WEED ADVISORY BOARD MEETING
Minutes
March 2nd, 2010
2:30pm
Coos County Annex, Coquille

ATTENDANCE

Board Members:
- Tyler Pedersen, Chair
- Ron Petock
- Joe Cortez
- Craig Richards

Guests:
- Blair Holman, OSU Ext Master Gardeners
- Glenn Brady, Douglas County CWMA
- Jeff Saint, ODOT
- Zach Sippel, AmeriCorps
- Amy Peters, OSU Extension
- Cindy Moody, CC Roads Dept.
- Bob Main, CC Commissioner
- Bryan Duggan, Coquille Indian Tribe

The meeting was called to order at 2:35pm by Tyler Pedersen.

2:36pm- Introductions

2:38pm- Approval of previous meeting minutes
- Joe Cortez and T. Pedersen motions to approve February minutes. All are in favor, motion carries.

2:39pm- CWMA & AmeriCorps Individual Placement (IP) Application
- T. Pedersen sent an email to Board Members requesting feedback on the grant proposal narrative and application. There was a specific need to identify a host and possible cash match contributor.
- Discussion ensues about the possibility to locate the individual at the OSU office space in Charleston under the supervision of Jamie Doyle. In addition space at the Coos County ODOT office under the supervision of Cindy Moody is suggested as a possible host site. However lack of office supplies and direct supervision poses an issue. Another suggested host site is the office space in the basement floor of the SWCD office in Coquille. However Board Members agree that there is a minimal amount of space and access to supervision is undesirable.
- C. Moody and A. Peters commented that they made revisions to the highlighted areas of the application and returned the document to T. Pedersen by email.
- T. Pedersen declares that at this time the lack of host and cash match limits the submission of the AmeriCorps IP grant. T. Pedersen reiterates that the most competitive grants check the “secured” cash match portion and supply match funding documentation.
- Due to lack of match funding and host site the AmeriCorps application will not be submitted. The draft proposal narrative was prepared by Zach Sippel and will be
filed. Sections of the application narrative can be reused for a future opportunity to fund a staff position on the Weed Board.

- In addition, T. Pedersen explains that the 3-yr funding period poses a potential problem for the development of a Coos County CWMA. T. Pedersen clarifies that AmeriCorps positions only last 11 months and there would in fact be 3 different individuals occupying the position over the 3-yr period. Therefore there would be a substantial learning curve as work is passed on from year to year.

- T. Pedersen recommends the following next steps for all Weed Board Members:
  - Keep an eye open for any other potential funding opportunities for staff positions.
  - Look for CWMA partners.
  - Search and identify a suitable host and supervision for any future staff person.
  - T. Pedersen mentions that ODA ‘RAC’ funding becomes available in fall and may support a CWMA position or project.

2:51pm - Funding Discussion: ODA presentation to City Council

- Presentation will be about the economics and benefits of weed management. Presentation will take place on April 21st or April 22nd and the Coos Bay City Council will attend.

2:52pm - CWMA Cookbook with guest Glenn Brady, Douglas County

- Glenn Brady hands out the CWMA Cookbook used by Douglas County as a template to draft a ‘Memorandum of Understanding’ in their counties efforts to start a CWMA. G. Brady will forward the draft MOU to T. Pedersen via email as a reference. G. Brady states that a draft MOU may have already been started by staff person Amy Welson to encompass Southern Oregon counties though final draft may have never been completed due to funding.

- G. Brady suggests that it is easier to start with a Weed Management Area and then expand its boundaries instead of identifying an invasive species and attempting to treat the infected areas.

- Cindy Moody requests for an example of the ‘Permission to Treat Letter’ used in Douglas County. G. Brady will send a copy of their ‘Permission to Treat of Private Property’ letter to T. Pedersen via email.

3:12pm - Resources for Information/ Educational Outreach

- Other resources for educational/ outreach materials are discussed concerning the proper herbicidal treatments by private landowners. The group identifies the Nature Conservancy and the Dept. Of Agriculture and the best resources to research this information.

- G. Brady also recommends the CC Weed Board look into examples of outreach flyers from Josephine and Jackson Counties. He states that they have a good Questionnaire/ Weed Census form.
3:27pm Letter to Municipalities
- T. Pedersen reports on the status of the donator database and mailing list. He affirms that the list contains contact information from any previous donators/sponsors however he would like to see this list updated. A. Peters suggests that the Board brainstorm and email any new potential founders to T. Pedersen to update his database.
- T. Pedersen encourages the Board continue to look for support of assistance of any kind, either cash match or in-kind donations for Weed Board projects and programs.

3:32pm SOLV Event/ Earth Day Weed Pull Event
- C. Moody expresses concern that the SOLV event may take place on a bad day as high school aged volunteers may not want to attend because it is the same day as the Marshfield High School prom. T. Pedersen acknowledges but states that the date cannot be moved.
- C. Moody will contact Eric Himmelreich to pursue a connection with Marshfield High School to contact the Natural Resource teacher to announce the event to his classes.
- T. Pedersen requests there be a link on the website to the flyer announcement for the SOLV event.
- Cindy Moody announces there is a $100 available for refreshments for any volunteers that attend. In addition she expresses the need for all members to inventory and find available weed wrenches.

3:37pm Weed Board Advertisements
- T. Pedersen expresses interest in the creation of the following Weed Board Ads:
  - Accomplishments
  - Cost Share Information
  - How to contribute
- Stuart Love is not in attendance at this month’s meeting and therefore there is no update from the webmaster/IT specialist.

3:38pm “Fertilize Your Mind” Event
- Event to take place at SOCC campus, Saturday, March 27, 2010 9:00 am - 4:00 pm. Event host is Coos County Master Gardener Association (OSU Ext.).
- President of the CC Master Gardener Association, Blair Holman, is in attendance and introduces event.
- T. Pedersen mentions this event as a possible fund-raising opportunity and request volunteers to take shifts during the day of event.
- B. Holman announces that Weed Board must understand they will need to register ASAP. He encourages Weed Board to participate as the keynote speaker relates to weed management. In addition he states that Curry County will be there with a table.
- Ron Petock expresses concern that the event takes place after the ‘Small Woodland Tree Sale’ March 13th @ Pony Village and there may less interest in
tree purchases. He also states that prices will have to be adjusted to be competitive with the ‘Small Woodland Tree Sale’ event.

- T. Pedersen states he will begin to organize handout and pass-out materials for the event (Cindy Moody confirms there is a surplus of flyers located in storage of CC Annex).

3:47pm- Revision of Weed Board By-Laws

- Joe Cortez request one correction he would like is the following wording on the membership; “up to a maximum or 11 persons with a minimum of 6 persons serving as members of the advisory board”.
- T. Pedersen would like to see an updated version of the weed list located at the end of the document. He believes English Acacia and English Ivy can be added in addition to others.
- Joe Cortez suggests a current statement of the ODA’s efforts of enforcements on nurseries to control cultivars could be added to the by-laws.

3:52pm- New Business

1. T. Pedersen introduces part-time worker Zach Sippel (3:52pm)
   - Z. Sippel is an AmeriCorps member serving at Oregon Coast Community Action in Coos Bay. He is interested in working part-time in a contract position for the Weed Board. He will be tasked with writing grants, web materials and promotional print materials.

2. Board Member Recruitment (3:54pm)
   - T. Pedersen announces his attendance at the ‘Board Member Training Seminar’ held at SOCC.
   - T. Pedersen suggests that Board Member openings and position descriptions should be posted on website.
   - C. Moody clarifies an issue over the recruitment of herbicide applicator Rex Miller. She explains his concern with a conflict of interest due to the nature of his paid-position with the county. She confirms his interest is continuing to serve as a guest advisor and ‘ex-officio’ status on the Weed Board in future engagements.
   - G. Brady recommends the Weed Board search for a representative from a gravel agency.
   - Concerns are raised over the status of Weed Board Vice President Don Dille as he has not been in attendance at several recent meetings. T. Pedersen mentions that he has been in correspondence with Don Dille via email.

3. Website clarifications (4:02pm)
   - T. Pedersen requests clarification on the actual location of the Weed Board webpage. It is determined that currently there is only a link to the Weed Board by-laws from the Coos County’s ‘Agencies and Departments’ page of the Coos County website.
   - T. Pedersen expresses interest in attaining an actual site and location for a Weed Board Webpage It is recommended that he contact Sandy Arbuckle, IT representative for Coos County.
T. Pedersen declares he will contact necessary IT person and begin to organize historic information (past meeting minutes and agendas) to prepare for posting on a future Weed Board website.

4. Cindy Moody requests that Jeff Saint be added to the mailing list.

5. Introduction of Bryan Duggan, Representative for Coquille Indian Tribe (4:10pm)
   - Based on Bryan’s expertise there is motion to select Bryan as a Weed Board Member.

4:11pm- Questions and Comments
- Cindy Moody clarifies the need for an order form for ‘in-field’ tree sales.
- Bryan asks if Weed Board will be accepting donations for tree sale as he has extra native trees he is interested in getting rid of.
- Joe Cortez asks when Arbor Day takes place for 2010. Suggests there could be a Weed Board education or volunteer event for this holiday.

Meeting was adjourned at 4:15pm.

Respectfully submitted,

Zachary Sippel