

**REVISED AGENDA**  
**COOS COUNTY BOARD OF COMMISSIONERS**  
Owen Building Large Conference Room  
January 7, 2014  
8:30 A.M.

1. **EXECUTIVE SESSION**

- A. (2)(d) Labor Negotiations
- B. (2)(e) Real Property Transactions
- C. (2)(f) Exempt Public Records
- D. (2)(h) Consultation with Counsel

**PLEDGE OF ALLEGIANCE**

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person-  
scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Election of Board Chair & Vice Chair- BOC
- B. Discussion re: Disbanding Commission on Children & Families- Health & Human Services (HHS)
- C. Request Approval of Contract with State of Oregon & Authorize Chair to Sign- HHS
- D. Request Approval of Contract/ Budget with National Association of County & City Health Officials & Authorize Chair to Sign- Public Health
- E. Request Approval of IGA with State of Oregon for Child Dependency Representation- District Attorney
- F. Request Approval of Contract Modification to Close Out BLM Contract & Authorize Chair to Sign- Sheriff
- G. Request Approval of Contract Amendment for 2013 Chip Seal Project- Road
- H. Request Approval to Advertise/Post & Fill Community Service Work Position- Juvenile
- I. Discussion re: Replacement & Funding for Bastendorff Caretaker Residence- Parks
- J. Discussion re: Recording Fees Due to County Clerk's Office- Treasurer
- K. Request Approval of Resolution Transferring Funds for Hearings Officer- Treasurer
- L. Request Approval of IGA for Energy Facility Siting Council- Planning
- M. Request Adoption of Declaration of Emergency & Ratify Approval of WOAHA Agreements – Counsel

4. **CONSENT CALENDAR- administrative matters not up for discussion**

- A. **Approval of Minutes**  
Regular Meeting Minutes- December 3, 2013  
Regular Meeting Minutes- December 17, 2013
- B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**  
PBS Engineering Invoices (2)- Pipeline- totaling \$2,935.92
- C. **Orders & Resolutions**  
Order 14-01-001C, In the Matter of Appointing Members to the Citizen Advisory Committee for the Coos County Planning Department

- D. **Items Previously Approved (authorize Chairman to Sign where necessary)**  
Emergency Declaration & Heater Installation on County Foreclosed Property- Maintenance  
Elevator Exhaust Fan Replacement- Maintenance
- E. **Software Licenses/Maintenance Agreements** Postage Machine Maintenance & Rate Table Updates-  
Information Technology

5. **LATE AGENDA ITEMS**

- A. Request Approval to Participate in Justice Reinvestment Grant Program – Community Corrections
- B. Request Approval to Extend ADAPT Agreement- Community Corrections
- C. Request Approval to Attend CADCA Conference- HHS
- D. Request Approval to Purchase Heat & Timer System for Paint Truck- Road
- E. Request Approval of Teamsters Employers Trust Participation & Subscription Agreements & Authorize Chair to Sign- County Counsel

6. **COMMISSIONERS REPORTS**

BOC only: Consent Agenda _____
Regular Agenda _____

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Approval for Coos County to participate in the Justice Reinvestment Grant Program and accept the funds in the amount of \$278,130 for 2013-2015.

**Department:** Community Corrections      **Requested Agenda Date:** 1/07/2014

**Contact Person:** Kelly Church, Busin. Mgr      **Phone/Ext.:** 541-396-7704

**Background and description of need or problem:** Approval for Coos County to participate in the Justice Reinvestment Grant Program and accept the fund in the amount of \$278,130. This was approved and recommended by the Local Public Safety Coordinating Counsel on 12/20/2013. Dollars will be used to focus on downward departures from the courts. Dollars will pay for a full time Parole & Probation Officer and Treatment.

**Funding Source:** Grant in Aid – State of Oregon - DOC

**Requested Action:** : Approval for Coos County to participate in the Justice Reinvestment Grant Program and accept the funds in the amount of \$278,130 for 2013-2015.

Date: 12/24/13

Signature of Dept. Head: Michael Mc

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel, Josh Soper ✓ CS

Treasurer Mary Barton OK, B

*No Contract Summary Form Attached*

5A

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Approval to extend ADAPT Agreement for Alcohol & Drug Treatment for Community Corrections.

**Department:** Community Corrections

**Requested Agenda Date:** 1/07/2014

**Contact Person:** Kelly Church, Busin. Mgr

**Phone/Ext.:** 541-396-7704

**Background and description of need or problem:** Extend Drug & Alcohol treatment Agreement between ADAPT and Coos County Community Corrections from 1/1/2014 to 6/30/2014.

**Funding Source:** Grant in Aid – State of Oregon - DOC

**Requested Action:** Approval to extend ADAPT Agreement for Alcohol & Drug Services for Community Corrections from 1/1/2014 to 6/30/2014.

Date:

Signature of Dept. Head:



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County Counsel, Josh Soper ✓ *CS*

Treasurer Mary Barton *MB*



CONTRACT / GRANT SUMMARY FORM

Name/Agency Name and Address: ADAPT, Bruce Piper, 548 SE Jackson, St.#3, Roseburg, OR 97470

Contact Person: Bruce Piper, Chief Executive Officer - 541-672-2691

Amount of Contract/Grant Award: Pay as you go.

Start Date: 01/01/2014 End Date: 06/30/2014

County Department and Employee Responsible for Performance: Community Corrections, Kelly Church 541-396-7704

Description of Contract/Grant: Agreement to provide State Licensed Alcohol & Drug Treatment for clients on Parole & Probation.

FINANCIAL INFORMATION
(Use only with the receipt of funding)

Table with 4 columns: STATE %, OTHER %, FEDERAL % (CFDA # Required), Catalog of Federal Domestic Asst. \*(CFDA) Number

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

New X

Renewal
Previous Amount: \$

Modification
Original Amount: \$

Previous Date:

Original Date:

Modified Date:

Automatic Renewal: Yes X No

Staff Requirements: New X Existing Subcontract

How will the program be terminated if funds are terminated?

Will unemployment cost be incurred? Yes X No

PUBLIC CONTRACTING INFORMATION
(Use only for purchase of goods or services)

TYPE OF CONTRACT

New (complete sections below) Renewal (no need to complete sections below) Modification (no need to complete sections below)

Public Contract (purchase, lease or sale by County of personal property or services)

Public Improvement (projects for construction, reconstruction or major renovation on real property by or for the County, not including emergency work, minor alterations, ordinary repair, or maintenance necessary to preserve a public improvement)

X Not a public contract or public improvement

COMPETITIVE PROCESS

Exempt from competitive process? X Yes No

If yes, exemption: X Sole Source

- Intergovernmental Agreement
Products/Services/Supplies < \$5000
Equipment Maintenance
Other Agreement for State Licensed A&D Treatment

If no: Bids Quote

Will project be reported to Bureau of Labor under ORS 279.023(2): Yes X No (If yes, requires cost accounting system)

Personal services contract? X Yes No

(contract calling for specialized skills, knowledge and resources in the application of highly technical or scientific expertise, or the exercise of professional, artistic or management discretion or judgment)

Screening, selection process used:

Certificate of insurance required? Yes X No

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**LATE AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Request to attend National Forum in Washington DC

**Department:** Health & Human Services      **Requested Agenda Date:** 01/07/2014

**Contact Person:** Ginger Swan      **Phone/Ext.:** 541-751-2547

**Background and description of need or problem:** As part of our Drug Free Communities Grant requirements, we will be taking 10 Coalition and Youth Council members to the National Forum in Washington DC. Training dates are 02/03/2014-02/07/2014. Approximate expense cost not to exceed \$40,000.

**Funding Source:** Drug Free Communities Grant/Prevention

**Requested Action:** Approve attendance and expenses

**Date:** 01/02/2014      **Signature of Dept. Head:** 

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Departments Affected:

COUNSEL: ✓ 07

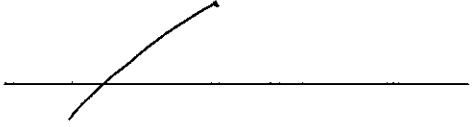
\_\_\_\_\_

TREASURER: \_\_\_\_\_

\_\_\_\_\_

HUMAN RESOURCES: \_\_\_\_\_

BOC forwards signed Contract/Grant to: n/a

Commissioners Initials to Place on Agenda ONLY: 



BOC only: Consent Agenda _____ Regular Agenda _____
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**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Request Approval to purchase Heat & Timer system for our new Paint Truck.

**Department:** Road Dept.

**Requested Agenda Date:** 1/7/13

**Contact Person:** John Rowe

**Phone/Ext.:** 7665

**Background and description of need or problem:** We would like to purchase a Heat & Timer system for our new paint truck for \$39,521. Our original approved budget included a new paint truck and accessories totaling \$68,000. This new system plus our paint truck will total \$64,521.

**Funding Source:** 003-2703-431.60-01 Equipment

*at the sole source findings &*

**Requested Action:** Approve the purchase of a Heat & Timer system for our new paint truck.

**Date:** 12/30/13

**Signature of Dept. Head:** *John Rowe*

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Departments Affected:

COUNSEL: *CS*

\_\_\_\_\_

TREASURER: \_\_\_\_\_

\_\_\_\_\_

HUMAN RESOURCES: \_\_\_\_\_

\_\_\_\_\_

BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY: \_\_\_\_\_

*SD*

Road Department / Heat & Timer system – Paint Truck

Sole Source Findings

Routine Public Meeting 01/07/13

Pursuant to ORS 279B.075 a public contracting agency may procure goods or services without competition upon written findings that the goods or services are available from only one source. Those findings may include, that the “efficient utilization of existing goods or services require the acquisition of compatible goods or services”, that the goods or services “are for use in a pilot or experimental program”, or “other findings that support the conclusion that the goods or services are available from only one source”.

In this matter, the road department makes the following findings:

1. M-B Companies is the only company who will supply and install a heat and timer system on our new paint truck.

The Road department concludes that M-B Companies should be sole sourced due to them being the only company in Oregon who will supply and install the heat and timer system.



BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

### LATE AGENDA ITEM COVERSHEET

**Agenda Item Title:** Oregon Teamsters Employers Trust Participation and Subscription Agreements

**Department:** Counsel

**Requested Agenda Date:** 1/07/14

**Contact Person:** Josh Soper

**Phone/Ext.:** 7690

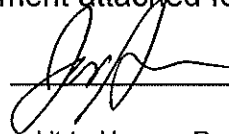
**Background and description of need or problem:** For the Coos County Solid Waste Teamsters Local Union No. 206, Agreements for Participation and Subscription in the Oregon Teamster Employers Trust must be approved and signed. These accompany the Collective Bargaining Agreement.

**Funding Source:** n/a

**Requested Action:** Approve Agreements and authorize Chair to sign (4 originals of Subscription Agreement and 1 original of Participation Agreement attached for signing).

**Date:** 1/6/14

**Signature of Dept. Head:** \_\_\_\_\_



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Departments Affected:

COUNSEL: JS \_\_\_\_\_

TREASURER: MIA \_\_\_\_\_

**BOC forwards signed documents to Counsel's office.**

