

**REVISED AGENDA**  
**COOS COUNTY BOARD OF COMMISSIONERS**  
Owen Building Large Conference Room  
March 17, 2015  
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
  - A. (2)(d) Deliberations with Labor Negotiators
  - B. (2)(f) Records or Information Exempt from Public Inspection

**PLEDGE OF ALLEGIANCE**

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Discussion re: Road/Speed Signs in Charleston- BOC/Mel Campbell
- B. Request Approval to Create/Advertise/Fill Secretary III Position- Health & Human Services (HHS)
- C. Request Acceptance of DEQ Household Hazardous Waste Facility Grant & Authorize Chairman to Sign- Solid Waste
- D. Request Approval to Advertise & Fill Park Ranger II Position for Powers- Parks
- E. Request Approval of Resolution re: Participation in the Community Dispute Resolution Program- State Courts
- F. Request Award of Contract for Interior Window Security Update for North Bend Court Offices- Treasurer/State Courts
- G. Request Approval of Contract with State Parks & Authorize Chairman to Sign- Sheriff
- H. Request Approval to Purchase/Install Firewall Equipment – IT
- I. Request Award of Contract for Solid Waste Hauling- County Counsel
- J. Request Approval of Order Establishing New Franchise Rate for Les' Sanitary Service- County Counsel
- K. Request Award of Contract for Mosquito Control Services- County Counsel

4. **CONSENT CALENDAR- administrative matters not up for discussion**

- A. **Approval of Minutes**  
Hearing- City of Bandon Appeal- February 12, 2015
- B. **Orders & Resolutions**  
Order 15-03-008PL Final Decision & Order for AP-14-05, City of Bandon, In the Matter of an Appeal of a Land Use Application, File #HBCU-14-06 on Property Owned by the City of Bandon, Appellants in the Matter.  
Order 15-03-009L, In the Matter of Approving an Exemption from Hauling Waste to the Beaver Hill Disposal Site for the Jordan Cove Excavation Project  
Resolution 15-02-032B, In the Matter of Dissolving the Child Support Enforcement Fund  
Resolution 15-03-033P, In the Matter of a Salary Adjustment Due to Certification for Jonathan Holder a Coos County Employee Retroactive to February 1, 2015  
Resolution 15-03-034P, In the Matter of a Salary Adjustment Due to Certification for Klayton Wilson a Coos County Employee Retroactive to February 1, 2015

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Resolution 15-03-035P, In the Matter of a Longevity Increase for Craig Anderson Effective March 1, 2015  
Resolution 15-03-036P, In the Matter of Granting Salary Merit Step Increases for Various Coos County Employees Effective March 1, 2015  
Resolution 15-03-037P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date  
Resolution 15-03-038P, In the Matter of Granting Salary Merit Step Increase for Scott Kuester Retroactive to February 5, 2015  
Resolution 15-03-039B, In the Matter of Increasing the Petty Cash Account in the Parks Department

**D. Items Previously Approved (authorize Chair to sign where necessary)**

Job Description/Post/Fill Gate Attendant Position- Solid Waste  
Computer Replacement- Surveyor- \$2,790.22  
Amendment #13 to State IGA #142005- HHS  
Flooring Replacement in Dispatch Cost Increase- Sheriff- \$400  
Special Event Permit- River's Edge  
Liquor License Application- 8<sup>th</sup> Street Grill  
Removal of Heating Fuel from Underground Tanks- Maintenance  
Application for Security Camera Replacement- IT  
Purchase of SAS Controller & Cables- IT- \$912.59  
Ordinance 15-03-001L, In the Matter of Amending the Coos County Code

**E. Software Licenses/Maintenance Agreements (authorize Chair to sign where necessary)**  
Copier Maintenance Agreement with Bay Area Copiers- Veterans

**F. Cancellation & Reissuance of Checks**  
Check #188037- City of Myrtle Point  
Check #190888- Morgan Veterinary Clinic

**5. LATE AGENDA ITEMS**

- A. Request Approval of Agreement with Regence- HHS
- B. Request Approval of Agreement with Capella University- HHS
- C. Request Approval of Contract Renewal with Bob Belloni Ranch, Inc.- HHS
- D. Request Approval to Dispose of Excess Equipment- Parks
- E. Request Approval of Grant Modification, Extension & Training- SCINT
- F. Request Approval to Purchase Camera Kits- Sheriff
- G. Request Approval of Assignment of Property Lease- Land Agent
- H. Request Approval of Letter of Support for ODOT Funding- BOC

**6. COMMISSIONERS REPORTS**

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**LATE AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Provider Agreement with Regence

**Department:** Health & Human Services

**Requested Agenda Date:** 03/17/2015

**Contact Person:** Ginger Swan

**Phone/Ext.:** 541-751-2547

**Background and description of need or problem:** This is a contract with Regence Blue Cross/Blue Shield of Oregon. They are a private insurance company and this agreement gives the Public Health department authorization to bill them for services.

**Funding Source:** n/a

**Requested Action:** Approve agreement with Regence and authorize chair to sign

**Date:** 03/09/2015

**Signature of Dept. Head:** 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

**Departments Affected:**

**Counsel:** JS

**Treasurer:** dc, B

**Human Resources:** \_\_\_\_\_

BOC forwards signed Contract/Grant to: Return to HHS-MH, Carrie McKim



**CONTRACT / GRANT SUMMARY FORM**

Clerk's File C&A No.: \_\_\_\_\_ (complete after filed with Clerk) Internal Contract/Agreement or Grant No.: \_\_\_\_\_

Name/Agency Name and Address: Regence, PO Box 1271 Portland, OR 97207-1271

Contact Person: Raquel Rich Phone No. 503-225-5396

Amount of Contract/Grant Award: \$ Health plan's allowed amount

Payment Terms: As billed (state lump sum or amount and time of payments)

Start Date: To be determined by plan End Date: None

County Department and Employee Responsible for Performance: Public Health, Florence Poutal-Stevens, Administrator

Description: This PH contract allows the private insurance company, Regence to be billed for enrolled clients.

**FINANCIAL INFORMATION**

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA      14.xxx HUD      20.xxx USDOT      66.xxx EPA      84.xxx Dept. of Education
- 11.xxx Dept. of Commerce    16.xxx USDOJ    39.xxx General Svs. Admin.    83.xxx FEMA    93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

New  Renewal  Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

Automatic Renewal?  Yes  No

Staff Requirements:  New  Existing  Subcontract

Will unemployment cost be incurred?  Yes  No

**PUBLIC CONTRACTING INFORMATION**

Method of Selection:

- Bid       None
- Quote       Other EXISTING PROVIDER
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other MEDICAL GROUP AGMT.

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$100,000 & Not a Transportation Project for Quotes

- Alternative Contracting Method Approved by Board
- Other \_\_\_\_\_

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800?  Yes  No

Certificate of insurance required?  Yes  No

Form of contract:  Oral  Written (attach the written contract)

Date Approved by BOC: _____	Reviewed by Counsel: _____
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BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

*Late* **AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Agreement with Capella University

**Department:** Health & Human Services

**Requested Agenda Date:** 03/17/2015

**Contact Person:** Ginger Swan

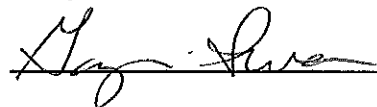
**Phone/Ext.:** 541-751-2547

**Background and description of need or problem:** This agreement allows the Mental Health Program to become an approved site for clinical teaching and practical education for students enrolled with Capella University.

**Funding Source:** n/a

**Requested Action:** Approve agreement with Capella University & authorize Chair to sign

**Date:** 03/10/2015

**Signature of Dept. Head:** 

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- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

**Departments Affected:**

**Counsel:** JS

**Treasurer:** SC, B

**Human Resources:** \_\_\_\_\_

BOC forwards signed Contract/Grant to: Return to Coos Health & Wellness, Carrie McKim



**CONTRACT / GRANT SUMMARY FORM**

Clerk's File C&A No.: \_\_\_\_\_ (complete after filed with Clerk) Internal Contract/Agreement or Grant No.: \_\_\_\_\_

Name/Agency Name and Address: Gonzaga University, 502 E Boone Ave, Spokane, WA 99258-0099

Contact Person: Patricia O'Connell Killen Phone No. \_\_\_\_\_

Amount of Contract/Grant Award: \$ 0

Payment Terms: none (state lump sum or amount and time of payments)

Start Date: 4/1/2015 End Date: 3/31/2016

County Department and Employee Responsible for Performance: HHS, Mental Health Program, David Geels, Director

Description: This agreement allows the Mental Health Program to become an approved site location for Interns to gain clinical learning experiences.

**FINANCIAL INFORMATION**

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

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- 10.xxx USDA      14.xxx HUD      20.xxx USDOT      66.xxx EPA      84.xxx Dept. of Education
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NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

New  Renewal  Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

Automatic Renewal?  Yes  No

Staff Requirements:  New  Existing  Subcontract

Will unemployment cost be incurred?  Yes  No

**PUBLIC CONTRACTING INFORMATION**

Method of Selection:

- Bid  None
- Quote  Other \_\_\_\_\_
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other TRAINING AFFILIATION AGMT.

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$100,000 & Not a Transportation Project for Quotes

- Alternative Contracting Method Approved by Board
- Other \_\_\_\_\_

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800?  Yes  No

Certificate of insurance required?  Yes  No

Form of contract:  Oral  Written (attach the written contract)

Date Approved by BOC: \_\_\_\_\_

Reviewed by Counsel: JS

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**LATE AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Mental Health contract renewal with Bob Belloni Ranch, Inc  
**Department:** Health & Human Services      **Requested Agenda Date:** 3/17/15  
**Contact Person:** Ginger Swan      **Phone/Ext.:** 541-751-2547

**Background and description of need or problem:** The attached contract renewal provides funding of mental health treatment services for children OHP enrollees or other clients as referred by the Coos County Mental Health Department.

Contractors are screened and selected in accordance with criteria for credentialing providers.

No County General Funds will be used for this contract.

**Funding Source:** 021-1302-444.36-01

**Requested Action:** Approve contract renewal with Bob Belloni Ranch, Inc

**Date:** 03/09/2015

*and amendment*  
**Signature of Dept. Head:** *Ginger Swan*

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If this is a contract or grant:

- Is the contract or grant an original? (2)
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
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**Departments Affected:** \_\_\_\_\_

**COUNSEL:** JS

**TREASURER:** NCB

**HUMAN RESOURCES:** \_\_\_\_\_

BOC forwards signed Contract/Grant to: Return 1 to Coos Health & Wellness, -Carrie McKim  
Send 1 to Clerk's office for filing

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BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Disposal of excess equipment

**Department:** Parks

**Requested Agenda Date:** 3/17/2015

**Contact Person:** Larry Robison

**Phone/Ext.:** 7756

**Background and description of need or problem:** The parks Dept would like to dispose of a 1993 Chevy Astro Van. The van is having mechanical problems and not reliable for travel outside the county. The Parks has replaced it with a van from the sheriff's office. We would like to have David Jennings at the road dept place it on the auction list.

**Funding Source:** N/A

**Requested Action:** The BOC approve disposal of 1993 Chey Astro van

**Date:** 3/10/15

**Signature of Dept. Head:** Larry Robison

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**Departments Affected:**

**COUNSEL:** JS

**TREASURER:** na B

**HUMAN RESOURCES:** na

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BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**AGENDA ITEM COVERSHEET Late**

**Agenda Item Title:** Approval of Grant Budget Modification, No Cost Extension & Training

**Department:** SCINT

**Requested Agenda Date:** 4/7/15

**Contact Person:** Kelly Allman

**Phone/Ext.:** 7780

**Background and description of need or problem:** SCINT has a grant with the Department of Justice (DOJ) Community Oriented Policing Services (COPS) Methamphetamine Initiative grant. In order to more effectively utilize this grant a budget modification and extension has been applied for and granted. The modification and extension will be the last for this grant. With the approval for the electronic device training all remaining funds will be exhausted. This training is paramount for electronic investigations. It is an extensive week long course that will increase our ability to extract intelligence from the electronic devices used by persons involved in a variety of illegal activity. In addition this training will allow our personnel to receive advanced certifications necessary to train other Law Enforcement officers in the use of the device. We are planning on sending 3 individuals. The registration cost of the training is \$3,850 per person. The airfare and lodging is \$856.06 per person and a rental car is \$364.54 for a total of \$14,482.72. This training will not exceed \$15,380, including all fees and incidentals (parking, fuel, luggage, etc), which is remaining in the grant. We are requesting approval of these changes and extension as well as requesting approval for training. This will allow SCINT to fully utilize the remaining funds in the grant.

**Funding Source:** COPS 2009 Methamphetamine Initiative Grant 2009CKWX0452

**Requested Action:** Request acceptance of the Budget Modification, No-Cost extension for the above grant as well as the specialized training not to exceed \$15,380.

Date: 3/11/15

Signature of Dept. Head: Kelly Allman /s/  
(sent by email) Counselor/Doc

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Departments Affected:

COUNSEL: JS

TREASURER: OK B

HUMAN RESOURCES: na

BOC forwards signed Contract/Grant to: na

Commissioners Initials to Place on Agenda ONLY: \_\_\_\_\_

SE

BOC only: Consent Agenda _____
Regular Agenda _____

### AGENDA ITEM COVERSHEET

**Agenda Item Title:** Purchase of EOS Digital SLR Camera Kits for Sheriff's Office Patrol and Animal Control

**Department:** Sheriff's Office

**Requested Agenda Date:** 03-17-15

**Contact Person:** Sgt. Pat Downing

**Phone/Ext.:** Ext. 7811

**Background and description of need or problem:**

The Coos County Sheriff's Office is looking to purchase up to 10 EOS Digital Rebel T3i 18MP SLR Camera Kits from BeachCamera.com at \$699.00 per camera. Seven of these cameras will come from Sheriff's Office budget for Sheriff's Office Patrol for a total \$4,893.00 and 3 cameras will come from Animal Control budget for a total of \$2,097.00

Sheriff's Office had budgeted \$5000 and Animal Control has budgeted \$2500

S&H will come out of the remaining \$503 in Animal Control

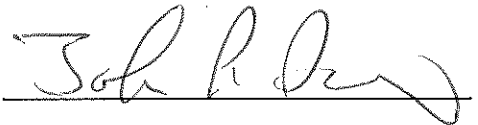
These kits are a specialized item; we are looking for specific accessories for the camera in one bundle at the best price. Prices were checked at Best Buy, Wal-Mart, Target, Overstock.com, Cannon Online Store, Sears & B&H Professionals. BeachCamera had the best deal bundle by \$50, with the next closest competitor of B&H at \$749.00.

**Funding Source:** Animal Control 002-2600-429-22-27  
Criminal 001-1600-421-22-27

**Requested Action:** Approve purchase of cameras

Date: 03-10-2015

Signature of Dept. Head:



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Departments Affected:

COUNSEL: JS



BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**LATE AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Request Assignment of Property Lease – Darren & Rebecca Waldien

**Department:** Land Agent

**Requested Agenda Date:** 3/17/15

**Contact Person:** Kathy Hathaway

**Phone/Ext.:** 7750

**Background and description of need or problem:** Darren and Rebecca Waldien have made a request to lease property which is located near Johnson Mill Pond in the SW ¼ of Section 18, T28S, R12W. This land has a shop building on it which the Waldiens have purchased from Earl Waterman (the current lessee). Mr. Waterman and Mr. & Mrs. Waldien are requesting the County approve assigning the lease for the underlying land to the Waldiens for the remainder of the lease (6/30/17). In all other respects, the terms and conditions of the original lease and amendments will continue stated in the lease held by Mr. Waterman.

**Funding Source:** N/A

**Requested Action:** Request approval of the assignment of the land lease to Darren and Rebecca Waldien until the expiration date of 6/30/17. Direct Counsel's office to prepare the Assignment of Lease.

**Date:** 3/12/15

**Signature of Dept. Head:** Kathy Hathaway  
*(sent by email) Counsel's office*

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**Departments Affected:**

**COUNSEL:** JS

**TREASURER:** N/A

**BOC forwards signed Contract/Grant to:** N/A

**Commissioners Initials to Place on Agenda ONLY:** \_\_\_\_\_

56

BOC only: Consent Agenda _____ Regular Agenda _____
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**AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Letter of Support for ODOT Funding

**Department:** BOC

**Requested Agenda Date:** 3/17/15

**Contact Person:** Melissa Cribbins

**Phone/Ext.:** 7539

**Background and description of need or problem:** the Coos Bay-North Bend Water Board is being required to relocate a water main as a result of the South Empire Boulevard Roadway Project. This letter is asking ODOT to secure grants or other funding

**Funding Source:**

**Requested Action:** approve letter of support for the Water Board's request for ODOT funding

**Date:** \_\_\_\_\_ **Signature of Dept. Head:** \_\_\_\_\_

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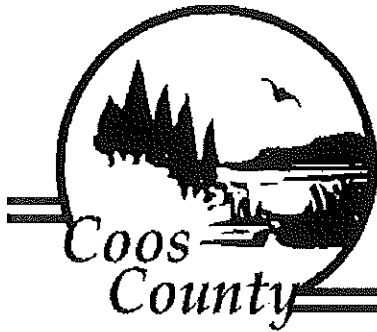
**County Counsel** \_\_\_\_\_

\_\_\_\_\_

**Treasurer** \_\_\_\_\_

\_\_\_\_\_

54



## BOARD OF COMMISSIONERS

250 N. Baxter Street, Coquille, Oregon 97423

(541) 396-7535

FAX (541) 396-1010 / TDD (800) 735-2900

E-Mail: [bbrooks@co.coos.or.us](mailto:bbrooks@co.coos.or.us)

Robert "Bob" Main

John Sweet

Melissa Cribbins

March 17, 2015

Mr. Scott Adams, P.E.  
Local Liaison SW Area  
Oregon Department of Transportation  
3500 N. W. Stewart Parkway  
Roseburg, Oregon 97470

Re: Letter of Support for Coos Bay – North Bend Water Board's Request for ODOT Funding

Dear Mr. Adams:

As the Coos County Commission, we represent citizens served by the Coos Bay – North Bend Water Board. While the County does not hold an equity position in the utility, the utility does serve nearly 35,000 of our constituents. As such, an impact to the utility's ability to continue its current program of replacement and rehabilitation of infrastructure is a concern.

We understand the Water Board is being required to relocate approximately 4,200 feet of water main as a result of the South Empire Boulevard Roadway Project in Coos Bay. We further understand this project may have an estimated \$1.3 million impact on the Water Board's capital budget or require borrowing funds. Both of these alternatives will have the effect of increasing water rates or the deferring of capital projects needed to maintain the water system.

We do support the South Empire Boulevard Roadway Project. As this is an ODOT/Federally funded project we ask that you include the funding of the water main relocation project in the project budget and secure grant or other funding which will lessen the burden on our community. We appreciate your consideration of our request.  
Sincerely,

\_\_\_\_\_  
Robert "Bob" Main

\_\_\_\_\_  
John W. Sweet

\_\_\_\_\_  
Melissa Cribbins

C: Rodger Craddock  
Terence O'Connor  
Coos Bay – North Bend Water Board