

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
October 7, 2014
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
 - A. (2)(d) Deliberations with Labor Negotiators
 - B. (2)(e) Real Property Transactions
 - C. (2)(f) Records or Information Exempt from Public Inspection

2. **PLEDGE OF ALLEGIANCE**
CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM

3. **DEPARTMENT HEADS**
 - A. Business Retention & Expansion Project- Connie Stoper/South Coast Development Council
 - B. Elliott State Forest Proposal- Bob Ragon/Douglas Timber Operators
 - C. Request Approval to Create & Advertise/Post Mental Health Specialist II Position- Health & Human Services (HHS)
 - D. Request Acceptant of VOCA Grant Amendment & Authorize Chair to Sign- Crime Victims Assistance
 - E. Request Approval of SOATC Intergovernmental Agreement & Authorize Chair to Sign- Assessor
 - F. Request Acceptant of DLCD Grant & Authorize Chair to Sign- Planning
 - G. Request Approval of Job Description, Pay Range, Post/Advertise & Fill Information Technology Director Position- Human Resources
 - H. Request Approval to Reclassify Human Resources Officer Position- Human Resources

4. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
PBS Engineering Invoice #90026.017-36- Pipeline- \$377.50
 - B. **Items Previously Approved (authorize Chair to sign where necessary)**
6 Months Unpaid Leave for AFSCME Employee- Assessor/HR
Bill of Sale for Conveyors- Solid Waste- \$7,400
Ratification of Collective Bargaining Agreement with Deputy District Attorney's- County Counsel
 - C. **Software Licenses/Maintenance Agreements (authorize Chair to sign where necessary)**
Solarwinds Software Maintenance- Information Technology- \$5,134

5. **CCAT GOVERNING BODY**
 - A. Request Approval of Amendment to Intergovernmental Agreement & Authorize Chair to Sign

6. **LATE AGENDA ITEMS**
 - A. Request Clarification Regarding County Rule 2.040 (2)- County Counsel
 - B. Request Approval of Order Appointing Members to Eligibility Pools for BOPTA- County Counsel/Clerk
 - C. Request BOC Name County Representative on Coos Bay Wagon Road Committee- BOC

7. **COMMISSIONERS REPORTS**

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Clarification Regarding County Rule 2.040(2)

Department: Counsel

Requested Agenda Date: 10/7/14

Contact Person: Josh Soper

Phone/Ext.: 7690

Background and description of need or problem: County Rule (CR) 2.040(2) provides:

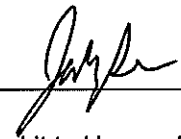
- (a) Subject to Pre-Action Notification and the requirements of CR 2.030, Department Heads and Elected Officials may, without Board approval, fill a vacant position at any step up to and including step three on the current pay scale, provided the action is cost-neutral or a cost savings as compared to the cost prior to the vacancy.
- (b) In all other instances, approval by the Board is required prior to taking this action.

Recent circumstances have drawn Counsel's Office's attention to possible ambiguity in the phrase "cost-neutral or a cost savings as compared to the cost prior to the vacancy" when a position remains unfilled for a period of time. Thus, Counsel's Office is requesting that the Board clarify whether it's intent would be that this authority be delegated when the *total cost within the current fiscal year* is less than or equal to the corresponding cost prior to the vacancy, or only when the *monthly cost* is less than or equal to the corresponding cost prior to the vacancy. If the latter, Counsel's Office would also request approval from the Board to fill the Paralegal/Legal Assistant position (which was budgeted at Step 1, but which has not yet been filled) up to Step 3. In either case, Counsel's Office will develop an appropriate language clarification to incorporate into the County Rules.

Funding Source: N/A

Requested Action: Discuss and make determination regarding intended delegation of authority

Date: 10/3/14

Signature of Dept. Head:  _____

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: JS _____



BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Appoint Members to Eligibility Pools for Board of Property Tax Appeals

Department: Counsel / Clerk **Requested Agenda Date:** 10/07/14

Contact Person: Josh Soper /Terri Turi **Phone/Ext.:** 7690

Background and description of need or problem: Order 14-10-065L lists persons who are eligible and willing to serve as members of the Coos County Board of Property Tax Appeals for the Governing Body's Designees Pool and the Non-Office-Holding Pool. The Order requests the persons be appointed for a term beginning 10/15/14 through 6/30/15.

Funding Source: n/a

Requested Action: Approve Order 14-10-065L Appointing Members to Board of Property Tax Appeals.

Date: 10/03/14 **Signature of Dept. Head:**  _____

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Departments Affected:

COUNSEL: JS _____

TREASURER: N/A _____

BOC forwards signed document to: Clerk

6B

BOARD OF COMMISSIONERS
COUNTY OF COOS
STATE OF OREGON

In the Matter of Appointing Members)
to the Eligibility Pools for the Coos) O R D E R
County Board of Property Tax Appeals) 14-10-065L

NOW BEFORE THE Board of Commissioners sitting regularly for the transaction of county business on the 7th day of October, 2014 in the matter of appointing members to the eligibility pools for the Coos County Board of Property Tax Appeals;

AND IT APPEARING to the Board that it is authorized by ORS 309.067(1)(a) to appoint a pool of members of the county governing body or the governing body's designees who are eligible and willing to serve as members of the county board of property tax appeals;

AND IT FURTHER APPEARING to the Board that the following citizens are eligible and willing to serve in this capacity in the Governing Body's Designees Pool:

Colleen (CoCo) Sutton

AND IT FURTHER APPEARING to the Board that it is authorized by ORS 309.067(1)(b) to appoint a pool of non-office-holding residents of the county who are not employees of the county or of any taxing district within the county and who are eligible and willing to serve as members of the county board of property tax appeals;

AND IT FURTHER APPEARING to the Board that the following citizens are eligible and willing to serve in this capacity in the Non-Office-Holding Pool:

Bill Holland
Richard Turi

Melanie Smith
Susanna Noordhoff

AND IT FURTHER APPEARING to the Board that, pursuant to ORS 309.020(5)(b), any non-office-holding county resident appointed to the pool may serve on any board of property tax appeals as needed for the efficient conduct of business;

NOW, THEREFORE, IT IS HEREBY ORDERED that the above persons be appointed to the above-indicated pools for the Coos County Board of Property Tax Appeals for a term beginning October 15, 2014 and which expires June 30, 2015.

Approved October 7, 2014.

BOARD OF COMMISSIONERS

Commissioner

Commissioner

Commissioner

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Representative on the Coos Bay Wagon Road Committee

Department: BOC

Requested Agenda Date: 10/7/14

Contact Person: Bob Main

Phone/Ext.: 7540

Background and description of need or problem: Coos and Douglas Counties need to select the county representative on this committee.

Funding Source: n/a

Requested Action:

Date:

Signature of Dept. Head: _____

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County Counsel _____

Treasurer _____