 A.M.

In Attendance: Chair John Sweet, Commissioners Melissa Cribbins and Bob Main, County Counsel Nathaniel Johnson, Business Operations Manager Bobbi Brooks (see roster for others)

EXECUTIVE SESSION under the authority of ORS 192.660

This portion of the meeting took place in the small conference room, with Assistant County Counsel Colton Totland also in attendance. Chair Sweet read the statutory authority for the Board to meet in executive session, noting that no media were present.

1B. (2)(h) Consultation with Counsel

Mr. Johnson and Mr. Totland updated the Board on several different litigation matters that they have been working on.

1A. (2)(e) Real Property Transactions

Mr. Totland talked about an easement issue that he has been working on and Mr. Johnson talked about a property trade that may move forward.

These sessions were informational only; no decisions were made at the end of the sessions. At 9:30, the Board met in the large conference room, where Chair Sweet led the pledge of allegiance and opened the public portion of the meeting. County Clerk Debbie Heller then swore Commissioner Cribbins in to her new term of office.

PUBLIC HEARING

3A. Reduction of Redemption Period on Tax Foreclosed Property

Treasurer/Finance Director Megan Simms informed the Board that the property owner just came into the office to redeem this property, so the hearing needs to be cancelled.

DEPARTMENT HEADS

4A. Request Approval of Contract Amendments with Gisela Moreland & Dianna DeVilliers- Coos Health & Wellness (CHW)

Director Mike Rowley said that these amendments for with therapists who provide services for the department, and that these are rate and code updates.

Commissioner Cribbins moved to approve the contract amendment with Gisela Moreland. Commissioner Main seconded the motion. Vote was taken and unanimously carried.

Commissioner Cribbins moved to approve the contract amendment with Dianna DeVilliers. Commissioner Main seconded the motion. Vote was taken and unanimously carried.

4B. Request Approval to Declare Vehicles as Surplus Property/Auction- CHW

Mr. Rowley said that he has 3 vehicles that he would like to add to the auction site: a 1994 Ford F-150, a 2005 Chevy Malibu and a 2005 Ford Taurus.

Commissioner Cribbins moved to declare the 3 vehicles as surplus and to approve adding them to the auction website. Commissioner Main seconded the motion.

Commissioner Main asked if Mr. Rowley had the web address for the auction site, but he said that the Road Department would know that. Eldon Rollins asked why CHW would have a pick-up, and Mr. Rowley replied that they sometimes have to move clients. Commissioner Cribbins said that the auction site address is www.publicsurplus.com.

Vote was taken and unanimously carried.

4F. Request Approval of Revised Job Descriptions/Posting & Filling Positions- Human Resources

Mr. Rowley said that he is handling this matter this morning because HR Officer Caroline Barr is out sick today. He then said that these job descriptions were revised because the duties for his former position have changed, and with the retirement of Sherrill Lorenzo, he wants to change the responsibilities for her position as well.

Commissioner Main moved to approve the revised job descriptions for Lead Staff Accountant and CHW Finance Director, and posting/advertising and filling these positions. Commissioner Cribbins seconded the motion. Vote was taken and unanimously carried.

4C. Request Approval of Modification #2 to Forest Service Law Enforcement Grant Agreement- Sheriff
Sheriff Craig Zanni said that there is a funding increase of \$8,360 for this fiscal year.

Commissioner Main moved to approve modification #2 to agreement #17-LE-110610000-011. Commissioner Cribbins seconded the motion. Vote was taken and unanimously carried.

4D. Request Approval to Purchase Radios- Sheriff

Capt. Gabe Fabrizio stated that the county received a Homeland Security grant for this purchase, and there will be a couple of spares for back-up. He then said that the grant is \$48.43 shy of paying the entire invoice, but they will pay this portion from the Equipment line item. Mr. Johnson then added that this purchase utilizes the state purchasing public contracting exemption, and Capt. Fabrizio added that they still obtained 3 quotes, just to make sure that they were getting the best deal.

Commissioner Main moved to approve the purchase from Day Wireless in the amount of \$132,798.43. Commissioner Cribbins seconded the motion. Vote was taken and unanimously carried.

4E. Request Approval of Amendment #1 to Public Transit Grant- Finance

Treasurer/Finance Director Megan Simms said that this amendment only changes where the federal funds are coming from; there is no change as to how CCAT can spend the funds.

Commissioner Cribbins moved to approve the amendment as presented. Commissioner Main seconded the motion. Vote was taken and unanimously carried.

4G. Discussion re: Pacific Cove Humane Society (PCHS) Proposal- BOC

Sheriff Zanni said that PCHS secured a location for a new shelter about 1 ½ years ago, and they spoke with the commissioners about moving the county shelter into it. He said that those conversations morphed into them eventually turning their building over to the county, but this wouldn't happen for 5-10 years. Sheriff Zanni then said that if the county were to leave the shelter at its current location, that property would revert back to the previous owner and the county would lose the ability to possibly return, if the need arose. Sheriff Zanni then said that the PCHS location is zoned for taking in dogs and cats only, so there would be no place to put large animals, which we sometimes must take. Sheriff Zanni said that he would recommend that the county decline the offer.

Commissioner Mai said that it's a great offer, and the building is beautiful, but the county would have to provide staff for both locations and we simply can't afford to do that. Sheriff Zanni said that his preference would be to have a non-profit group running the shelter because the county ends up weighing the cost vs. the animal's life. He said that the spay/neuter program has dramatically cut down on the number of animals euthanized, but there are still issues that have to be taken care of.

Chair Sweet said that the group from PCHS is relatively small, so he doesn't know how sustainable their program really is. He said that he sees a potential of the county having to start all over again, should we accept their offer. Sheriff Zanni then said that there is also a risk that their next board may not be interested in working with the county, and then we would be in trouble. Commissioner Cribbins added that she isn't sure that their small group would have enough people to run a shelter, even if they were interested in doing so.

Commissioner Cribbins moved to send a letter to Pacific Cove Humane Society affirming Sheriff Zanni's letter dated January 11, 2019. Commissioner Main seconded the motion.

Commissioner Main then said that he would like to add that the county would be thrilled if they could find a group to take over the Animal Shelter from the county.

Commissioner Cribbins withdrew her motion and Commissioner Main withdrew his second.

Commissioner Cribbins moved to authorize County Counsel and Commissioner Main to draft a letter to Pacific Cove Humane Society declining their offer but remaining open to discussing other options. Commissioner Main seconded the motion.

Commissioner Main said that he doesn't want to discourage the group from their endeavors, as they have been working long and hard for many years to try and come up with a no-kill shelter.

Vote was taken and unanimously carried.

5. CONSENT CALENDAR- administrative matters not up for discussion

A. Approval of Minutes

Executive Session (2)(e)(h)- December 11, 2018
Worksession- SCINT- December 11, 2018
Worksession- Health Insurance- December 12, 2018
Worksession- Fair Board Interviews- December 12, 2018
Executive Session(2)(e) Real Property Transaction- December 21, 2018

B. Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget

Transfer of Appropriation within Department- DA- extra help wages

C. Orders & Resolutions

Resolution 19-01-001P, In the Matter of a Personnel Transfer for Brian Kent Within the Sheriff's Department Effective January 1, 2019
Resolution 19-01-002P, In the Matter of a Personnel Transfer for Marissa Lakey Within the Coos County Elections Department Effective February 1, 2019
Resolution 19-01-003P, In the Matter of a Longevity Increase for John Rowe Effective February 1, 2019
Resolution 19-01-004P, In the Matter of Granting Salary Longevity Increase for Lisa Emerson Effective February 1, 2019
Resolution 19-01-005P, In the Matter of a Longevity Increase for Various Employees Effective February 1, 2019

Resolution 19-01-006P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective January 1, 2019
Resolution 19-01-007P, In the Matter of a Line Item Adjustment for Dezeri Royce and Michael Dado Retroactive to July 1, 2018
Resolution 19-01-008P, In the Matter of Granting Salary Merit Step Increase for Kelly Olek Effective January 1, 2019
Resolution 19-01-009P, In the Matter of Granting a Merit Step Increase for Anthony Paiva Retroactive to October 1, 2018 and December 1, 2018
Resolution 19-01-010P, IN the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date

D. Items Previously Approved (authorize Chair to sign where necessary)

Agreement with Nordan EDI- CHW- Medicare claims
Agreement with OSP- Sheriff- DUII grant
Contact Amendment with Jordan Cove- Sheriff- increases 1st quarter funding
Contract Renewal with NEC- IT- voicemail software & support

E. Maintenance Agreements/Licensing (authorize Chair to sign where necessary)

Centric Elevator Contract Amendment- Maintenance- adding Jail elevators to contract

Commissioner Main move to approve the Consent Calendar as presented. Commissioner Cribbins seconded the motion. Vote was taken and unanimously carried.

7. COMMISSIONERS REPORTS

Commissioner Cribbins said that she has been on vacation, so she doesn't have a lot to report today, except that she attended the AOC meeting in Salem yesterday.

Commissioner Main said that he attended the Tenmile Lakes Basin Partnership meeting and that he and Chair Sweet met with folks from Lakeside to talk about road issues. He also attended the O&C executive committee meeting in Roseburg, Ginger Swan's retirement party and the Three Rivers Foundation annual grant review. He then said that he called in to The Rob Taylor Report show in the radio yesterday because there was some misinformation about the meeting being held tonight. Commissioner Cribbins then said that the AOC board voted

to file a motion to join the State of Oregon vs. Josephine County, and they would be doing this on behalf of all the counties. She said that she also heard that League of Oregon Cities is also going to ask to join. Sheriff Zanni then said that Pacific Power announced yesterday that they are looking at revising their fee structure for the opt-out fees.

Eldon Rollins said that he would like to revisit the issue of the sound quality in this room. He said that he could hear every word said at The Mill Casino when he attended the LNG hearing, so the problem here is with the equipment, and not his hearing. He then suggested that the Board look at getting clip-on microphones so that everyone can hear what is being said. Dick Mork added that he turned up his hearing aid twice this morning and he still can't hear everything.

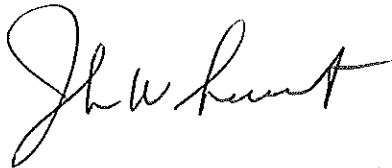
Chair Sweet said that the county received a nice donation from the Beetham family for a new barn at the Fairgrounds, and they hope to begin construction soon. He then said that the Board has officially renamed the Coos Health & Wellness building the Ginger Swan building, in recognition of all the good things Ms. Swan has done for the county. Chair Sweet then said that ODOT has a "Safe Routes to Schools" program for road work and repairs, and that Coos County will receive over \$3 million of the \$10 million allotted for the program. Chair Sweet then announced that tomorrow is Phil Thompson's 79th birthday; everyone sang "Happy Birthday" to Mr. Thompson.

Chair Sweet adjourned the meeting.

Respectfully submitted,



Bobbi Brooks
Business Operations Manager



Commissioners Approval for Submission to the Board

A G E N D A
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
January 15, 2019
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**

- A. (2)(e) Real Property Transactions
- B. (2)(h) Consultation with Counsel

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **PUBLIC HEARING**

- A. Reduction of Redemption Period on Tax Foreclosed Property

4. **DEPARTMENT HEADS**

- A. Request Approval of Contract Amendments with Gisela Moreland & Dianna DeVilliers- Coos Health & Wellness (CHW)
- B. Request Approval to Declare Vehicles as Surplus Property/Auction- CHW
- C. Request Approval of Modification #2 to Forest Service Law Enforcement Grant Agreement- Sheriff
- D. Request Approval to Purchase Radios- Sheriff
- E. Request Approval of Amendment #1 to Public Transit Grant- Finance
- F. Request Approval of Revised Job Descriptions/Posting & Filling Positions- Human Resources
- G. Discussion re: Pacific Cove Humane Society Proposal- BOC

5. **CONSENT CALENDAR- administrative matters not up for discussion**

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This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Resolution 19-01-006P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective January 1, 2019

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6. LATE AGENDA ITEMS

7. COMMISSIONERS REPORTS

ROSTER

Meeting: BoC Meeting

Date: 1/15/19

Name:

Address:

| | |
|------------------|----------|
| David D Jennings | Cogwell |
| Phil Thompson | C.B. |
| Dick Mark | CB |
| Eldon Rollins | COY |
| Michael L. Dado | N. Band |
| Deeri Royce | Coos Bay |
| Megan Simms | Finance |
| Mike Rowhey | CHW |

Craig Evans

Coop Co. Skiff's Office