

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
August 6, 2019
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
 - A. (2)(d) Labor Negotiations
 - B. (2)(e) Real Property Transactions
 - C. (2)(h) Consultation with Counsel

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Charleston Tourism Improvement District- BOC
- B. Accreditation Presentation- Coos Health & Wellness (CHW)
- C. Request Approval of IGA #161009 with Oregon Health Authority & Authorize Chair to Sign- CHW
- D. Request Approval of IGA #160888 with Oregon Health Authority & Ratify Director's Signature- CHW
- E. Request Approval of Contract with Douglas Public Health Networks & Authorize Chair to Sign- CHW
- F. Request Approval to Hire MHS III at Step 3- CHW
- G. Request Approval of Revised Job Descriptions for Secretary III Records & Administrative- CHW
- H. Request Approval of Infrastructure Contract with OEM & Authorize Chair to Sign- Road
- I. Request Approval to Declare Printer/Plotter as Surplus & Approve Disposal- Road
- J. Request Approval of Revised Job Description & Approve Reclass to Office Manager- Solid Waste
- K. Request Approval of Reclass to Legal Secretary III- District Attorney
- L. Request Approval of Dispatch Agreement with Charleston RFPD- Sheriff
- M. Request Approval of IGA #14298 with Oregon Youth Authority & Authorize Chair to Sign- Juvenile
- N. Request Approval of Amendment #1 to IGA #11089 with Dept. of Education & Authorize Chair to Sign- Juvenile
- O. Request Approval of IGA with Multnomah County & Authorize Chair to Sign- Community Corrections
- P. Request Approval of USGS Joint Funding Agreement- Counsel/BOC
- Q. Request Approval of MOU with ODFW re: Forest Access & Authorize Chair to Sign- County Counsel
- R. Request Approval of Resolution to Amend Rules for Public Improvement Contracting- County Counsel
- S. Request Approval of Resolution to Amend Rules for Board Policies & Procedures- County Counsel

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

4. **CONSENT CALENDAR- administrative matters not up for discussion**

A. **Approval of Minutes**

Worksession with Lakeside City Council- June 25, 2019
Worksession- SCDC Update- June 26, 2019
Worksession- Hometown Movies LLC- July 9, 2019
Land Sale Worksession & Road Name Hearing- July 11, 2019
Regular Meeting Minutes- July 22, 2019

B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**

Transfer of Appropriation Within Department- CHW- remodeling at 205 LaClair

C. **Orders & Resolutions**

Resolution 19-07-137P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
Resolution 19-07-138P, In the Matter of a Longevity Increase for Steven Ryan Effective August 1, 2019
Resolution 19-07-139P, In the Matter of a Longevity Increase for Staci Leep Effective August 1, 2019
Resolution 19-07-140P, In the Matter of a Longevity Increase for Beth Brooks Effective August 1, 2019
Resolution 19-07-141P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective August 1, 2019
Resolution 19-07-142P, In the Matter of Granting Merit Step Salary Increases Retroactive to June 1, 2019
Resolution 19-07-143P, In the Matter of Granting a Merit Step Salary Increase to Florence Pournal-Stevens Retroactive to May 1, 2019
Resolution 19-07-144P, In the Matter of Granting Salary Merit Step Increase for Richard Taylor Retroactive to July 1, 2019

D. **Items Previously Approved (authorize Chair to sign where necessary)**

Invoice for Association of Oregon Community Mental Health Programs- CHW- membership dues
Amendment #11 to IGA 153119- CHW- reserved services capacity for Cedar Bay payment

5. **LATE AGENDA ITEMS**

- A. Request Approval of Contract with JD Lawn Care LLC- CHW
- B. Request Approval to Hire Maintenance Worker III at Step 3- Road
- C. Request Approval to Purchase Tilt Trailer- Road
- D. Request Approval to Hire Office Assistant at Step 3- County Counsel/HR
- E. Request Approval of Lease Agreement with Coos County Fair Alliance- County Counsel
- F. Request Approval of Order 19-07-050L, Incorporating Land into County Forest- Forestry
- G. Request Approval of Order 19-07-051L, Incorporating Land into County Forest- Forestry

6. **COMMISSIONERS REPORTS**

BOC only:	
Consent Agenda	_____
Regular Agenda	_____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Approve Contract with JD Lawn Care LLC

Department: Coos Health & Wellness **Requested Agenda Date:** 8/6/2019

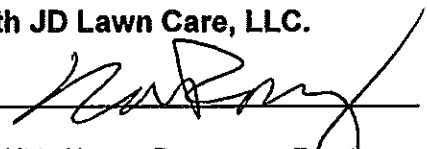
Contact Person: Mike Rowley **Phone/Ext.:** 266-6700

Background and description of need or problem: The irrigation sprinkling system at 281 LaClair does not cover the whole landscaping area. Originally, there was insufficient water pressure to cover all areas. Additionally, the park lot needs to indicate which spaces are assigned for visitors. Request Board to approve quote received from JD Lawn Care LLC to install the additional lawn irrigation, and restripe the parking lot in the amount of \$9,132.75. Counsel's office has prepared the attached contract.

Funding Source:

Requested Action: Board to approve and sign Contract with JD Lawn Care, LLC.

Date: 8/1/2019

Signature of Dept. Head: 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: NT
TREASURER: JA forms

HUMAN RESOURCES: _____

~~BOC forwards signed document to Counsel's office.~~



CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filed with Clerk)

Contract/Agreement/Grant No.: _____

Name/Agency Name and Address: JD Lawn Care LLC, PO Box 1729, Sutherlin, OR 97479

Contact Person: Justin Peterson Phone No. 541-953-1120

Amount of Contract/Grant Award: \$ 9,132.75

Payment Terms: as invoiced (state lump sum or amount and time of payments)

Start Date: upon execution End Date: 10/31/19

County Department and Employee Responsible for Performance: Coos Health & Wellness, Mike Rowley, Director

Description: Contract for irrigation and parking lot striping at CHW.

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

- New Renewal Modification
 Previous Amount: \$ _____ Original Amount: \$ _____
 Previous Date: _____ Original Date: _____
 Automatic Renewal? Yes No Staff Requirements: New Existing Subcontract
 Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

Method of Selection:

- Bid None
 Quote Other _____
 Proposal

Type of Contract:

- New (complete sections below)
 Renewal (no need to complete sections below)
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Under \$10,000 | <input type="checkbox"/> Equipment Maintenance |
| <input type="checkbox"/> Under \$50,000 for Quotes | <input type="checkbox"/> Office Supplies |
| <input type="checkbox"/> Under \$150,000 & Approval from Board for Quotes | <input type="checkbox"/> Used Vehicles |
| <input type="checkbox"/> Sole Source | <input type="checkbox"/> State Purchasing |
| <input type="checkbox"/> Contract with Public Agency | <input type="checkbox"/> Other _____ |

Public Improvement – If Not Using Bid, Mark Exemption:

- | | |
|--|---|
| <input type="checkbox"/> Under \$5,000 | <input type="checkbox"/> Alternative Contracting Method Approved by Board |
| <input type="checkbox"/> Under \$50,000 for Quotes | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Under \$100,000 & Not a Transportation Project for Quotes | |

Personal Services Contract – If Not Using Proposal, Mark Exemption:

- Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____ Reviewed by Counsel: NR

BOC only Consent Agenda _____
Regular Agenda _____

**LATE AGENDA ITEM COVERSHEET
REQUEST TO START NEW HIRE ABOVE STEP 2**

Department: ROAD **Requested Agenda Date:** 8/6/19
Contact Person: JOHN ROWE **Phone/Ext.:** 7665
Name of New Hire: DEVIN RAMSEY **Hire Date:** 8/1/19
Proposed Paygrade: 803 **Proposed Step:** 3
Starting Salary: \$20.42

Please explain in detail reason to hire above Step 2: Devin Ramsey is a current Maintenance Worker II – Step 4 employee who recently got his Class A CDL. We would like to move Devin up into our Vacant Maintenance Worker III position at a Step 3. Devin has past experience as a heavy equipment operator and is eager to learn how to operate additional Road Department Equipment.

Funding Source: 003-2700.431-10-01 REGULAR

Date: 7/31/19 **Signature of Dept. Head:** John Rowe

The Board of Commissioners will make a determination based on the following bona-fide factors:

- Education (substantive knowledge acquired through relevant coursework, as well as any completed certificate or degree)
- Training (on the job training acquired in current or past positions or through formal training program);
- Experience (must be relevant experience)
- Travel (if travel is necessary and regular for the employee)
- Workplace location (if different from regular workplace location)
- Any combination of the above

Departments Affected: _____
COUNSEL: NT
TREASURER: K1 for MS
HUMAN RESOURCES: Current paygrade is \$18.93 MW III step 4. would go to \$20.42 p/a.

SR

2019-20							
Pay Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
801	Maintenance Worker I (No CDL)	\$ 16.80	\$ 17.30	\$ 17.81	\$ 18.35	\$ 18.91	\$ 19.47
802	Maintenance Worker II	\$ 17.85	\$ 18.38	\$ 18.93	\$ 19.50	\$ 20.09	\$ 20.69
803	Maintenance Worker III	\$ 19.25	\$ 19.83	\$ 20.42	\$ 21.03	\$ 21.67	\$ 22.31
804	Maintenance Worker IV	\$ 20.29	\$ 20.90	\$ 21.52	\$ 22.17	\$ 22.84	\$ 23.52
805	Maintenance Worker V	\$ 21.19	\$ 21.82	\$ 22.47	\$ 23.15	\$ 23.84	\$ 24.56
806	Maintenance Worker VI	\$ 21.81	\$ 22.46	\$ 23.14	\$ 23.83	\$ 24.55	\$ 25.28
809	Fleet Service III	\$ 20.72	\$ 21.34	\$ 21.98	\$ 22.64	\$ 23.32	\$ 24.02

- MAINTENANCE WORKER I:** Employee must have ability to perform rigorous physical labor involved in the daily tasks of maintaining roads. May be required to stand for long periods of time on asphalt or uneven graveled roads to flag traffic. May be required to cut brush by hand or operate a power saw to do so. Experience falling trees is desirable. May be required to clean culverts by hand and clear debris from ditches using shovels, poles and other hand tools. May be required to assist at crusher/quarry site loading shot, crushing rock, tearing down and setting up.
- MAINTENANCE WORKER II:** Employee must have ability to perform rigorous physical labor involved in the daily tasks of maintaining roads. May be required to stand for long periods of time on asphalt or uneven graveled roads to flag traffic. May be required to cut brush by hand or operate a power saw to do so. Experience falling trees is desirable. May be required to clean culverts by hand and clear debris from ditches using shovels, poles and other hand tools. May be required to assist at crusher/quarry site loading shot, crushing rock, tearing down and setting up. May be required to operate trucks or loaders and assist in minor repairs to equipment. Performs related work as required.
- MAINTENANCE WORKER III:** Operates moderately complex road maintenance equipment, including 5-Yard truck, boom truck, 10-yard truck, mower, water truck, roller, sander, 2-yard wheeled scoop, jackhammer, tack truck, wrecker, or broom, and also includes sign/spray and tire serviceman; performs tasks which may require heavy manual labor; observes safety regulations
- MAINTENANCE WORKER IV:** Operates equipment such as a 5yd truck, 10CY truck and trailer, boom truck, mower, water truck, roller, sander, oader, jackhammer, tack truck, broom, sign/spray truck, tire truck, paint truck, driller, loader, screed or end dump
- MAINTENANCE WORKER V:** Operates complex road maintenance equipment, such as backhoe, brushcutter, excavator, grader, paver, track/wheel scoop, dozer, truck and trailer with lowboy, also includes powder handler, timber faller and licensed sign/spray; observes safety regulations; does other work as required. Demonstrates a high level of competence in the use of a variety of manual skills and moderately complex machinery.
- FLEET SERVICE III:** Repairs, overhauls and maintains automotive equipment, machinery and other standard construction equipment utilized by the county; welds and does machining; observes safety regulations; does related work as required

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Request Approval to purchase a new 2019 Felling Tilt Trailer from Peterson CAT for \$28,848.56.

Department: Road Dept.

Requested Agenda Date: 8/6/19

Contact Person: John Rowe

Phone/Ext.: 7665

Background and description of need or problem: We would like to purchase a 2019 Felling Tilt Trailer from Peterson CAT for \$28,848.56. This was quoted from the NJPA/Sourcwell contract.

Funding Source: 003-2703-431.60-01 Equipment (Approved 19-20 Budget)

Requested Action: Approve the purchase of a new 2019 Felling Tilt Trailer for \$28,848.56 from Peterson CAT.

Date: 7/31/19

Signature of Dept. Head: John Rowe

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: NT

TREASURER: 1/1 for MS

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

SC



MSO's are not released until Payment Received



**** FOB IF NO FREIGHT charged ****

**** FET Tax may apply on 26,000 lb GVWR and above ****

Please sign and date your acceptance of this quote:

Standard List Price:	\$31,037.00
Sourcewell Discount:	\$3,724.44
Addtl Disc (see TERMS)	\$0.00
Net Cost:	\$27,312.56
Sourcewell Freight:	\$1,536.00
Lisc Fees:	\$0.00
Sales Tax:	\$0.00
FET Tax:	\$0.00
Other Charge (see above):	\$0.00
TOTAL U.S.D.	\$28,848.56

OC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Hire Above Step One, Karen Frasier.

Department: Office of Legal Counsel/HR **Requested Agenda Date:** 8/6/2019

Contact Person: Nathaniel Johnson **Phone/Ext.:** 541-396-7580

Background and description of need or problem: Nathaniel Johnson is respectfully requesting Board approval to hire Karen Frasier above Step 1 in the recently approved AFSCME position of Office Assistant to the HR Office and Office of Legal Counsel. Karen has been temporarily working in this position (through BBSI) for 10 months. Karen has 20+ years of experience in the HR field previously working as an assistant to the HR Director for a trucking company and in the banking industry. Her experience will allow her to perform all aspects of the job description with little to no training required.
Request to hire at Step 3, Pay Grade 411, at \$16.87/Hr.

This position has been budgeted for in the 2019/2020 budget.

Funding Source: 001-5000-415.10-01

Requested Action: Board to approve to hire Karen Frasier at Step 3, Pay Grade 411 in the amount of \$16.87/Hr.

Date: 8/1/2019 **Signature of Dept. Head:** S/ CBAM

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 - If insurance is required, is the insurance certificate attached?
 - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:
COUNSEL: NS

TREASURER: KJ for MS

HUMAN RESOURCES: CB. APPROPRIATE

SD

AFSCME COURTHOUSE LOCAL 2936

Fiscal Year 2019-2020

July 1, 2019

CLASSIFICATION	Pay Grade	RGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Corrections Secretary II Legal Secretary II Secretary III Reception Secretary III Front desk Agent Assessment Control Clerk Asst Veterans Service Officer DP Control Clerk Bookkeeping Clerk - MH Personal Property Deputy Printer Computer Operations Clerk Tax Specialist Timber Data Specialist	409	12	2,563 14,7865	2,656 15,3231	2,752 15,8769	2,854 16,4654	2,961 17,0827
No Classification Courtthouse Custodian Assistant Land Agent	410	13	2,637 15,2135	2,733 15,7673	2,835 16,3558	2,940 16,9615	3,052 17,6077
Bookkeeper/Accounting Clerk Cartographer Technician Planning Aide Survey Office Aide Tax Specialist II Timber Data Spec./Land Clerk Planning/Veterans Assistant	411	14	2,716 15,6692	2,819 16,2635	2,925 16,8750	3,037 17,5212	3,150 18,1731

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Lease Agreement with Coos County Fair Alliance

Department: Counsel

Requested Agenda Date: 8/6/19

Contact Person: Nathaniel Johnson

Phone/Ext.: 7690

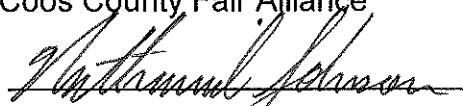
Background and description of need or problem: The Coos County Fair Alliance (CCFA) has obtained funding for the installation of a fire suppression system in the new pole barn building located on the County Fairgrounds. The CCFA is the nonprofit organization responsible for funding and contracting for the construction of the new pole barn as a gift to the County. The proposed Lease Agreement would effectuate a similar gift. Under the Lease, the CCFA would have control of the pole barn structure in order to facilitate the installation of the proposed fire suppression system. Upon completion of the system and termination of the Lease, the fire suppression system would become the County's property.

Funding Source: N/A

Requested Action: Approve the Lease Agreement with the Coos County Fair Alliance

Date: 8/5/19

Signature of Dept. Head:



If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

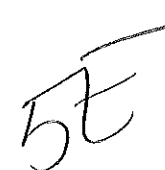
- Is the contract or grant an original?
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- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: NJ

TREASURER: _____

BOC forwards signed document to Counsel's office.



CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filed with Clerk) Contract/Agreement/Grant No.: _____

Name/Agency Name and Address: Coos County Fair Alliance, 706 Ash St., Myrtle Point, OR 97458

Contact Person: Dan Berg Phone No. 541.572.2834

Amount of Contract/Grant Award: \$ Lessee pay Lessor sum of \$1.00 during the initial term

Payment Terms: within 30 days of Effective Date (state lump sum or amount and time of payments)

Start Date: Upon execution by all parties End Date: November 30, 2019 (or earlier per terms)

County Department and Employee Responsible for Performance: Counsel's Office/ Fair Liaison

Description: Lease Agreement wherein County is Lessor and Fair Alliance is Lessee. Construction of fire suppression system on pole barn building.

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

- | | | |
|--|---|---------------------------------------|
| <input type="checkbox"/> New | <input type="checkbox"/> Renewal | <input type="checkbox"/> Modification |
| | Previous Amount: \$ | Original Amount: \$ |
| | Previous Date: | Original Date: |
| Automatic Renewal? <input type="checkbox"/> Yes <input type="checkbox"/> No | Staff Requirements: <input type="checkbox"/> New <input type="checkbox"/> Existing <input type="checkbox"/> Subcontract | |
| Will unemployment cost be incurred? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

PUBLIC CONTRACTING INFORMATION

- | | |
|---|--|
| Method of Selection:
<input type="checkbox"/> Bid <input type="checkbox"/> None
<input type="checkbox"/> Quote <input type="checkbox"/> Other _____
<input type="checkbox"/> Proposal | Type of Contract:
<input checked="" type="checkbox"/> New (complete sections below)
<input type="checkbox"/> Renewal (no need to complete sections below)
<input type="checkbox"/> Modification (no need to complete sections below) |
|---|--|

- Type of Contract:**
- Goods and Services - If Not Using Bid or Proposal, Mark Exemption:
- | | |
|--|---|
| <input type="checkbox"/> Under \$10,000
<input type="checkbox"/> Under \$50,000 for Quotes
<input type="checkbox"/> Under \$150,000 & Approval from Board for Quotes
<input type="checkbox"/> Sole Source
<input type="checkbox"/> Contract with Public Agency
<input type="checkbox"/> Equipment Maintenance | <input type="checkbox"/> Office Supplies
<input type="checkbox"/> Used Vehicles
<input type="checkbox"/> State Purchasing
<input type="checkbox"/> Other <u>Contract with all three employment staffing agencies</u> |
|--|---|
- Public Improvement - If Not Using Bid, Mark Exemption:
- | | |
|--|---|
| <input type="checkbox"/> Under \$5,000
<input type="checkbox"/> Under \$50,000 for Quotes
<input type="checkbox"/> Under \$100,000 & Not a Transportation Project for Quotes | <input type="checkbox"/> Alternative Contracting Method Approved by Board
<input type="checkbox"/> Other _____ |
|--|---|
- Personal Services Contract - If Not Using Proposal, Mark Exemption:
- | | |
|---|--|
| <input type="checkbox"/> Under \$50,000
<input type="checkbox"/> Under \$150,000 & Approval from Board | |
|---|--|

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No
 Certificate of insurance required? Yes No
 Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____	Reviewed by Counsel: <u>NJ</u>
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BOC only:
Consent Agenda
Regular Agenda

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Order Incorporating Land into the County Forest

Department: Forestry

Requested Agenda Date: 8/6/19

Contact Person: Lance Morgan


Phone/Ext.: 7751

Background and description of need or problem: On July 11, 2019 the County purchased approximately 600 acres off the Seven Devils Road. This land was purchased using the County Forest Reserve Fund. Attached is Resolution 19-07-050L which would incorporate these acres into the County Forest.

Funding Source: N/A

Requested Action: Please sign the attached Resolution 19-07-050L to incorporate the described lands into the Coos County Forest.

Date: 7/30/19

Signature of Dept. Head: 

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

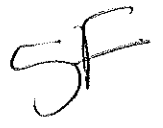
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- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel NJ

Treasurer KJ for MS

Human Resources _____



1 BOARD OF COMMISSIONERS

2 COUNTY OF COOS

3 STATE OF OREGON

4 In the Matter of Incorporating Certain Real)	ORDER INCORPORATING
5 Property into the Coos County Forest)	LAND INTO THE COUNTY
)	FOREST
		19-07-050L

7
8 NOW BEFORE THE Board of Commissioners sitting for the transaction of County
9 business on the 6th day of August, 2019, is the matter of designating the following described
10 County owned land as County Forest land:

11 AND IT APPEARING to the Board that the Board may incorporate County land
12 into the County Forest pursuant to ORS 275.320 *et seq.*;

13 AND IT FURTHER APPEARING to the Board that the property to be incorporated into
14 the Coos County Forest is described in the attached Exhibit "A";

15 AND IT FURTHER APPEARING to the Board that incorporating this real
16 property into the Coos County Forest will allow for better management of the property and the
17 County Forest and, therefore, the incorporation is in the best interest of Coos County;

18 NOW, THEREFORE, IT IS HEREBY ORDERED that the real property described above
19 is designated County Forest land and is hereby incorporated into the Coos County Forest;

20 AND IT IS FURTHER ORDERED that, pursuant to ORS 275.360, this order shall be
21 recorded in the deed records of the Coos County Clerk.
22
23
24
25
26
27
28

BOC only: Consent Agenda
Regular Agenda

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Order Incorporating Land into the County Forest

Department: Forestry

Requested Agenda Date: 8/6/19

Contact Person: Lance Morgan

Phone/Ext.: 7751

Background and description of need or problem: On July 26, 2019 the County purchased approximately 80 acres off the Seven Devils Road. This land was purchased using the County Forest Reserve Fund. Attached is Resolution 19-07-051L which would incorporate these acres into the County Forest.

Funding Source: N/A

Requested Action: Please sign the attached Resolution 19-07-051L to incorporate the described lands into the Coos County Forest.

Date: 7/30/19

Signature of Dept. Head: 

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

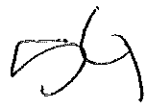
If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel *NJ*

Treasurer *K. G. MS*

Human Resources _____



1 BOARD OF COMMISSIONERS

2 COUNTY OF COOS

3 STATE OF OREGON

4	In the Matter of Incorporating Certain Real)	ORDER INCORPORATING
5	Property into the Coos County Forest)	LAND INTO THE COUNTY
)	FOREST
6			19-07-051L

7
8 NOW BEFORE THE Board of Commissioners sitting for the transaction of County
9 business on the 6th day of August, 2019, is the matter of designating the following described
10 County owned land as County Forest land:

11 AND IT APPEARING to the Board that the Board may incorporate County land
12 into the County Forest pursuant to ORS 275.320 *et seq.*;

13 AND IT FURTHER APPEARING to the Board that the property to be incorporated into
14 the Coos County Forest is described as:

15
16 The SE ¼ of the NE ¼; and the NE ¼ of the SE ¼, Section 27, Township 26 South,
17 Range 14 West of the Willamette Meridian, Coos County, Oregon

18 AND IT FURTHER APPEARING to the Board that incorporating this real property into
19 the Coos County Forest will allow for better management of the property and the County Forest
20 and, therefore, the incorporation is in the best interest of Coos County;

21 NOW, THEREFORE, IT IS HEREBY ORDERED that the real property described above
22 is designated County Forest land and is hereby incorporated into the Coos County Forest;

23 AND IT IS FURTHER ORDERED that, pursuant to ORS 275.360, this order shall be
24 recorded in the deed records of the Coos County Clerk.
25
26
27
28