

A G E N D A (revised)
COOS COUNTY BOARD OF COMMISSIONERS
OWEN BUILDING LARGE CONFERENCE ROOM
April 3, 2012
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
 - A. (2)(d) Labor Negotiations
 - B. (2)(h) Consultation with Counsel

- PLEDGE OF ALLEGIANCE**

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person_ scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**
 - A. Request Approval of Coquille Valley Enterprise Zone Boundary Change- CCD Business Dev/BOC
 - B. Presentation of "Raise Me Up" Campaign- Commission on Children & Families
 - C. Request Approval of Contract Amendment #1 with Coos Bay School District 9- CCF
 - D. Request Approval of Road Closure for Reconstruction of Intersection at Fishtrap Rd & Arago/Fishtrap-Road
 - E. Request Approval of Road Closure for Lampa Lane/Fishtrap Bridge Replacement- Road
 - F. Timber Sale Results & Award of Contracts- Forestry
 - G. Request Approval for Chairman to Sign Block Grant Application- Juvenile
 - H. Request Approval to Transfer Funds from Settlements- Juvenile
 - I. Request Approval of Contract Amendment #2 with Carlson Testing for Food Bank Project- BOC

4. **PUBLIC HEARING**
 - A. Call for an Election in the Matter of the Formation of the Carlson/Primrose Special Road District & Authorize Chairman to Sign Notice of County Measure Election

5. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
Regular Meeting Minutes- March 6, 2012
Worksession- Budget- March 7, 2012

 - B. **Orders & Resolutions**
Order Granting Vacation Without a Hearing 12-03-021PL, In the Matter of the Vacation of a Portion of Seventh Ave Located in the City of Coos Bay Plat between Blocks 79, 80, 89 & 90, Coos County, Oregon
Order 12-03-024L, In the Matter of Coos County Forestry Department Participating in TOPS Program
Order 12-03-025C, In the Matter of Appointing Parry Janke to Replace Edi Wegferd on the Coos County Library Service District Board
Resolution 12-03-027B, In the Matter of a Transfer of Expenditure Appropriations in the Amount of \$135,000 Within the Public Works Fund
Resolution 12-03-028B, In the Matter of Making an Additional Appropriation in the Amount of \$1,983 Within the Planning Fund
Resolution 12-03-029B, In the Matter of a Transfer of Expenditure Appropriations in the Amount of \$3,017 Within the Planning Fund

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible.

C. Ratification of Approvals Previously Obtained
Right of Entry for Robison/Fishtrap Creek Bridge Replacement with Denisa Rains- Road
IGA Amendment #3 with ODOT for Right-of-Way Services for Powers/Agness Hwy Project- Road
Caretakers Agreement for Riley Ranch- Parks

D. Special Event Liquor License for River's Edge Winery

6. LATE AGENDA ITEMS

A. Request Approval of Order Declaring Local State of Emergency- Road

B. Request Approval of Contract for Guest Speaker- CCF

C. Request Approval of Transfer of Funds- CCF

D. Request Approval of Sublease for Bennett Butte Site- Sheriff

E. Request Approval of Memorandum of Agreement with Coquille Indian Tribe- Sheriff

F. Request Approval to Purchase Night Vision Systems- Sheriff

7. COMMISSIONERS REPORTS

1 BOARD OF COMMISSIONERS

2 COUNTY OF COOS

3 STATE OF OREGON

4
5 In the Matter of Declaring a County State of Emergency) ORDER
6) 12-04-026L
7)

8 WHEREAS, ORS 401.305 provides authority for Coos County to act as an emergency
9 management agency, including authority to establish policies and protocols for defining and
10 directing responsibilities during time of emergency; and

11 WHEREAS, Coos County has enacted a local ordinance (County Code Article 10)
12 pursuant to the authority granted by ORS Chapter 401, that provides for executive responsibility
13 in times of emergency and specifically delegates authority to declare a state of emergency to the
14 Chair of the Board of Commissioners; and

15 WHEREAS, the following conditions have resulted in the need for a state of emergency:

16 On-going severe weather, consisting of heavy rains, and flooding causing landslides along
17 County roads and flooding of low lying areas of the County;

18 WHEREAS, the following damage to life and property can be expected from the above
19 conditions:

20 Damage to vehicles and risk of serious physical injury to persons driving on County Roads from
21 landslides, road erosion, flooding, and dangerous debris in need of immediate removal;

22 WHEREAS, the entire County is in a state of emergency.

23 NOW, THEREFORE, IT IS HEREBY ORDERED that:

24 1. The Chair formally declares a state of emergency for Coos County, effective on 2nd day of
25 April, 2012 at 7:30am for the entire County.

26 2. The Coos County Office of Emergency Management in conjunction with the Coos County
27 Sherriff's Office shall hereby take all necessary measures including but not limited to:

- 28 a) prohibit or limit the number of persons who may gather or congregate upon any public
29 street or place or any outdoor place within the area designated as an emergency area;
- 30 b) barricade all streets, roads, and access points to the same, and prohibit vehicular or
31 pedestrian traffic, or restrict or regulate the same in any reasonable manner in the area
32 designated as an emergency management area for such distance or degree of regulation as
33 may be deemed necessary;

6A

1 c) order such other measures as are found to be immediately necessary for the protection
2 of life and / or property.

3 3. The Board of Commissioners further suspends standard competitive bidding procedures to
4 obtain necessary goods, services, and /or equipment to respond to the emergency and redirect
5 funds as necessary for emergency use;

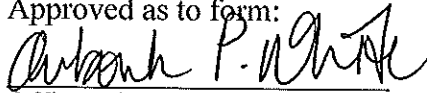
6 4. The Board further delegates authority to County Roadmaster, John Rowe, to enter into any
7 contracts necessary to acquire labor or equipment needed to repair landslides, road erosion,
8 remove fallen trees and debris obstructing or creating a risk of injury to persons or property, from
9 County roads in the most expeditious manner possible;

10 5. This declaration of emergency shall expire on 15th day of April, 2012, unless earlier
11 terminated by action of the Board of Commissioners.

12 Dated this _____ day of _____, _____.

13 BOARD OF COMMISSIONERS

14 Approved as to form:

15 

16 Office of Legal Counsel

17 _____
18 Chair

19 _____
20 Commissioner

21 _____
22 Commissioner

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Contract for Guest Speaker at local High Schools for National Alcohol Awareness Month

Department: CCF

Requested Agenda Date: April 3, 2012

Contact Person: Barbara Bassett

Phone/Ext.: 393

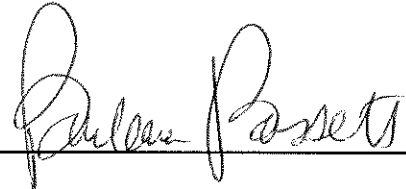
Background and description of need or problem: We will be contracting with Nigel Wrangham, Nationally recognized speaker on substance abuse prevention, to present "Why is Alcohol the Number One Drug among young people?" at Coquille High School, Bandon High School and Marshfield High School April 17th & 18th. The guest speaking contract fee of \$3,000 includes all presentations and expenses.

Funding Source: DFC & Preventions Funds

Requested Action: Approve expenditure

Date: March 22, 2012

Signature of Dept. Head: _____



If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected: _____

COUNSEL: OK-JS

TREASURER: NO, B

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to: _____

Commissioners Initials to Place on Agenda ONLY: _____

No Summary Form Attached



BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Approve Transfer of Appropriation within Department *Resolution 12.03.031B*

Department: CCF **Requested Agenda Date:** *3* 04/17/12

Contact Person: Barbara Bassett **Phone/Ext.:** 393

Background and description of need or problem: Transfer \$12,000 from Personal Services to Contracted Services to pay for Project Toward No Drug Abuse facilitator and temporary help.

Funding Source: Personal Services/Regular

Requested Action: Approve Transfer of funds *Resolution 12.03.031B*

Date: 03/29/12 **Signature of Dept. Head:** *Barbara Bassett*

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Departments Affected: _____

COUNSEL: _____

TREASURER: *OK B* _____

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to: _____

Commissioners Initials to Place on Agenda ONLY: _____

60

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of a Transfer of Expenditure)
5 Appropriations in the Amount of \$12,000) RESOLUTION
6 Within the Children & Families Fund) 12-03-031B

7 NOW BEFORE THE BOARD OF COMMISSIONERS sitting for the transaction of
8 County business on April 3, 2012, is the matter of a transfer of appropriations in the amount of
9 \$12,000,

10 WHEREAS, the reason, need and purpose of the request for transfer of expenditure
11 appropriations is for payment of extra help;

12 WHEREAS, a transfer of expenditure appropriations would be allowable according to
13 O.R.S. 294.450 as expenditures were not anticipated during the preparation of the current
14 fiscal year's budget;

15 NOW, THEREFORE, BE IT RESOLVED that the transfer of appropriations be approved
16 and be transferred between the departments and amount as shown below:

17 022 CHILDREN & FAMILIES FUND
18 4005 – Board of Commissioner’s Department-Children & Families Division

19 From:

20 Personnel Services
21 444.10-01 Regular Wages \$ 12,000

22 To:

23 Materials & Services
24 444.36-01 Contracted Services \$ 12,000

25 Dated this _____ day of April 2012.

26 BOARD OF COMMISSIONERS

27 _____
28 Commissioner

Commissioner

Commissioner

29 Prepared by:

30 Barton
31 Budget Office

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Sublease with PacifiCorp for Bennett Butte Communication Site

Department: Sheriff/Counsel **Requested Agenda Date:** 4/3/12

Contact Person: Pat Downing / Josh Soper **Phone/Ext.:** 332 / 215

Background and description of need or problem: The County leases land from the Bureau of Land Management for the operation of a communication site at Bennett Butte. PacifiCorp would like to sublease space on the County's tower at that site to locate some communications equipment. Under the terms of the sublease, the County would be paid \$1,000 per year, adjusted each year based on changes in the Consumer Price Index.

Funding Source: N/A

Requested Action: Approve and sign sublease agreement with PacifiCorp

Date: 3-29-12 Signature of Dept. Head: John P. Downing

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- Is the contract or grant an original?
 - Is the Contract/Grant Summary Form attached?
 - Is the contract signed first by the vendor (except state/federal grants or contracts)?
 - If insurance is required, is the insurance certificate attached?
 - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: OK-JS

TREASURER: OK, B

BOC forwards signed Contract/Grant to: County Council

No Summary Form Attached

60

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Memorandum of Agreement with Coquille Indian Tribe

Department: Sheriff's Office **Requested Agenda Date:** 4/03/12

Contact Person: Sheriff Zanni/Jackie McDaniel **Phone/Ext.:** 390

Background and description of need or problem: A MOA was drafted to define the roles and responsibilities of the Tribe and the County in cooperating under the Dept. of Justice COPS program. The County is a sub-recipient of the Grant under this MOA.

Funding Source: Grant #2011HEWX0042

Requested Action: Approve and sign the attached original MOA.

Date: 3-26-12 **Signature of Dept. Head:** 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

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 - Is the Contract/Grant Summary Form attached?
 - Is the contract signed first by the vendor (except state/federal grants or contracts)?
 - If insurance is required, is the insurance certificate attached?
 - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:
COUNSEL: OK - ow/s/dd

TREASURER: OK, B

BOC forwards signed document to Sheriff's office; attn: Jackie McDaniel.



CONTRACT / GRANT SUMMARY FORM

Clerk's File C&A No.: _____ (complete after filed with Clerk) Internal Contract/Agreement or Grant No.: _____

Name/Agency Name and Address: Coquille Indian Tribe 3050 Tremont St North Bend, OR 97459

Contact Person: Ed Metcalf Phone No. 541-756-0904

Amount of Contract/Grant Award: \$ 59,465.00

Payment Terms: Lump Sum (state lump sum or amount and time of payments)

Start Date: 1/1/12 End Date: 1/1/15

County Department and Employee Responsible for Performance: Coos County Sheriff's Office - Sgt. Pat Downing

Description: MOA for being a sub-recipient of the DOJ COPS program grant.

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number
		100%	16.710

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CDFA number, each segment must have it's own summary form.

- New Renewal Modification
 Previous Amount: \$ Original Amount: \$
 Previous Date: Original Date:
 Automatic Renewal? Yes No Staff Requirements: New Existing Subcontract
 Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

- Method of Selection: Type of Contract:
 Bid New (complete sections below)
 Quote Renewal (no need to complete sections below)
 Proposal Modification (no need to complete sections below)
 None Other _____

- Type of Contract:
 Goods and Services - If Not Using Bid or Proposal, Mark Exemption:
 Under \$5000 Equipment Maintenance
 Under \$50,000 for Quotes Office Supplies
 Under \$150,000 & Approval from Board for Quotes Used Vehicles
 Sole Source State Purchasing
 Contract with Public Agency Other _____
 Public Improvement - If Not Using Bid, Mark Exemption:
 Under \$5000 Alternative Contracting Method Approved by Board
 Under \$50,000 for Quotes Other _____
 Under \$100,000 & Not a Transportation Project for Quotes
 Personal Services Contract - If Not Using Proposal, Mark Exemption:
 Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No
 Certificate of insurance required? Yes No
 Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____ Reviewed by Counsel: _____

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Night Vision Systems

Department: Sheriff's Office

Requested Agenda Date: 4/03/2012

Contact Person: Cpl. Roberts

Phone/Ext.: 404-5405

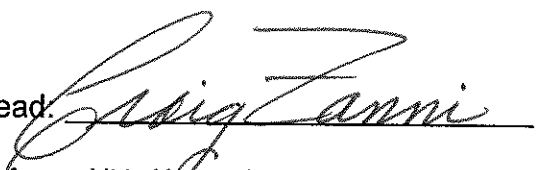
Background and description of need or problem: Purchase night vision systems for Deputies to use while assisting on search and rescue and patrol duties. 21 complete systems can be purchased with the \$81,000.00 that was budgeted for out of Title III.

Funding Source: Title III PL-110 Funds

Requested Action: Approval of purchase.

Date:

Signature of Dept. Head:



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Departments Affected:

COUNSEL: _____

TREASURER: \$70,000 approved 8/2/11 $\frac{1}{2}$ add'l \$11,000 approved 3/20/12
as Title III projects. B

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY: _____



Chief & Law Enforcement Supply

marke@chiefsupply.com [marke@chiefsupply.com]

Sent: Monday, March 26, 2012 1:05 PM

To: Rod Roberts

Remit To:
Chief Supply
PO Box 534765
Atlanta, GA 30353-4768

P 800.733.9281
F 541.485.0927
www.chiefsupply.com

Order Quote

Your Quote# 732508
Quote Date 02/21/12
Your account rep is : MARK ERNST
Order taken by : Mark Ernst

Time

Account# 234859
COOS CSO
ACCOUNTS PAYABLE
250 N BAXTER ST
COQUILLE, OR 97423-1852

Ship-to 0
COOS CSO
ROD ROBERTS
250 N BAXTER ST
COQUILLE, OR 974231852

Ship via PREPAID & ADD-UPS GROUND from CHARLOTTE, NC warehouse.

PartNo	Description	UM	QtyOrd	UnitPre	Extension
XSPSPCL	NVDNAN143AEX0 - NVM-14-3	EA	21	3,853.000	80,913.00
				Sub Total	80,913.00
				Freight	55.00
				Handling	
				Tax	
				Total	80968.00

WE ARE AN EQUAL OPPORTUNITY EMPLOYER.
THANK YOU FOR YOUR CONTINUED BUSINESS.
THIS QUOTE IS AUTHORIZED BY MARK ERNST

Quote good for 30 days from issuance. After 30 days please call your representative to confirm pricing and re-issue the quote. Standard freight charges apply unless otherwise specified.

I understand that any returns are subject to the return policies of the manufacturer (up to a 50% restocking charge) plus shipping and handling fees. I acknowledge that all items that are customized to a customer's specifications (includes but is not limited to badges, gun racks, embroidery, screen printing, heat press, and helmet fronts) cannot be returned unless it is the vendor's error. All customized items are required to be approved by the customer for accuracy prior to the order being submitted to the manufacturer. My written or electronic approval of this order as presented here confirms that I accept these terms and agree to pay all fees attributed to any error on my part. I confirm that I am an authorized purchaser and commit to forward any invoice for prompt payment processing.