

**AMENDED AGENDA**  
**COOS COUNTY BOARD OF COMMISSIONERS**  
Owen Building Large Conference Room  
May 21, 2013  
8:30 A.M.

1. **EXECUTIVE SESSION**
  - A. (2)(d) Labor Negotiations
  - B. (2)(e) Real Property Transactions
  - C. (2)(a) To Consider Employment of Public Officer, Employee, Staff Member or Agent

**PLEDGE OF ALLEGIANCE**

2. **CITIZEN COMMENTS** (agenda items or general comments) – limited to 3 minutes per person-  
**scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Request Approval to Submit Application for Funding- CCAT
- B. Request Approval to Purchase Accounting System Software & Authorize Chair to Sign- Solid Waste
- C. Request Approval of Fund Exchange Agreement for Charleston/Seven Devils Project- Road
- D. Request Approval of Fund Exchange Agreement for Lampa Lane Paving Project- Road
- E. Request Approval of Fund Exchange Agreement for Chip Seal Project- Road
- F. Request Approval of Fund Exchange Agreement for Bi-Directional Marker Project- Road
- G. Request Approval of Maintenance Assistance Agreement & Authorize Chair to Sign- Parks
- H. Request Approval to Purchase Software Licenses for Data Center- Information Technology (IT)
- I. Request Approval to Advertise & Fill Chief Deputy DA Position- District Attorney
- J. Request Approval of Loan from General Fund to Debt Service Fund- Treasurer
- K. Request Approval of Homeland Security COOP Grant Amendment & Authorize Chair to Sign- Sheriff/EM
- L. Request Approval of Homeland Security CERT Grant Amendment & Authorize Chair to Sign- Sheriff/EM
- M. Request Approval of Appointment to Community wildfire Protection Plan Committee- Sheriff/EM
- N. Request Approval of Siuslaw National Forest Grant Modification & Authorize Chair to Sign- Sheriff
- O. Request Approval to Fill Soon-to-be Vacant Position- Sheriff
- P. Request Approval of Resolution to Amend Board Policies & Procedures- County Counsel
- Q. Request Discussion re Bandon Lateral Pipeline- BOC

4. **CONSENT CALENDAR- administrative matters not up for discussion**

- A. **Approval of Minutes**  
Regular Meeting Minutes- May 7, 2013

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

- B. Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**  
Transfer of Appropriations Within a Department- Solid Waste- payroll expenses  
CADCA Conference Expenses (14 people)- CCF- not to exceed \$35,000
- C. Orders & Resolutions**  
Order 13-05-049C, In the Matter of Appointing Laura Beville to the Coos-Curry Housing Authority Board  
Order 13-05-051C, In the Matter of Reappointing Jason Shipman to the Coos County Weed Advisory Board  
Resolution 13-05-058B, In the Matter of a Transfer of Expenditure Appropriations in the Amount of \$15,000 Within the Planning Fund  
Resolution 13-05-059P, In the Matter of a Promotion for Willard Coleman Effective May 1, 2013  
Resolution 13-05-060P, In the Matter of a Longevity Increase for Steve Moody Effective May 1, 2013  
Resolution 13-05-061P, In the Matter of a Longevity Increase for Various Management Personnel Effective May 1, 2013  
Resolution 13-05-062P, In the Matter of a Longevity Increase for Various Coos County Employees Effective May 1, 2013  
Resolution 13-05-063P, In the Matter of Granting Salary Merit Step Increases for Various Coos County Employees Effective May 1, 2013  
Resolution 13-05-064P, In the matter of a Promotion for Deborah Darling to Planner II Effective May 1, 2013
- D. Ratification of Items Previously Approved (authorize signatures where necessary)**  
Frontier DSL Service for Bastendorff & Powers Parks- IT  
Amendment to Hearings Officer Contract- Planning  
Amendment #16 to State IGA- Public Health
- E. Liquor License Renewals for the Following: Coquille Valley Elks, Bridge Country Store, Glasgow Market, Cos Bay Speedway, Old General Store, Wagon Wheel Grocery, Bandon Crossings Golf Course(2), Homestead Bar & Grill (2)**
- F. Liquor License Applications for Stillwagon Distillery & Wait's Pourhouse (temporary use)**

5. **LATE AGENDA ITEMS**

- A. Request Approval to Purchase Software for Data Center Project- IT
- B. Discussion re: Human Resources Office Position- BOC

6. **COMMISSIONERS REPORTS**

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Executive Session Requested

**Department:** Counsel                      **Requested Agenda Date:** 5/21/2013

**Contact Person:** Josh Soper              **Phone/Ext.:** 7690

**Background and description of need or problem:** Need executive session for multiple purposes:

- ORS 192.660(2)(d) – to conduct deliberations with persons designated by the governing body to carry on labor negotiations
- **ORS 192.660(2)(e) – to negotiate real property transactions**
- **ORS 192.660(2)(a) – to consider employment of public officers, employees, staff members, and agents**

**Funding Source:** n/a

**Requested Action:** Go into Executive Session during Board meeting as stated above.

**Date:** 5/17/13                                      **Signature of Dept. Head:** 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

**Departments Affected:**

**COUNSEL:** OK-JS

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**BOC forwards signed Contract/Grant to:** n/a

*1/bac*

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**LATE AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Request of Approval of Purchase of Software for Data Center Project

**Department:** Information Technology      **Requested Agenda Date:** 5/21/13

**Contact Person:** Sandi Arbuckle      **Phone/Ext.:** 7739

**Background and description of need or problem:** This is to request approval to purchase software needed as part of the data center project from Dell in the amount of \$8,709.96. This purchase from Dell is part of the 96ACT WSCA contract.

**Funding Source:** 001-4002-419.60-02      Capital Outlay – Computer Hardware

**Requested Action:** Approve purchase of software from Dell for data center project in the amount of \$8,709.96 on the WSCA contract 96ACT.

**Date:** 5/16/13      **Signature of Dept. Head:** Sandi Arbuckle

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Departments Affected:

COUNSEL: OK-JS

TREASURER: OK, B

HUMAN RESOURCES: N/A

BOC forwards signed Contract/Grant to: N/A

Commissioners Initials to Place on Agenda ONLY: \_\_\_\_\_

5A



## QUOTATION

**Quote #:** 652990394  
**Customer #:** 018389091  
**Contract #:** WN25ACA  
**Customer Agreement #:** 9758 -B27160  
**Quote Date:** 05/16/2013  
**Date:** 5/16/2013 **Customer Name:** COOS COUNTY INFORMATION TECH

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

### Sales Professional Information

**SALES REP:** ELIZABETH D MCCANN **PHONE:** 1800 - 4563355  
**Email Address:** [Elizabeth\\_McCann@Dell.com](mailto:Elizabeth_McCann@Dell.com) **Phone Ext:** 5139069

### SOFTWARE & ACCESSORIES

**GROUP TOTAL: \$8,709.96**

Product	Quantity	Unit Price	Total
CS-Coos County-DELL ONLY VRX-2 VELOCITY 60GBPH (A6952151)	2	\$3,689.04	\$7,378.08
CS-Coos County-DELL ONLY 1YR MNT GOLD CONTRACT FOR VRX-2 (A6952152)	2	\$665.94	\$1,331.88

**\*Total Purchase Price:** **\$8,709.96**  
**Product Subtotal:** \$8,709.96  
**Tax:** \$0.00  
**Shipping & Handling:** \$0.00  
**State Environmental Fee:** \$0.00  
**Shipping Method:** LTL 5 DAY OR LESS  
 (\* Amount denoted in \$)

#### Statement of Conditions

The information in this document is believed to be accurate. However, Dell assumes no responsibility for inaccuracies, errors, or omissions, and shall not be liable for direct, indirect, special, incidental, or consequential damages resulting from any such error or omission. Dell is not responsible for pricing or other errors, and reserves the right to cancel orders arising from such errors.

Dell may make changes to this proposal including changes or updates to the products and services described, including pricing, without notice or obligation.

This proposal is not intended to create a contractual relationship. Unless expressly agreed otherwise in a writing signed by the parties, all orders by COOS COUNTY INFORMATION TECH for Dell products and services shall be subject to Dell's Terms and Conditions of Sale-Direct, which can be found at [www.dell.com/terms](http://www.dell.com/terms), and which incorporate Dell's U.S. Return Policy, at [www.dell.com/returnpolicy#total](http://www.dell.com/returnpolicy#total). Please read those terms carefully and in their entirety, and note in particular that Dell EqualLogic and EqualLogic-branded products, Dell|EMC and EMC-branded products, PowerVault ML6000 tape libraries, non-Dell-branded enterprise products, enterprise software, and customized hardware or software products may not be returned at any time. Orders also shall be subject to the terms of any applicable service contract(s), which can be found at [www.dell.com/servicecontracts](http://www.dell.com/servicecontracts).

All information supplied to COOS COUNTY INFORMATION TECH for the purpose of this proposal is to be considered confidential information belonging to Dell.

About Dell

BOC only: Consent Agenda _____ Regular Agenda _____
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**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Discussion Regarding Human Resources Officer Position

**Department:** BOC

**Requested Agenda Date:** 5/21/13

**Contact Person:** Melissa Cribbins

**Phone/Ext.:** 7535

**Background and description of need or problem:** Initial interviews of candidates for the Human Resources Officer position were held on April 24, 2013 and a public meet and greet event with the two finalists was held on May 16, 2013. The Board should now discuss filling the position.

**Funding Source:** N/A

**Requested Action:** Discuss the Human Resources Officer position and make any decisions the Board deems appropriate

**Date:** 5/17/13

**Signature of Dept. Head:** \_\_\_\_\_

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**Departments Affected:**

**COUNSEL:** OK-JS

**HUMAN RESOURCES:** MM

SB