

**REVISED AGENDA**  
**COOS COUNTY BOARD OF COMMISSIONERS**  
Owen Building Large Conference Room  
December 15, 2015  
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**

- A. (2)(e) Real Property Transactions
- B. (2)(h) Consultation with Counsel

**PLEDGE OF ALLEGIANCE**

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **PUBLIC HEARINGS**

- A. Amending the Code, Article 5, Animal Control Ordinances

4. **DEPARTMENT HEADS**

- A. Request Approval of Contract Modification/Renewal with Looking Glass Community Services- Coos Health & Wellness (CHW)
- B. Request Approval of Contract Modification/Renewal with Trillium Family Services- CHW
- C. Request Approval to Reclassify Public Health Nurse I to Public Health Nurse II- CHW
- D. Request Approval of Quote for Preliminary Engineering for Seismic Retrofit of Dispatch- Emergency Management
- E. Request Approval to Purchase Pickup Through State Purchasing- Medical Examiner
- F. Request Approval of County Travel Expense Policy- Treasurer
- G. Request Approval of Contract for Elevator Load Tests- Maintenance
- H. Request Setting of Hearing for AP-15-06- Planning
- I. Request Approval of Quitclaim Deed for Property Adjacent to Powers Pond- Counsel/Parks
- J. Request Approval of Amendment to Tower/Ground Space Option & Sublease- Counsel
- K. Request Approval of Order Establishing New Fee & Relocating a Fee for Animal Control – Counsel
- L. Request Approval of Order re: County Clerk & Vendors Selling Dog Licenses- Counsel

5. **CONSENT CALENDAR- administrative matters not up for discussion**

A. **Approval of Minutes**

- Hearing- Marijuana Ordinances- September 22, 2015
- Hearing- Pipeline Appeal- September 22, 2015
- Worksession- Ballot Systems- October 29, 2015
- Worksession- Budget/TLT Follow-up- November 13, 2015
- Worksession- Travel Policy- November 23, 2015
- Regular Meeting Minutes- November 24, 2015
- Joint Workgroup Meeting- November 24, 2015
- Regular Meeting Minutes- December 1, 2015

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

**B. Orders & Resolutions**

Order 15-12-065C, In the Matter of Reappointing Janet Chris Montalbano to the Carlson-primrose Special Road District Board

Resolution 15-12-157P, In the Matter of Pay Scale Adjustments for the County Forester on the Coos County Payroll Effective Retroactive to October 1, 2015

Resolution 15-12-158P, In the Matter of a Contract Salary Adjustment for Teamster Local #223 Employees on the Coos County Payroll Effective Retroactive to July 1, 2015

Resolution 15-12-159P, In the Matter of Granting Salary Merit Step Increase for Jorene Smith Retroactive to August 1, 2015

Resolution 15-12-160P, In the Matter of Granting Salary Merit Step Increases for Various Coos County Employees Effective December 1, 2015

Resolution 15-12-161P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date

**C. Items Previously Approved (authorize Chair to sign where necessary)**

Amendment #2 to Contract with RE Noah & Co. for Steel Sliding Doors- Jail

Clinical Affiliation Agreement with Vanderbilt University- CHW

Flu Shot Clinic Vendor Agreement with pacific Source Health Plan- CHW

**6. LATE AGENDA ITEMS**

A. Request Approval of Reimbursement Contract with Jordan Cove- Sheriff

**7. COMMISSIONERS REPORTS**

BOC only:  
Consent Agenda \_\_\_\_\_  
Regular Agenda \_\_\_\_\_

**LATE AGENDA ITEM COVERSHEET**

**Agenda Item Title:** Jordan Cove - Reimbursement Contract – CCS-027

**Department:** Sheriff's Office

**Requested Agenda Date:** 12/15/15

**Contact Person:** Sheriff Craig Zanni


**Phone/Ext.:** 7827

**Background and description of need or problem:** Reimbursement contract for covered activities that are undertaken by the Sheriff's Office for Jordan Cove. This will cover the costs of one year of employment for one deputy and one vehicle. The compensation shall not exceed \$160,000.

**Funding Source:**

**Requested Action:** Board to Approve and Sign.

**Date:**

**Signature of Dept. Head:** 

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel KA \_\_\_\_\_

Treasurer B \_\_\_\_\_

Human Resources \_\_\_\_\_



**CONTRACT / GRANT SUMMARY FORM**

Clerk's CJ No.: \_\_\_\_\_ (complete after filed with Clerk)

Contract/Agreement/Grant No.: CS-029

Name/Agency Name and Address: Jordan Cove LNG, LLC 5615 Kirby Drive, Suite 500 Houston, TX 77005

Contact Person: Chris Haddon Phone No. 713-400-2812

Amount of Contract/Grant Award: \$ 160,000.00

Payment Terms: Monthly (state lump sum or amount and time of payments)

Start Date: 12/4/15 End Date: 12/31/2020

County Department and Employee Responsible for Performance: Sheriff's Office - Sheriff Craig Zanni

Description: Reimbursement Contract for the cost of one year of employment for one deputy and one vehicle.

**FINANCIAL INFORMATION**

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

\*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA      14.xxx HUD      20.xxx USDOT      66.xxx EPA      84.xxx Dept. of Education  
11.xxx Dept. of Commerce      16.xxx USDOJ      39.xxx General Svs. Admin.      83.xxx FEMA      93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

New                                       Renewal                                       Modification  
 Previous Amount: \$ \_\_\_\_\_                                      Original Amount: \$ \_\_\_\_\_  
 Previous Date: \_\_\_\_\_                                      Original Date: \_\_\_\_\_  
 Automatic Renewal?  Yes  No                                      Staff Requirements:  New  Existing  Subcontract  
 Will unemployment cost be incurred?  Yes  No

**PUBLIC CONTRACTING INFORMATION**

Method of Selection:                                      Type of Contract:  
 Bid                       None                                       New (complete sections below)  
 Quote                       Other \_\_\_\_\_                                       Renewal (no need to complete sections below)  
 Proposal     Modification (no need to complete sections below)

Type of Contract:  
 **Goods and Services - If Not Using Bid or Proposal, Mark Exemption:**  
 Under \$10,000                                       Equipment Maintenance  
 Under \$50,000 for Quotes                                       Office Supplies  
 Under \$150,000 & Approval from Board for Quotes                                       Used Vehicles  
 Sole Source                                       State Purchasing  
 Contract with Public Agency                                       Other \_\_\_\_\_  
 **Public Improvement - If Not Using Bid, Mark Exemption:**  
 Under \$5,000                                       Alternative Contracting Method Approved by Board  
 Under \$50,000 for Quotes                                       Other \_\_\_\_\_  
 Under \$100,000 & Not a Transportation Project for Quotes  
 **Personal Services Contract - If Not Using Proposal, Mark Exemption:**  
 Under \$50,000  
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800?  Yes  No  
 Certificate of insurance required?  Yes  No  
 Form of contract:  Oral  Written (attach the written contract)

Date Approved by BOC: \_\_\_\_\_ Reviewed by Counsel: KZ