

**A G E N D A**  
COOS COUNTY BOARD OF COMMISSIONERS  
Owen Building Large Conference Room  
December 30, 2014  
9:30 A.M.

**PLEDGE OF ALLEGIANCE**

1. **CITIZEN COMMENTS** (agenda items or general comments) – limited to 3 minutes per person-  
**scheduled to begin at 9:30 AM**
  
2. **DEPARTMENT HEADS**
  - A. Request Approval of Contract for Flooring in 911/Dispatch Center- Sheriff
  
  - B. Request Approval to Purchase Portable Radios for Dispatch- Sheriff
  
  - C. Request Approval to Purchase 2 Vehicles- Sheriff
  
  - D. Request Approval of Agreement to Participate in Cascadia Rising Functional Exercise & Authorize Chair to Sign- Sheriff
  
3. **CONSENT CALENDAR- administrative matters not up for discussion**
  - A. **Approval of Minutes**  
Regular Meeting Minutes- November 4, 2014  
Hearing- Deliberations on AM-14-10 & AM-14-11- December 10, 2014
  
  - B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**  
Transfer of Appropriations within a Department- Assessor- contracted services  
Transfer of Appropriations within a Department- Mental Health- equipment purchases
  
  - C. **Orders & Resolutions**  
Order 12-14-078C, In the Matter of Reappointing Steve Carter and Gail Van Dorn to the Pacific Riviera Unit #3 Special Road District  
Order 12-14-079C, In the Matter of Reappointing Gary Snelgrove to the Carlson-Primrose Special Road District Board  
Order 14-12-080C, In the Matter of Reappointing Elise Ciruolo to the Cedar Crest Special Road District Board  
Order 14-12-081C, In the Matter of Appointing Willy Burris to the Emergency Medical Services Advisory Committee  
Resolution 14-12-156P, In the Matter of Filling a Vacant Position Effective December 3, 2014
  
  - D. **Items Previously Approved (authorize Chair to sign where necessary)**  
Bargain & Sale Deed to Wayne Byers for TA1128300- Land Agent  
Fire Extinguisher Services Contract Renewal- Maintenance  
Printer Purchase with Maintenance Agreement; \$4,459.68- County Clerk
  
4. **LATE AGENDA ITEMS**
  
5. **COMMISSIONERS REPORTS**

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

BOC only: Consent Agenda _____
Regular Agenda _____

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Replacement of flooring in the Coos County Sheriff's Office 911 / Dispatch Center

**Department:** Sheriff's Office

**Requested Agenda Date:** 12/30/2014

**Contact Person:** Sgt. Pat Downing

**Phone/Ext.:** Ext. 7811

**Background and description of need or problem:**

The Sheriff's Office has sought out quotes for the replacement of flooring in the 911 / Dispatching Center that was budgeted for this fiscal year. Quotes were sought from CT Commercial (\$9,736.00), Modern Floors (\$9,091.00), and Knutson Carpet Hut (\$6,968.25) to perform the project. There is also a requirement that our contracted radio techs be on site when this project is being performed at \$1,600.00 for 2 days.

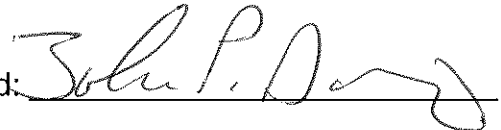
The Sheriff's Office would like to accept the quote from Knutson Carpet Hut as it is the lowest quote and our maintenance people have worked with this company before.

**Funding Source:** 116-1605-421-2227 & 116-1606-421-2227

**Requested Action:** Approve contracting with Knutson Carpet Hut.

Date: 12-10-2014

Signature of Dept. Head:



If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

✓ COUNSEL: OK-JS

TREASURER: OK, B

HUMAN RESOURCES: Ma

2A



BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Purchase of 2 vehicles for the Coos County Sheriff's Office.

**Department:** Sheriff's Office

**Requested Agenda Date:** 12/30/2014

**Contact Person:** Sgt. Pat Downing

**Phone/Ext.:** Ext. 7811

**Background and description of need or problem:**

The Sheriff's Office is requesting authority to purchase 2 new vehicles through Oregon State Purchasing for use in Sheriff's Office Patrol and Jail. The Sheriff's Office has sought quotes through Oregon State Purchasing for a 2015 Ford Expedition for use as a Patrol Supervisor vehicle and for a 2015 Chevy Express Van for use as a Jail transport vehicle.

We are asking to accept the lowest quote from Suburban Auto Group of Sandy Oregon on the 2015 Ford Expedition of \$36,751.50 and the lowest quote for the 2015 Chevy Express Van of \$26,715.50 from Ron Tonkin Chevrolet, of Portland.

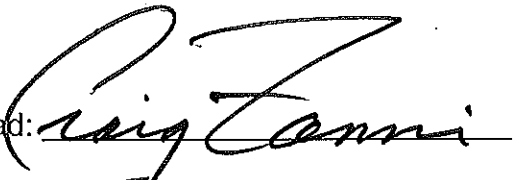
We are asking to have Auto Additions of Salem outfit both vehicles and accepting their quote of \$11,341.18 for outfitting the Expedition and \$6,632.59 for outfitting the Chevy Van. We would like to use the remaining \$3,559.23 for possibility of purchasing a radio for one of the vehicles.

The purchase of both vehicles and outfitting will not exceed \$85,000.

**Funding Source:** 001-1600-421.60-03

**Requested Action:** Approve purchases

**Date:** 12/16/2014

**Signature of Dept. Head:** 

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**Departments Affected:**

✓ **COUNSEL:** State Purchasing exemptions - ON-JS

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BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Coos County participation in Cascadia Rising Functional Exercise

**Department:** Sheriff/Emergency Management **Requested Agenda Date:** 12/16/2014

**Contact Person:** Michael Murphy **Phone/Ext.:** 7790

**Background and description of need or problem:** This is a regional functional exercise planned for June 2016. This agreement requires full EOC activation for a minimum of 2 days, with recommended 4 days. The county will incur costs to do this exercise, and will require personnel time to participate. It is region wide, and will be a very useful exercise, but BOC approval to participate and commit the resources necessary is required.

**Funding Source:** Local funding

**Requested Action:** Approve and participate in the exercise, and authorize the time and resources necessary to plan the exercise and carry it out. *Designate Lead exercise planner/trusted agent. Authorize Chair to sign.*

Date: 12/5/14 Signature of Dept. Head: *[Signature]*

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Departments Affected:

COUNSEL: *On-Is*

TREASURER: *NA*

HUMAN RESOURCES: *NA*

BOC forwards signed Contract/Grant to: Sheriff/Emergency Management

Commissioners Initials to Place on Agenda ONLY: \_\_\_\_\_