

A G E N D A
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
September 1, 2015
9:30 A.M.

PLEDGE OF ALLEGIANCE

1. **CITIZEN COMMENTS** (agenda items or general comments) – limited to 3 minutes per person-
scheduled to begin at 9:30 AM

2. **PUBLIC HEARING**
 - A. Community Development Block Grant Application- Dora-Sitkum Rural Fire Protection District Vehicle Garage

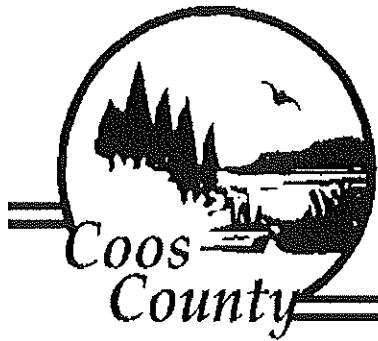
3. **DEPARTMENT HEADS**
 - A. Request Approval of Contract with Deep River Counseling- Coos Health & Wellness (CHW)
 - B. Request Approval of Contract with Southwestern Oregon Community College- CHW
 - C. Request Approval of Riley Ranch Caretaker Agreement- Parks
 - D. Request Approval to Purchase Dump Truck- Road
 - E. Request Approval of Wildlife Services Work Plan & Authorize Chair to Sign- Treasurer
 - F. Request Approval of Resolution to Increase Spending Authority for K9 Purchase- Sheriff
 - G. Request to Authorize Land Agent to Sign as Abutting Property Owner & Approve Order to Initiate Vacation Proceedings- Planning/Counsel

4. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
Regular Meeting Minutes- July 22, 2015
Joint Workgroup Minutes- July 28, 2015
Regular Meeting Minutes- August 3, 2015
 - B. **Orders & Resolutions**
Order 15-08-040C, In the Matter of Appointing Non-Statutory Members to the Coos County Local Public Safety Coordinating Council
Order 15-08-041C, In the Matter of Appointing Statutory Members to the Coos County Local Public Safety Coordinating Council
 - C. **Items Previously Approved (authorize Chair to sign where necessary)**
Property Tax Printing & Mailing Services with State of Oregon DAS- Tax/Treasurer
Authorization to Solicit Quotes for Public Notification System- Emergency Management
Amendment #1 to State IGA for HVAC Project Financing- Maintenance/Counsel

5. **LATE AGENDA ITEMS**

6. **COMMISSIONERS REPORTS**

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.



BOARD OF COMMISSIONERS

250 No. Baxter Street, Coquille, Oregon 97423

(541) 396-7535

FAX (541) 396-1010 / TDD (800) 735-2900

e-mail: bbrooks@co.coos.or.us

MELISSA CRIBBINS

ROBERT "BOB" MAIN

JOHN SWEET

Public Notice and Notice of Public Hearing

To be held on September 1, 2015 at 9:30 a.m.
in the conference room at the Owen Bldg.,
201 N. Adams Street, Coquille, OR

Coos County is eligible to apply for a 2015 Community Development Block Grant from the Oregon Business Development Department. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. The grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes.

Approximately \$11.5 million will be awarded to Oregon non-metropolitan cities and counties in 2015. The maximum grant that a city or county can receive is \$3,000,000.

The County is preparing an application for a 2015 Community Development Block Grant from the Oregon Business Development Department for the Dora-Sitkum Rural Fire Department Vehicle Garage, which will be located at 17779 Sitkum Lane in Myrtle Point. The Vehicle Garage will be used to serve residents in the Sitkum area with improved emergency services. It is estimated that the proposed project will benefit at least 167 persons, of whom 56.8% will be low or moderate income.

A public hearing will be held by the Coos County Board of Commissioners at 9:30 a.m. on Tuesday, September 1, 2015 during the regular board meeting in the conference room at the Owen Bldg., 201 N. Adams Street, Coquille, Oregon. The purpose of this hearing is for the Board of Commissioners to obtain citizen views and to respond to questions and comments about: community development and housing needs, especially the needs of low- and moderate-income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project; and the proposed project.

Written comments are also welcome and must be received by August 28, 2015 at 250 N. Baxter Street, Coquille, OR 97423. Both oral and written comments will be considered by the Board of Commissioners in deciding whether to apply.

The location of the hearing is accessible to persons with disabilities. Please contact Bobbi Brooks, Administrative Aide to the Coos County Board of Commissioners at 541-396-7535, if you will need any special accommodations to attend or participate in the meeting.

More information about Oregon Community Development Block Grants, the proposed project, and records about the County's past use of Community Development Block Grant funds is available for public review at 2455 Maple Leaf, Suite F, North Bend, Oregon during regular office hours. Advance notice is requested. If special accommodations are needed, please notify Margaret Barber, CCD Business Development Corp. at 541-756-4101 so that appropriate assistance can be provided.

Permanent involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low- and moderate-income housing which is demolished or converted to another use will be replaced.

Publish: August 19, 2015
Remove after: September 2, 2015

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Behavioral Health Services Contract with Deep River Counseling

Department: Coos Health & Wellness

Requested Agenda Date: 09/01/2015

Contact Person: Ginger Swan

Phone/Ext.: 541-751-2547

Background and description of need or problem: The attached contract provides funding for behavioral health treatment services for adults and children for WOAH enrollees or other clients as referred by Coos Health & Wellness. Contractors are screened and selected in accordance with WOAH criteria for credentialing providers.

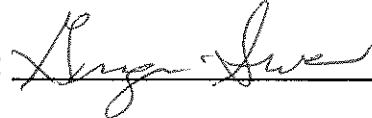
No County General Funds will be used for this contract.

Funding Source: 021-1302-444.36-01

Requested Action: Approve behavioral health services contract with Deep River Counseling

Date: 08/19/2015

Signature of Dept. Head: _____



If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

Counsel: the exhibits A & B are from an IGA in 2005-07. Is that still current?

Treasurer: B

Human Resources: n/a

BOC forwards signed Contract to: 1 original to Coos Health & Wellness, Carrie McKim
1 original to Clerk's office for filing

3A

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filed with Clerk) Contract/Agreement/Grant No.: 1302-OHP-15-11

Name/Agency Name and Address: Deep River Counseling, PO Box 1478, Coos Bay, OR 97420

Contact Person: Judith Anderson Phone No. 541-217-0890

Amount of Contract/Grant Award: \$ Medicaid rates

Payment Terms: As billed (state lump sum or amount and time of payments)

Start Date: 09/01/2015 End Date: 09/30/2017

County Department and Employee Responsible for Performance: Coos Health & Wellness, Ginger Swan, Director

Description: This BH contract is for providing behavioral health services to clients as referred by CHW.

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

- New Renewal Modification
 Previous Amount: \$ Original Amount: \$
 Previous Date: Original Date:
 Automatic Renewal? Yes No Staff Requirements: New Existing Subcontract
 Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

- Method of Selection: Type of Contract:
 Bid New (complete sections below)
 Quote Renewal (no need to complete sections below)
 Proposal Modification (no need to complete sections below)
 Other Behavioral health services

- Type of Contract:
 Goods and Services - If Not Using Bid or Proposal, Mark Exemption:
 Under \$10,000 Equipment Maintenance
 Under \$50,000 for Quotes Office Supplies
 Under \$150,000 & Approval from Board for Quotes Used Vehicles
 Sole Source State Purchasing
 Contract with Public Agency Other Behavioral health provider
 Public Improvement - If Not Using Bid, Mark Exemption:
 Under \$5,000 Alternative Contracting Method Approved by Board
 Under \$50,000 for Quotes Other _____
 Under \$100,000 & Not a Transportation Project for Quotes
 Personal Services Contract - If Not Using Proposal, Mark Exemption:
 Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No
 Certificate of insurance required? Yes No
 Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____ Reviewed by Counsel: WML

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Contract with Southwestern Oregon Community College
Department: Coos Health & Wellness **Requested Agenda Date:** 09/01/2015
Contact Person: Ginger Swan **Phone/Ext.:** 541-751-2547

Background and description of need or problem: This contract is to provide nurturing parenting classes to individuals who are referred by Department of Human Services, Child Welfare Services.

No County General Funds will be used for this contract.

Funding Source: 021-1302-444.36-01

Requested Action: Approve contract with Southwestern Oregon Community College

Date: 08/19/2015 **Signature of Dept. Head:** 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

- If this is a contract or grant:
- Is the contract or grant an original?
 - Is the Contract/Grant Summary Form attached?
 - Is the contract signed first by the vendor (except state/federal grants or contracts)?
 - If insurance is required, is the insurance certificate attached?
 - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

Counsel: KA Exhibits A & B are from an IGA in 2005-07. Is that skill current?

Treasurer: Z

Human Resources: NA

BOC forwards signed Contract to: 1 original to Coos Health & Wellness, Carrie McKim
1 original to Clerk's office for filing



BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Riley Ranch Caretaker

Department: Parks

Requested Agenda Date: 9/1/2015

Contact Person: Larry Robison

Phone/Ext.: 7756

Background and description of need or problem: With the hiring of Clayton Johnson our former Riley Caretaker to the Ranger position we are in need of a new caretaker. Park Staff interviewed four candidates and have selected David and Amanda Boone for the position.

Funding Source: N/A The position is volunteer but the county provides a residence and utilities.

Requested Action: The BOC approve Riley Caretaker Agreement, ~~and has Chairman sign.~~

Date: 8/26/2015

Signature of Dept. Head: Larry Robison

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If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: ✓

TREASURER: _____

HUMAN RESOURCES: please forward copy to our office once signed.

30

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Request Approval to purchase a new 10-12 Yd Dump Truck.

Department: Road Dept.

Requested Agenda Date: 9-1-15

Contact Person: John Rowe

Phone/Ext.: 7665

Background and description of need or problem: We recently requested quotes for a 10-12 YD Dump Truck that is in our equipment budget for this fiscal year. We received two quotes: Pape Kenworth \$131,594 and Nelson Truck \$151,894. We recommend the Board award the purchase of new Dump Truck to Pape Kenworth for \$131,594. *This process was through ORPIN, a state purchasing process. Third quote was submitted improperly.*

Funding Source: 003-2703-431.60-01 Equipment

Requested Action: Approve the purchase of a New 10-12yd Dump Truck from Pape Kenworth.

Date: 8-20-15

Signature of Dept. Head: John Rowe

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If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: ML

TREASURER: OK, B

HUMAN RESOURCES: n/a

BOC forwards signed Contract/Grant to: n/a

Commissioners Initials to Place on Agenda ONLY: _____

No quote summary form provided

3D

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: USDA, APHIS, Wildlife Services Work Plan for FY2016

Department: Treasurer

Requested Agenda Date: 9/1/2015

Contact Person: Barton

Phone/Ext.: 7730

Background and description of need or problem: FY2016 wildlife damage management program work plan agreement. This is the 3rd year of a 5-year cooperative agreement that was approved by the Board May 7, 2013.

Funding Source: County Forest Fund, Economic Development Grant and various timber operators

Requested Action: Approve FY2016 work plan & authorize Chair to sign.

Date: 8/14/2015

Signature of Dept. Head: Barton

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel KAC

Treasurer [initials]

Human Resources n/a

BE

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filed with Clerk) Contract/Agreement/Grant No.: 15-73-41-5113

Name/Agency Name and Address: USDA, Animal and Plant Health Inspection Services, Wildlife Services, 6135 NE 80th Ave, Ste A8, Portland, OR 97218

Contact Person: Deborah Stalman, Supervisory Budget Analyst Phone No. 503-326-2348

Amount of Contract/Grant Award: \$ 77,000

Payment Terms: quarterly reimbursement (state lump sum or amount and time of payments)

Start Date: 7/1/2015 End Date: 6/30/2016

County Department and Employee Responsible for Performance: Treasurer, Mary Barton

Description: FY2016 work & financial plan for cooperative wildlife damagement management programs (3rd year of a 5-yr agreement #13-73-41-5113

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

- | | | |
|--|---|---------------------------------------|
| <input type="checkbox"/> New | <input type="checkbox"/> Renewal | <input type="checkbox"/> Modification |
| | Previous Amount: \$ | Original Amount: \$ |
| | Previous Date: | Original Date: |
| Automatic Renewal? <input type="checkbox"/> Yes <input type="checkbox"/> No | Staff Requirements: <input type="checkbox"/> New <input type="checkbox"/> Existing <input type="checkbox"/> Subcontract | |
| Will unemployment cost be incurred? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

PUBLIC CONTRACTING INFORMATION

Method of Selection:

- Bid None
 Quote Other IGA
 Proposal

Type of Contract:

- New (complete sections below)
 Renewal (no need to complete sections below)
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- | | |
|---|--|
| <input type="checkbox"/> Under \$10,000 | <input type="checkbox"/> Equipment Maintenance |
| <input type="checkbox"/> Under \$50,000 for Quotes | <input type="checkbox"/> Office Supplies |
| <input type="checkbox"/> Under \$150,000 & Approval from Board for Quotes | <input type="checkbox"/> Used Vehicles |
| <input type="checkbox"/> Sole Source | <input type="checkbox"/> State Purchasing |
| <input type="checkbox"/> Contract with Public Agency | <input type="checkbox"/> Other _____ |

Public Improvement - If Not Using Bid, Mark Exemption:

- | | |
|--|---|
| <input type="checkbox"/> Under \$5,000 | <input type="checkbox"/> Alternative Contracting Method Approved by Board |
| <input type="checkbox"/> Under \$50,000 for Quotes | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Under \$100,000 & Not a Transportation Project for Quotes | |

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____	Reviewed by Counsel: <u>KR</u>
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BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Increase spending authority for K-9 Purchase *Resolution 15-08-115B*

Department: Sheriff's Office - Criminal **Requested Agenda Date:** 9/1/15

Contact Person: Deputy Slater **Phone/Ext.:** 7813

Background and description of need or problem: On 8/3/15 the Board approved the purchase of a new K-9 when one became available due to the medical issues with Neeko. We have had various donations come in totaling \$8,922.00 which will cover the full cost of the new K-9, travel and training. We are requesting that the spending authority for the K-9 and travel/training expenses be put into line items 001-1600-421.22-27 & 001-1600-421.30-05.

Funding Source: 001-0000-367.00-00 *Resolution # 15-08-115B*

Requested Action: Board review and approve increased spending authority.

Date: 8/18/15

Signature of Dept. Head: *[Signature]*

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- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: *KAL*

TREASURER: *B*

HUMAN RESOURCES: *NA*

BOC forwards signed Contract/Grant to:
Commissioners Initials to Place on Agenda ONLY: _____

3F

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of Making an Additional)
5 Appropriation in the Amount of \$8,922) RESOLUTION
6 Within the General Fund) 15-08-115B

7 THIS MATTER HAVING COME BEFORE the Board of Commissioners at a meeting
8 held September 1, 2015, and whereas the Sheriff's Department-Criminal Division has received
9 donations in the amount of Eighty-nine Hundred Twenty-two Dollars (\$8,922); and

10 WHEREAS, the above stated amount for the purchase of a new canine was not
11 anticipated and was not included in the budget; and

12 WHEREAS, the above stated amount should be appropriated according to O.R.S.
13 294.338(2);

14 NOW, THEREFORE, BE IT RESOLVED that an additional amount of Eighty-nine
15 Hundred Twenty-two Dollars (\$8,922) be appropriated as follows:

16 GENERAL FUND

17 Resources

18 001-0000-367.00-00 Donations \$ 8,922

19 Expenditures

20 Sheriff's Department-Criminal Division

21 Material & Services

22 001-1600-421.22-27 <\$5000 Equipment \$ 5,000

23 001-1600-421.30-05 Training & Travel 3,922

24 \$ 8,922

25 DATED THIS _____ day of September 2015.

26 BOARD OF COMMISSIONERS

27 _____
28 Commissioner

Commissioner

Commissioner

Prepared by:

Sarkis
Budget Office

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Order 15-08-034PL initiating vacation process.


Department: Planning/Counsel / *Land Agent* **Requested Agenda Date:** 9/1/2015

Contact Person: Jill Rolfe / Keith Leitz / *Kathy Kothaus* **Phone/Ext.:** 7690

Background and description of need or problem: Petitioners, Randolph and Bridget Belanger have submitted a Petition for Vacation of an alley between their tax lots 2400, 2500, and 2501 located in the plat of Boise addition to Marshfield. Their Petition also requests vacation of a portion of Council Street abutting their tax lot 2400 and property currently owned by Coos County. Order 15-08-034PL initiates proceedings and requests the Roadmaster, Surveyor, and Planning Department to prepare information for the BOC to determine if a hearing on the proposed vacation will be required. Additionally, BOC needs to authorize the Coos County Land Agent to sign the Signature Sheet of Abutting Property Owner on behalf of Coos County.

Funding Source: Petitioners: Mr. & Mrs. Belanger

Requested Action: BOC to authorize Land Agent to sign as abutting property owner on behalf of County, and BOC to adopt Order 15-08-034PL to initiate the vacation process.

Date: 8/19/2015 **Signature of Dept. Head:** 

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 - If insurance is required, is the insurance certificate attached?
 - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: *KAL* _____

TREASURER: *nk* _____

BOC forwards signed document to Counsel's office.



1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 IN THE MATTER OF INITIATING A VACATION) ORDER INITIATING
5 OF AN ALLEY BETWEEN TAX LOT 2400 &) VACATION
6 TAX LOTS 2500/2501, AND A PORTION OF)
7 COUNCIL STREET, LOCATED IN THE PLAT)
8 OF BOISE ADDITION TO MARSHFIELD, COOS) 15-08-034PL
9 COUNTY, OREGON)

10 THIS MATTER HAVING come before the Board of Commissioners at a regular meeting
11 held on the 1st day of September, 2015, and whereas the Board has received a Petition from
12 Randolph & Bridget Belanger pursuant to ORS 368.341(1)(c) requesting the vacation of an alley
13 between Tax Lots 2400, 2500 and 2501, and a portion of Council Street abutting Tax Lot 2400
14 and property owned by Coos County, said properties being located in the Plat of Boise Addition
15 to Marshfield, Coos County, Oregon;

16 AND IT APPEARING to the Board that the above-mentioned Petition complies with the
17 requirements of ORS 368.341(3), and that a copy of this Petition with its supporting documentation
18 was submitted to the Coos County Planning Department and bears Case #VAC-15-03;

19 AND IT FURTHER APPEARING to the Board that the Coos County Planning Department
20 has made an initial determination that this vacation does not involve a significant impact on land
21 use and that affected departments shall provide their comments on this issue;

22 AND IT FURTHER APPEARING to the Board that ORS 368.346(1) requires that when a
23 vacation proceeding has been initiated under ORS 368.341, the County governing body shall direct
24 the Roadmaster to prepare and file with the County governing body a written report; and

25 AND IT FURTHER APPEARING to the Board that the Coos County Planning Department
26 shall submit a recommendation regarding the proposed vacation, prepare a list of abutting
27

1 landowners to the proposed vacation, and prepare a list of special districts affected by the proposed
2 vacation, if any;

3 AND IT FURTHER APPEARING to the Board that the Coos County Surveyor shall
4 prepare a legal description regarding the property Petitioner proposes to vacate;

5 NOW THEREFORE, IT IS HEREBY ORDERED that the Coos County Roadmaster shall
6 review the Petition and shall submit a written report containing the following:

- 7
- 8 (1) A description of the ownership and uses of the property proposed to be vacated;
 - 9 (2) An assessment by the Coos County Roadmaster of whether the vacation would be in
10 the public's best interest; and
 - 11 (3) Any other information required by the County governing body.

12 AND IT IS FURTHER ORDERED that the Coos County Planning Department shall
13 prepare a recommendation regarding the proposed vacation, a list of special districts affected by
14 the proposed vacation, and submit a list of abutting landowners to the proposed vacation;


15 AND IT IS FURTHER ORDERED that the Coos County Surveyor shall prepare a legal
16 description regarding the property Petitioner proposes to vacate;

17 AND IT IS FURTHER ORDERED that upon receipt of the reports mentioned above, the
18 Board of Commissioners shall consider whether a hearing on the proposed vacation is required by
19 Oregon Law.

20 Dated this _____ day of _____, 2015.

21
22 BOARD OF COMMISSIONERS

23 Approved as to form:

24 
Office of Legal Counsel

Chair

Commissioner

Commissioner