

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
January 21, 2014
8:30 A.M.

1. **EXECUTIVE SESSION**

1. (2)(d) Labor Negotiations
2. (2)(e) Real Property Transactions
3. (2)(f) Records Exempt from Public Inspection

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. China Camp Creek & Winter Lake Project Updates- BOC
- B. Request Approval of Amendment #5 to State IGA & Authorize Chair to Sign- Health & Human Services (HHS)
- C. Request Approval of Resolution to Increase Spending Authority- HHS
- D. Request Approval of Contract Renewals with The Mill Casino for Inspection Services- HHS
- E. Request Approval of Service Agreement with MedPro Disposal & Authorize Public Health to Complete Online Agreement- HHS
- F. Request Approval of Contract with Trillium Family Services- HHS
- G. Request Approval of Contract Amendment with SWOCC- HHS
- H. Request Approval of Task Order #3 with David Evans & Associates- Road
- I. Request Approval of Resolution to Transfer Funds- Road
- J. Request Approval of Resolution for Acquisition of Larson Lane Property- Treasurer
- K. Request Approval of Modification #2 to USFS Cooperative Law Enforcement Agreement- Sheriff

4. **CONSENT CALENDAR- administrative matters not up for discussion**

- A. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
Transfer of Appropriation Within a Department- IT- to cover HOV services
PBS Engineering Invoices (2)- Pipeline- total \$3,896.73
Training & Travel Expenses to Florida- Environmental Health- \$1,795
- B. **Orders & Resolutions**
Ratification of Order 14-01-002C, In the Matter of Reappointing Members to the Urban Renewal Agency Board of Directors
Ratification of Order 14-01-003C, In the Matter of Reappointing Members to the Coos County Urban Renewal Budget Committee
Order 14-01-004C, In the Matter of Directing the Sheriff of Coos County to Sell Real Property
Order 14-01-005C, In the Matter of Reappointing Robin Harkins and Ed Kreutzer to the Coos County Fair Board
Order 14-01-008C, In the Matter of Appointing Mary Barton as the Budget Officer for Coos County for 2014

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Amended Resolution 13-02-023P, In the Matter of Filling a Vacant Position Effective February 1, 2013
Amended Resolution 13-05-059P, In the Matter of a Promotion for Willard Coleman Effective May 1, 2013
Amended Resolution 13-06-083P, In the Matter of a Promotion for Eric Zanni Effective June 1, 2013
Amended Resolution 13-06-084P, In the Matter of a Promotion for Kelly Dennis Effective June 1, 2013
Amended Resolution 13-11-139P, In the Matter of Granting Salary Merit Step Increase for Coos County Employees Retroactive to September 1, 2013
Resolution 14-01-155P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
Resolution 14-01-156P, In the Matter of Granting Salary Merit Step Increase for Coos County Employees Retroactive to November 1, 2013
Resolution 14-01-157P, In the Matter of Granting Salary Merit Step Increase for Coos County Employees Retroactive to December 1, 2013
Resolution 14-01-158P, In the Matter of Granting Salary Merit Step Increases for Various Coos County Employees Effective January 1, 2014
Resolution 14-01-159P, In the Matter of a Longevity Increase for Various Employees Effective January 1, 2014
Resolution 14-01-160P, In the Matter of a Longevity Increase for Stacie McNeill Effective January 1, 2014
Resolution 14-01-161P, In the Matter of a Longevity Increase for Gil Datan Effective January 1, 2014
Resolution 14-01-162P, In the Matter of Placing Loree Segen-Gehrke's Position from a Part Time Employee to a Regular Full Time Employee Effective January 1, 2014
Resolution 14-01-163P, In the Matter of Pay Scale Adjustments for Finance Director on the Coos County Payroll
Resolution 14-01-164P, In the Matter of Pay Scale Adjustments for Health & Human Services Director on the Coos County Payroll
Resolution 14-01-165P, In the Matter of Pay Scale Adjustments for Mental Health Director on the Coos County Payroll
Resolution 14-01-166P, In the Matter of Pay Scale Adjustments for Mental Health Specialist III Employees on the Coos County Payroll

D. **Cancellation & Reissuance of Check**
Check #186051

E. **Software Licenses/Maintenance Agreements**
Software Assurance for Phone System from Black Box- IT- \$8,073.60

5. **CCAT GOVERNING BODY**

A. Request Approval to Pay Liability Insurance Premium for 2014

B. Request Approval of Order Appointing Budget Officer

6. **LATE AGENDA ITEMS**

A. Request Approval of Coos County Community Health Improvement Plan- HHS

B. Request Approval of Appointments to Community Advisory Council for WOA- HHS

C. Request Approval of Micro Services Agreement & Authorize County Clerk to Sign- County Clerk

D. Request Approval of Amendment to ODFW Agreement & Authorize Chair to Sign- County Counsel

7. **COMMISSIONERS REPORTS**

BOC only: _____
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Coos County Community Health Improvement Plan

Department: HHS - Public Health **Requested Agenda Date:** 1/21/14


Contact Person: Ginger Swan **Phone/Ext.:** 2547

Background and description of need or problem: In June 2013, community leaders convened to 1) review local community health assessment findings, 2) review critical health priorities identified in the assessment, and 3) develop strategies, goals, objectives, measures, and timelines around the eight (8) critical health priorities identified as needing attention over the next three years. These community leaders represented several sectors of the community including hospitals, end of life care, clinics, mental health, public health, citizens, educators, city managers, elected officials and media.

The Coos County Community Health Improvement Plan (CHIP), written by Nikki Zogg, is the document representing the work done by these community leaders. In addition to a road map to improve the health of Coos County, it is a plan required in the accreditation process.

Funding Source: NA

Requested Action: Approve the Coos County Community Health Improvement Plan

Date: 1/15/14 **Signature of Dept. Head:** 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

Departments Affected:

COUNSEL: OK JS

TREASURER: NA

BOC forwards signed Contract/Grant to: Carrie McKim, HHS-Mental Health



BOC only: _____
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Appointment of Community Advisory Council Members

Department: HHS - Public Health

Requested Agenda Date: 1/21/14

Contact Person: Ginger Swan

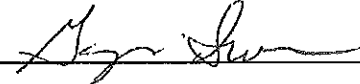
Phone/Ext.: 2547

Background and description of need or problem: The Coos County Board of Commissioners appoints members to the Community Advisory Council, a component of the Coordinated Care system. The WOAHC Community Advisory Council offers the following candidates to fill a position due to an end of term and two additional consumer members, in accordance with their bylaws: Betty Albertson, an agency position, who will serve as Chair, Anna-Marie Slate, and Linda Hanson, consumer positions.

Funding Source: NA

Requested Action: Appoint the recommended applicants to the Community Advisory Council for Western Oregon Advanced Health.

Date: 1/15/14

Signature of Dept. Head: 

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If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: NA

TREASURER: NA

BOC forwards signed Contract/Grant to: Carrie McKim, HHS – Mental Health

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BOC only	
Consent Agenda	
Regular Agenda	

AGENDA ITEM COVERSHEET

Agenda Item Title: Microfilm Services

Department: Clerk

Requested Agenda Date: 1/21/14

Contact Person: Terri Turi

Phone/Ext.: 7601

Background and description of need or problem: Need to acquire new vendor for microfilm production

Funding Source: 001-6000-415.20-01 - Supplies

Requested Action: Approval for services with Technical Imaging Systems (TIS) +

Authorize Clerk to sign attached Memorandum of Understanding

Date: 1-14-14

Signature of Dept. Head: *[Signature]*

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- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: *[Signature]*

TREASURER: _____

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY: _____

[Handwritten initials]

Digital to Microfilm – Quotes for Service

	Cost per image	Silver reel	Diazo copy	Polysulfide Treatment	Shipping & handling
TIS	.03	23.70	10.75	4.00	7.50 + UPS charge
Integra	.04	N/A		N/A	Cost of shipping
US Imaging	.03	35.00	N/A	Included	\$40.00

BOC only: Consent Agenda _____ Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Amendment to ODFW Agreement with Coos County

Department: BOC / Counsel

Requested Agenda Date: 1/21/14

Contact Person: Josh Soper

Phone/Ext.: 7690

Background and description of need or problem: There is a need to amend the ODFW contract with Coos County relating to the Rooke-Higgins boat ramp. To facilitate ODFW's acquisition of the Facilities, the County must convey the Parcel first to the Stacey's, who will then convey the Parcel to ODFW. To accomplish this, the agreement must be amended.

Funding Source: N/A

Requested Action: Approve Amendment and Authorize Chair to Sign

Date: 1/16/2014

Signature of Dept. Head: _____

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If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: _____

TREASURER: _____

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FIRST AMENDMENT TO AGREEMENT

This First Amendment to Agreement (“First Amendment”) is entered into as of _____, 2014 between Coos County, acting by and through its Board of County Commissioners (“County”), and the State of Oregon, acting by and through the Oregon Fish and Wildlife Commission on behalf of the Oregon Department of Fish and Wildlife (“ODFW”).

RECITALS

WHEREAS, County and ODFW entered into that certain Agreement on September 24, 2012 (the “ Agreement”), pursuant to which County agreed to convey certain real property located on Coos River Highway 241 (referred to in the Agreement and herein as the “Parcel”) to ODFW in order to facilitate ODFW’s acquisition from Reece Stacey and Tresa Stacey (referred to in the Agreement and herein as “Stacey”) of certain adjacent real property containing an existing boat ramp, parking lot, restrooms and associated facilities (referred to in the Agreement and herein as the “Facilities”);

WHEREAS, in order to facilitate a lot line adjustment necessary for ODFW’s acquisition of the Facilities, County and ODFW have now determined that County should convey the Parcel first to Stacey, who will then convey the Parcel to ODFW together with the Facilities, after recordation of a lot line adjustment deed; and

WHEREAS, County and ODFW desire to amend the Agreement to implement the foregoing change.

NOW, THEREFORE, County and ODFW hereby agree as follows:

AGREEMENT

1. The third paragraph of the Agreement, beginning with the words “Upon approval”, is hereby deleted and replaced with the following paragraph:

Subject to approval of the lot line adjustment to be applied for by ODFW, and provided Stacey and ODFW have authorized the escrow agent to close the transaction involving ODFW’s acquisition of the Facilities and the Parcel from Stacey, County shall transfer title to the Parcel to Stacey by Warranty Deed.

2. Except as modified hereby, all terms and conditions of the Agreement remain in full force and effect.

3. Capitalized terms used but not defined in this First Amendment have the meanings ascribed thereto in the Agreement.

4. This First Amendment may be executed in several counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are

not signatories to the same counterpart. Each copy of this First Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, County and ODFW hereby execute this First Amendment effective as the date first set forth above.

COOS COUNTY, ACTING BY AND THROUGH ITS COUNTY COMMISSIONERS

By: _____

Title: _____

STATE OF OREGON, ACTING THROUGH THE OREGON FISH AND WILDLIFE
COMMISSION ON BEHALF OF THE OREGON DEPARTMENT OF FISH AND WILDLIFE

By: _____

Title: _____

Original Agreement

AGREEMENT

This agreement for the transfer of title to real property ("Agreement") is made as of the 24th day of September, 2012, between Coos County, acting by and through its Board of County Commissioners ("County"), and The State of Oregon, acting by and through the Oregon Fish and Wildlife Commission on behalf of the Oregon Department of Fish and Wildlife ("ODFW").

County and ODFW agree as follows:

County and ODFW both desire that ODFW should acquire title to a certain piece of real property commonly known as the Rooke-Higgins Boat Ramp, which real property is located adjacent to Rooke-Higgins County Park at mile post 10 on Coos River Highway 241, in Coos County, Oregon and contains an existing boat ramp, parking lot, restrooms, and associated facilities (together hereinafter called the "Facilities"). The property on which the Facilities are located is currently part of a larger parcel owned by Reece and Tresa Stacey ("Stacey"). The County owns property adjacent to the Facilities and is currently creating, or will create, a separate tax parcel ("Parcel") adjacent to the Facilities.

The County agrees to allow ODFW to apply, on its behalf, to the Coos County Planning Department for a lot line adjustment which will adjust the lot lines of the Parcel such that it will encompass the Facilities.

Upon approval of the lot line adjustment by to be applied for by ODFW, and subject to ODFW's acquisition of the Facilities from Stacey, the County agrees to transfer title to the Parcel to ODFW by Warranty Deed.

There shall be no monetary consideration for the transfer, as both County and ODFW acknowledge that each will obtain significant nonmonetary benefit from the transfer.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

Coos County, acting by and through
its County Commissioners

By: Fred R. Messale

As its: Board Chairman

The State of Oregon, acting by and through
the Oregon Department of Fish and Wildlife

By: [Signature]

As its: Deputy Director