

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
December 17, 2013
9:30 A.M.

PLEDGE OF ALLEGIANCE

1. **CITIZEN COMMENTS** (agenda items or general comments) – limited to 3 minutes per person-
scheduled to begin at 9:30 AM

2. **DEPARTMENT HEADS**
 - A. Request Approval to Disband Commission on Children & Families- Health & Human Services (HHS)-
CANCELED

 - B. Request Approval of Contract Amendments with Coos Bay School District- HHS

 - C. Request Approval of Contract with Hecht & Norman Law Firm- HHS

 - D. Request Approval of Memorandum of Understanding with Grant County Health Dept. & Authorize
Chairman to Sign- HHS

 - E. Request Approval of Amendment #4 to State IGA #142005 & Authorize Chairman to Sign- HHS

 - F. Request Approval of Agreement with US Forest Service- Forestry

 - G. Request Approval to Exceed Quote Limitation- Parks

 - H. Request Approval of Emergency Management Plan for Merritt Dam & Authorize Program Manager to
Sign- Emergency Management

 - I. Request Acceptance of ORMAP Grant & Authorize Chairman to Sign- Assessor

 - J. Request to Call Up PCGP Application & Hire Hearings Officer- Planning

3. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
Regular Meeting Minutes- November 26, 2013

 - B. **Orders & Resolutions**
Order 13-12-086C, In the Matter of Reappointing Jim Risley to the Woods Road District
Order 13-12-087C, In the Matter of Appointing Members to the Coos County Animal Damage
Control Advisory Committee
Order 13-12-088C, In the Matter of the Reappointing a Member to the Cedar Crest Special Road
District
Resolution 13-12-145P, In the Matter of a Longevity Increase for Bryan Baird Effective December
1, 2013
Resolution 13-12-146P, In the Matter of Granting Salary Merit Step Increases for Various Coos
County Employees Effective December 1, 2013
Resolution 13-12-147P, In the Matter of a Salary Adjustment Due to Certification in the
Community Corrections Effective Retroactive November 1, 2013
Resolution 13-12-148P, In the Matter of a Transfer for Richard Gill Effective December 9, 2013
Resolution 13-12-149P, In the Matter of Granting Salary Merit Step Increase for Coos County
Employees Retroactive to August 1, 2013
Resolution 13-12-150P, In the Matter of a Promotion for Kenneth Gross Effective December 1,
2013
Resolution 13-12-151P, In the Matter of Granting Salary Merit Step Increase for Coos County
Employees Retroactive to November 1, 2013

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Resolution 13-12-152P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date

- D. **Items Previously Approved (authorize Chairman to Sign where necessary)**
Modification #2 to BLM Contract L12PC00152- Sheriff (change of contract officer)
Ratification of Director's Signature on Amendment #2 to State IGA #141406- HHS
Agreement with AFSCME & Resolution 13-12-153P, re: Mental Health Specialist II Wages-
County Counsel
- E. **Maintenance Agreements**
Integra Service Agreement- County Clerk

4. **LATE AGENDA ITEMS**

- A. Request Approval of PaintCare Agreement & Authorize Chairman to Sign- Solid Waste
- B. Request Approval of Contract for Design of Jail Remodel- Maintenance
- C. Request Approval to Create 2 New Pay Grades & Increase Positions in Mental Health- Human Resources
- D. Request Approval of Resolution Creating Vector Assessment & Control Committee- County Counsel
- E. Request Approval to Donate Surplus Vehicles to Outside Organizations- BOC
- F. USGS Agreement for Streamflow Gauging- BOC

5. **COMMISSIONERS REPORTS**

BOC only
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Approval of PaintCare Agreement with Coos County

Department: Solid Waste Dept

Requested Agenda Date: 12-17-13

Contact Person: Cheryl Westgaard

Phone/Ext.: ext. 7535

Background and description of need or problem: Oregon's paint collection program was the first-in-the-nation pilot program that instituted a model, industry-supported paint stewardship program that ensured environmentally responsible end-of-life management for leftover architectural paint while relieving local and state governments of the economic burden of post-consumer paint management. The pilot paint stewardship program started in Oregon in July 2010. The program was made permanent by legislation in 2013. The County currently has an agreement with PCA Paint Stewardship, Inc. for the collection of paint covered thru the Oregon Paint Stewardship Program during the pilot program. This agreement was put in place so that the Solid Waste Department could collect these paints during the pilot program. Now that the program is permanent we have a new collection agreement that needs to be approved.

Funding Source: N/A

Requested Action: Approve agreement with PaintCare Inc. and authorize the board chair to sign the agreement.

Date: 12-12-13

Signature of Dept. Head:

Cheryl Westgaard

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original? - 2
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected: Counsel

COUNSEL: CG ✓

BOC forwards signed Contract/Grant to: Cheryl @ Solid Waste Dept.

Commissioners Initials to Place on Agenda ONLY: _____

CONTRACT / GRANT SUMMARY FORM

Clerk's File C&A No.: _____ (complete after filed with Clerk) Internal Contract/Agreement or Grant No.: _____

Name/Agency Name and Address: PaintCare 1500 Rhode Island Ave. NW, Washington DC 20005

Contact Person: Roy Weedman - Oregon Program Manager Phone No. 503-410-1648

Amount of Contract/Grant Award: \$ N/A

Payment Terms: N/A (state lump sum or amount and time of payments)

Start Date: upon execution End Date: 2 years with automatic renew of 1 year

County Department and Employee Responsible for Performance: Cheryl Westgaard - Solid Waste Department

Description: Oregon Paint Recycling program using Beaver Hill Transfer Site as paint collection site

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

New Renewal Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

Automatic Renewal? Yes No

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

Method of Selection:

- Bid
- Quote
- Proposal
- None
- Other site agreement

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency
- Equipment Maintenance

- Office Supplies
- Used Vehicles
- State Purchasing
- Other site agreement for PaintCare program overseen by DEQ

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$100,000 & Not a Transportation Project for Quotes

- Alternative Contracting Method Approved by Board
- Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____

Reviewed by Counsel: _____

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Request Approval of Contract with Rich Turi for Design of Jail Remodel

Department: Maintenance **Requested Agenda Date:** 12/17/13

Contact Person: Ken Gross **Phone/Ext.:** 7735

Background and description of need or problem: This is the contract not to exceed \$5,000 for a design for the potential remodel of the 3rd floor of the Jail, new edition and remodel of the Jail basement to accommodate the Emergency Operation Center and SCINT.

Funding Source: 001-1400-419.21-01 Minor R & I

Requested Action: Approval of Contract with Rich Turi, not to exceed \$5,000 for the design of possible 3rd floor Jail new addition remodel and Jail Basement remodel.

Date: 12/11/13 **Signature of Dept. Head:** Ken Gross

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 - If insurance is required, is the insurance certificate attached?
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Departments Affected:

COUNSEL: ds

TREASURER: OK, B

BOC forwards signed Contract/Grant to: ADA Counsel's office

Commissioners Initials to Place on Agenda ONLY: _____

4B

CONTRACT / GRANT SUMMARY FORM

Clerk's File C&A No.: _____ (complete after filed with Clerk) Internal Contract/Agreement or Grant No.: _____

Name/Agency Name and Address: Richard P. Turi Architecture & Planning, PO Box 1107 North Bend, OR 97459

Contact Person: Richard P. Turi Phone No. 541-756-1111

Amount of Contract/Grant Award: \$ Not to exceed \$5,000

Payment Terms: As invoiced (state lump sum or amount and time of payments)

Start Date: 30 days from date of execution End Date: 90 days from date of commencement of contract

County Department and Employee Responsible for Performance: Maintenance, Ken Gross, Maintenance Supervisor

Description: Contract for design of Jail Basement and 3rd Floor Remodel

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

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NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

New Renewal Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

Automatic Renewal? Yes No

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

Method of Selection:

- Bid None
 Quote Other _____
 Proposal

Type of Contract:

- New (complete sections below)
 Renewal (no need to complete sections below)
 Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$5000
 Under \$50,000 for Quotes
 Under \$150,000 & Approval from Board for Quotes
 Sole Source
 Contract with Public Agency

- Equipment Maintenance
 Office Supplies
 Used Vehicles
 State Purchasing
 Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5000
 Under \$50,000 for Quotes
 Under \$100,000 & Not a Transportation Project for Quotes

- Alternative Contracting Method Approved by Board
 Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: 10/24/2013 work session

Reviewed by Counsel: [Signature]

BOC only:
Consent Agenda _____
Regular Agenda _____


LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Permission to create two new pay grades and increase MH Spec III, MH Director, MH Finance Director, and Health & Human Services Director wages by \$900 per month beginning 12/01/13.

Department: Human Resources **Requested Agenda Date:** 12/17/13
Contact Person: Shari Jackson **Phone/Ext.:** 7582

Background and description of need or problem: CCMH receives all of its funds from State of Oregon Medicaid dollars and from the local Coordinating Care Organization for the Oregon Health Plan. These funds are specifically given to CCMH to adequately meet the mental health and behavioral health care needs of the County's Oregon Health Plan members and indigent individuals. In order to be competitive in the job market it is proposed that the following positions be moved up to new pay scales by \$900 per month (MH Spec III, MH Director, MH Finance Director, and Health & Human Services Director). There are six employees currently in these positions.

Requested Action: Authorize HR to create two new pays grades and increase the scale of the above referenced positions by \$900 per month.

Date: Department Head: 

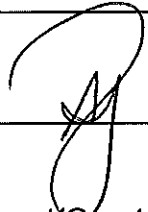
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Departments Affected:

COUNSEL:  _____

TREASURER: _____

HUMAN RESOURCES:  _____

BOC forwards signed Contract/Grant to:

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Resolution to Create the Vector Assessment and Control Advisory Committee

Department: BOC / Counsel

Requested Agenda Date: 12/17/13

Contact Person: Josh Soper

Phone/Ext.: 7690

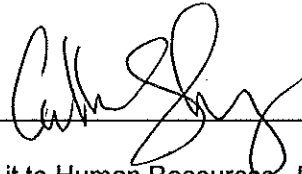
Background and description of need or problem: There is a need to create the Vector Assessment and Control Advisory Committee to address the vector problems in Coos County. To form this Committee, the Board must adopt Resolution 13-12-144L.

Funding Source: N/A

Requested Action: Adopt Resolution 13-12-144L.

Date: 12/5/2013

Signature of Dept. Head: _____



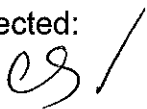
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Departments Affected:

COUNSEL: _____



TREASURER: _____

Return Resolution to : Counsel's office



1 BOARD OF COMMISSIONERS

2 COUNTY OF COOS

3 STATE OF OREGON

4
5 In the Matter of Creating the Vector Assessment and Control) RESOLUTION
6 Advisory Committee) 13-12-144L
7)

8 NOW BEFORE THE Board of Commissioners sitting for the transaction of County
9 business on the 17th of December, 2013 is the matter of creating the Vector Assessment and
10 Control Advisory Committee (hereinafter referred to as "Committee");

11 WHEREAS, it appears to the Board that there is a need to create the Committee to
12 address vector problems in Coos County;

13 NOW, THEREFORE, IT IS HEREBY RESOLVED that the Committee is hereby created
14 in accordance with the provisions as set forth in Exhibit A.

15
16
17 Dated this _____ day of _____, 2013.

18 BOARD OF COMMISSIONERS

19
20 Approved as to form:

21 
Office of Legal Counsel

Chair

Commissioner

Commissioner

EXHIBIT A

VECTOR ASSESSMENT & CONTROL ADVISORY COMMITTEE

Purpose:

1. To advise and suggest options to the Coos County Commissioners concerning the vector problems in Coos County.
2. To advise, assist, develop and recommend an integrated pest management plan, if required by Coos County Commissioners.

Scope:

To advise the Coos County Board of Commissioners in matters regarding:

1. Protecting the public health, safety, and quality of life;
2. Controlling the possible spread of disease;
3. Taking the necessary and proper steps and measures for the prevention, control, or (if necessary) eradication of public health vectors using integrated pest management methods;
4. Identifying vector habitats;
5. Protecting agricultural products and commercial businesses;
6. Monitoring vector density levels; and
7. Investigating state and federal funding opportunities for vector assessment and control.

Committee:

1. The Committee will consist of ten (10) citizens of Coos County, and shall represent each of the following entities:
 - a. Coos County Livestock Association – one representative
 - b. Coos County Health Department – one representative
 - c. Oregon Department of Fish and Wildlife – one representative
 - d. U.S. Fish and Wildlife Service – one representative
 - e. Hospitality & Tourism Industry – one representative
 - f. Five (5) Interested Citizens that reside in Coos County – preference given to Bee Keepers, Cranberry Growers, and the Organic Produce Community
2. The Committee members will elect a Chairman, Vice-Chairman and Secretary annually.
3. All terms of office shall be for three years, except the initial terms will be staggered, with four (4) members appointed for three years, three (3) members appointed for two years, and three (3) members appointed for one year. Thereafter, all Committee members shall be appointed to three year terms.

BOC only: Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Donation of Vehicles to Outside Organizations

Department: BOC

Requested Agenda Date: 12/17/13

Contact Person:

Phone/Ext.:

Background and description of need or problem: Star of Hope and Charleston Sanitation District have each requested that the county consider donating Sheriff's vehicles to them; these vehicles have been turned over to the Road Department to be added to the next auction.

Funding Source:

Requested Action: Approve donation of vehicles as requested

Date:

Signature of Dept. Head: _____

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County Counsel CS ✓

Treasurer _____

4/E

From: "Pam de Jong, Employment Specialist" <pdejong@sohoregon.org>
Date: November 20, 2013 at 9:04:51 AM PST
To: John Sweet <jsweet@co.coos.or.us>, Craig Zanni <craigzanni@co.coos.or.us>
Subject: Star of Hope Vehicle Donation

Hello Sheriff Zanni and Commissioner Sweet,

I hope this email finds you both in good health and ready for the cold snap that is upon us!

In the past, the County has been most generous to Star of Hope and donated two County sheriff vehicles with the safety grill dividers between the front and back seats. These have been instrumental for us to have for our two (out of seven) group homes that serve our adults with challenging behaviors. It is significantly safer for them, for the associates that assist them while they are driving them to appointments and activities, and for the population on the road with them. One is currently decommissioned.

We have a tremendous need for at least one replacement vehicle and two if possible, with the safety grill between the driver seats and passenger seat left intact. I respectfully request that we be put on the donation list again, if at all possible. We recently opened a third behavior home and are running into transportation issues with all the adults diagnosed with development disabilities we are serving that require safer travel options.

Thank you in advance for your consideration of our request.
Happy Thanksgiving to you and your families,
Pam

Pamela C. de Jong, MBA

Employment Specialist
Star of Hope Activity Center, Inc.
541-888-8893 ext 56
www.star-of-hope.com
www.oregonconnection.com
pdejong@sohoregon.org

Star of Hope: A Place for Growth, Opportunity, and Independence.

Bobbi Brooks

From: David A. Jennings
Sent: Wednesday, December 11, 2013 9:24 AM
To: Bobbi Brooks
Subject: FW: Surplus Vehicle

CHARLESTON SANITARY DIST.

From: Frankie [<mailto:frankie@epuerto.net>]
Sent: Monday, December 09, 2013 2:58 PM
To: David A. Jennings
Subject: Surplus Vehicle

Dear Mr. Jennings:

The Charleston Sanitary District would like to request from the County a vehicle from their surplus. The District has a need for a vehicle for various errands and trips. The District does not have a large budget is unable to purchase a vehicle at this time. At the time, the District is using personal vehicles for errands and trips and is not cost effective. Mr. Jennings has stated that there is a Jeep Cherokee on the surplus list and that would fit our needs. The District would like to request this vehicle at no cost or a low cost.

The Charleston Sanitary District would like to Thank You for your time and consideration for the vehicle request. If you need any further information, please contact the District office at 541-888-3911.

Sincerely,

Frankie Trask
Office Manager
Charleston Sanitary District
PO Box 5522
63365 Boat Basin Rd
Charleston, OR 97420
Phone: 541-888-3911
Fax: 541-888-2540

BOC only: Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: USGS agreement for streamflow gauging

Department: BOC

Requested Agenda Date: 12/17/13

Contact Person: Melissa Cribbins

Phone/Ext.: 7539

Background and description of need or problem:

Funding Source: 001-9900-415.34-16 DOI-Geological Survey

Requested Action:

Date: _____ **Signature of Dept. Head:** _____

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County Counsel _____

Treasurer _____

4/F