

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
July 22, 2019
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**

- A. (2)(d) Labor Negotiations
- B. (2)(e) Real Property Transactions
- C. (2)(h) Consultation with Counsel

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Request Approval of Contract with North Bend School District- Coos Health & Wellness (CHW)
- B. Request Approval of Contract with Myrtle Point School District- CHW
- C. Request Approval of Contract Amendment with Trillium Family Services- CHW
- D. Request Approval of IGA #159161-0 & Ratify Director's Signature- CHW
- E. Request Approval of Contract for Realtor of Record- Forestry
- F. Request Approval of Contract with Capitol Asset & Pavement Srvc; Adopt Sole Source Findings- Road
- G. Request Approval to Purchase Backhoe- Road
- H. Request Approval to Purchase Pull Behind Sweeper- Road
- I. Request Approval to Purchase Dump Truck- Road
- J. Request Approval to Purchase Dump Trailer- Parks
- K. Request Approval to Purchase UTV- Parks
- L. Request Approval to Purchase Loader- Solid Waste
- M. Request Approval to Reclass Legal Secretary II- District Attorney
- N. Request Approval of MOU with US Coast Guard- Sheriff
- O. Request Approval to TOPS Agreement with Roseburg Resources- Sheriff
- P. Request Approval of Dispatch Agreements- Sheriff
- Q. Request Approval of Community Justice Investment Grant Proposal- Community Corrections
- R. Request Approval of Wildlife Services Work & Financial Plan; Authorize Chair to Sign- Finance
- S. Request Approval of Temp Services Agreement- Human Resources (HR)
- T. Request Approval of Working Out of Class Pay Policy- HR
- U. Request Approval of Job Description; Adverting & Filling Position of Office Assistant- HR
- V. Request Approval to Start New Hire Above Step 2- County Counsel
- W. Request Approval of Resolution Appointing Additional Persons in Charge- County Counsel

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

X. Request Approval of Assignment & Assumption Agreement with Fair Alliance- County Counsel

4. **CONSENT CALENDAR- administrative matters not up for discussion**

A. **Approval of Minutes**

Worksession- Thefts on County Forest- June 4, 2019
Worksession- Sale of Landsale Parcels- June 14, 2019
Executive Session (2)(e) Real Property Transactions- June 14, 2019
Joint Workgroup Minutes- June 25, 2019
Worksession- Insurance- June 18., 2019
Regular Meeting Minutes- July 2, 2019

B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**

Transfer of Appropriation Within Department-Juvenile- extra help

C. **Orders & Resolutions**

Order 19-07-049C, In the Matter of Reappointing Patty Sanden to the Coos-Curry Housing Authority Board
Resolution 19-07-125P, In the Matter of a Salary Increase for the Coos County Sheriff Effective July 1, 2019
Resolution 19-07-126P, In the Matter of Granting a Merit Step Salary Increase for Candise Epperson Retroactive to June 1, 2019
Resolution 19-07-127P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective their Hire Date
Resolution 19-07-128P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective July 1, 2019
Resolution 19-07-129P, In the Matter of Ratifying Budget Personnel Changes Adopted in the 2019-20 FY Budget on the Coos County Payroll Effective July 1, 2019
Resolution 19-07-131P, In the Matter of Applying a Language Stipend for Eligible Employees on the Coos County Payroll
Resolution 19-07-132B, In the Matter of a Transfer of Expenditure Appropriations in the Amount of \$16,300 Within the PL 110-343 Title III Fund
Resolution 19-07-133P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective July 1, 2019

D. **Items Previously Approved (authorize Chair to sign where necessary)**

Contract with Multnomah Education Service District- CHW- MAC claiming
Agreement with Walden University- CHW- graduate student internship
Contract Renewal with Veeam- IT- backup for virtual servers
Contract Amendment with Right-of-Way Assoc.- Counsel- contract extension

E. **Maintenance Agreements/Licensing (authorize Chair to sign where necessary)**

Cisco Smartnet Maintenance Agreement- IT

5. **CCAT GOVERNING BODY**

A. Request Approval of Credit Card Application

6. **LATE AGENDA ITEMS**

A. Request Approval of Contract with Powers School District- CHW
B. Request Approval of MOU with Spinreel Dune Buggy & ATV Rental- Sheriff
C. Request Approval to Renew SOPHOS Endpoint Protection- Information Technology (IT)
D. Request Approval to Purchase Email Security Software- IT

7. **COMMISSIONERS REPORTS**

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Powers School District contract

Department: Coos Health & Wellness

Requested Agenda Date: 07/16/19

Contact Person: Mike Rowley

Phone/Ext.: 541-266-6778

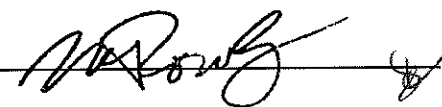
Background and description of need or problem: This contract with the Powers School District is for a School Therapist.

No County General Funds will be used for this contract.

Funding Source: 021-0000-345.01-00

Requested Action: Approve the contract with the Powers School District.

Date: 07/16/19

Signature of Dept. Head: 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

Counsel: NT

Treasurer: MS

Human Resources: N/A

BOC forwards signed Contract/Grant to: 1 to CHW, Debby Reed
1 to Clerk's Office for filing

WA

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Memorandum of Understanding with Spinreel Dune Buggy & ATV Rental

Department: Sheriff's Office

Requested Agenda Date: 7/22/19

Contact Person:

Phone/Ext.:

Background and description of need or problem: Spinreel Dune Buggy & ATV Rental has offered to lend to the Coos County Sheriff's Office, until fall of 2020, a dune buggy capable of patrolling the Oregon Dunes National Recreation Area. Spinreel requests that the vehicle be returned in the fall of 2020 and that the Sheriff's Office pay for any damage to the vehicle.

Funding Source: Sheriff's Office

Requested Action: Approve the MOU with Spinreel Dune Buggy & ATV Rental

Date:

Authorize Chau to Sign
Signature of Dept. Head: _____

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Departments Affected:

COUNSEL: _____

TREASURER: _____

BOC forwards signed document to Counsel's office.

WB

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA COVERSHEET

Agenda Item Title: Request Approval of Renewal of SOPHOS Endpoint Protection

Department: Information Technology **Requested Agenda Date:** 7/22/19


Contact Person: Daris Bouthillier **Phone/Ext.:** 7739

Background and description of need or problem: This is to request approval to renew the SOPHOS maintenance agreement for endpoint protection (desktop and server security) for 3 years for \$16,862.00. We will also receive an additional 4 months free so the coverage will be for 40 months instead of 36. This amount was included in this fiscal year's budget.

Funding Source: 001-4002-419.35-01 Maintenance Agreements

Requested Action: Approve of Renewal of SOPHOS Endpoint Protection maintenance agreement from CDW-G in the amount of \$16,862.00 for 40 months.

Date: 7/18/19

Signature of Dept. Head: 

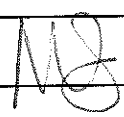
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Departments Affected:

COUNSEL: CT

TREASURER: 

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY: _____



Daris Bouthillier

From: Sean Whelan <Sean.Whelan@Sophos.com>
Sent: Tuesday, July 16, 2019 11:27 AM
To: Daris Bouthillier
Cc: Jon Watters
Subject: Sophos Early Renewal Quotes
Attachments: KSTG990.pdf; KSTG957.pdf

Hi Daris,

Here are the two quotes we discussed. Sorry about the lag – it took a minute to get the early renewal formally approved.

Two quotes, we've got the same early renewal promotions applied to both.

Description	Quote #	Early Renewal Promotion	MSRP	Your Price	Savings
Process Renewal + Free Services	KSTG990	4 months extra free + 2 hours of Professional services	\$42,875.00	\$16,862.00	\$26,013.00
Process Renewal + Add Email Security + Free Services	KSTG957		\$50,421.00	\$22,225.00	\$28,196.00

Early renewal promotions applied to both quotes:

- 4 extra months of service at the end for a total 40 month term
- 2 free hours of Professional Services – these can either be used for email implementation or a health check of your current products

Why are their extra line items with weird quantities?

- We can't quote out 40 months. So we quote a 36 month line and a 4 month line. The 4 month line is really 4 one month extensions, so the quantity become your **325 licenses x 4 one month extensions = 1300**. This is just how a 4 month term appears on our quotes.

Let us know if you have any questions about these! If you do decide to take advantage of the promotions – **we would need the order by July 26th** to ensure that everything processes in time for the end of the month.

Sean Whelan – Channel Account Manager

Oregon + Northern California

o: 408-503-0557



SOPHOS

See everything. Secure everything.

Cloud  Optix

[Learn More](#)

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA COVERSHEET

Agenda Item Title: Request Approval of Purchase E-mail Security Software

Department: Information Technology **Requested Agenda Date:** 7/22/19

Contact Person: Daris Bouthillier **Phone/Ext.:** 7739

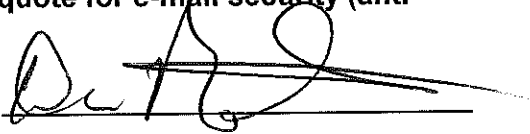
Background and description of need or problem: Our current email security (antispam) system is hardware based and it is six years old. The Cisco email security system does a good job filtering email, but it is lacking in intelligent threat detection and it does not provide business continuity. A recent attempt to impersonate an employee was missed by our Cisco system. I reviewed a couple popular systems with the help of our CDWg representative and their technical representative. The two front runners are Mimecast and Sophos. Both have more filtering engines that are more advanced than our Cisco solution. I believe both systems would have caught the impersonation attempt mentioned above. The Mimecast offering is slightly more expensive than renewing support and licensing of the Cisco solution, however Mimecast offers much better filtering capabilities and nearly seamless business continuity features. The Sophos offering has better filtering capabilities, however the user controlled settings and business continuity are more difficult for some users to operate. The Mimecast offering is cloud base, so we are not required to purchase any hardware.

Funding Source: 001-4002-419.35-01 Maintenance Agreements

Requested Action: Approve of Purchase of Mimecast the low quote for e-mail security (anti-spam) in the amount of \$11,475.00

Date: 7/18/19

Signature of Dept. Head: _____



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Departments Affected:

COUNSEL: CT

TREASURER: MS

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Commissioners Initials to Place on Agenda ONLY: _____



SUMMARY OF QUOTES COOS COUNTY

County Department: Information Technology

Goods and/or Services Specifications:

- 1) E-mail security
- 2)

How Solicited: Written State Purchasing US Communities

The Department requested quotes from the following firms:

Date	Firm	Contact Person	Quoted Price
	Mimecast		\$11,475
	SOPHOS — <i>Email security is an add-on to the Endpoint Protection</i>		\$5,362.00
	Cisco		No quote

Solicitor: Daris Bouthillier

Department's Recommendation: Mimecast in the amount of \$11,475.00