

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
April 18, 2017
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
 - A. (2)(d) Labor Negotiations
 - B. (2)(e) Real Property Transactions
 - C. (2)(f) Records or Information Exempt from Public Inspection
 - D. (2)(h) Consultation with Counsel

2. **PLEDGE OF ALLEGIANCE**
CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM

3. **DEPARTMENT HEADS**
 - A. Presentation on Tour de Fronds- BOC
 - B. Presentation to Tom Rumreich- BOC
 - C. Presentation of Safety Award Recognition- Human Resources
 - D. Request Approval of Justice Reinvestment Grant Amendment & Authorize Chair to Sign- Community Corrections
 - E. Request Approval of Vacation Petition 17-001- Surveyor
 - F. Request Approval of Modification #5 to Forest Service Law Enforcement Agreement- Sheriff
 - G. Request Approval of 2017 Law Enforcement Agreement/ Annual Operating & Financial Plan- Sheriff
 - H. Request Approval to Purchase Super Duty Pick Up & Outfitting- Sheriff
 - I. Request Approval to Purchase 2 Used Vehicles- Sheriff
 - J. Request Approval of Contract Amendment with Telmate & Authorize Chair to Sign- Jail
 - K. Request Approval of Contract with Helion Software & Adopt Sole Source Findings- Assessor/Tax
 - L. Request Approval of Contract Amendment #9 with Hearing Officer- Planning
 - M. Request Approval of Amendment to Economic Development Letter of Understanding- Planning
 - N. Request Approval of Public Transit Grant Agreement #31995/ Authorize Chair to Sign Racial & Ethnic Impact Statement- Treasurer
 - O. Request Approval of Quitclaim Deed to Coquille Indian Tribe & Authorize Chair to Sign- County Counsel
 - P. Request Approval of Resolution to Amend County Rules for Social Media Use Policy- County Counsel
 - Q. Request Approval of 2017/20 Collective Bargaining Agreement with CADS- County Counsel

4. **CCAT GOVERNING BODY**
 - A. Request Approval of Updated CCAT Procurement Policy
 - B. Request Approval of Vehicle Use Agreement with Gilliam County & Authorize Chair to Sign

5. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
 - Worksession- Fair Board Interviews- December 6, 2016
 - Worksession- Finance Director- December 7, 2016
 - Regular Meeting Minutes- March 28, 2017

 - B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
 - Transfer of Appropriation Within Department- Road- supplies

 - C. **Orders & Resolutions**
 - Order 17-04-019L, In the Matter of Appointing Megan Simms as the Budget Officer for Coos County for 2017, Retroactive to January 1, 2017
 - Order 17-04-020L, In the Matter of Appointing Megan Simms as the Budget Officer for the Coos County Library Service District for 2017, Retroactive to January 1, 2017
 - Order 17-04-021L, In the Matter of Appointing Megan Simms as the Budget Officer for the Coos County 4-H/Extension Service District for 2017, Retroactive to January 1, 2107
 - Order 17-04-022L, In the Matter of Appointing Melissa Metz as the Budget Officer for Coos County Area Transit (CCAT) for 2017, Retroactive to January 1, 2017

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Order 1704-024C, In the Matter of Appointing Ed Ellingsen to the Coos County Urban Renewal Budget Committee
Order 17-04-025C, In the Matter of Appointing David Sabala to the Pacific Riviera Until #3 Special Road District
Order 17-04-026C, In the Matter of Reappointing James Nielsen to the Forest Advisory Committee
Resolution 17-04-038P, In the Matter of a Personnel Transfer for David Blalack Within the Sheriff's Department Effective April 4, 2017
Resolution 17-04-039P, In the Matter of a Longevity Increase for Trisha Jordan Effective April 1, 2017
Resolution 17-04-040P, In the Matter of a Longevity Increase for Kelly Andrews Effective April 1, 2017
Resolution 17-04-041P, In the Matter of Granting Salary Merit Step Increase for Amy Dibble, A County Employee, Effective Retroactive to March 1, 2017
Resolution 17-04-042P, In the Matter of Filling a Vacant Position Effective Retroactive to March 24, 2017
Resolution 17-04-043P, In the Matter of a Promotion for Jorene Smith Effective Retroactive to February 1, 2017
Resolution 17-04-044P, In the Matter of Granting Salary Merit Step Increase for Various Coos County Employees, Effective April 1, 2017
Resolution 17-04-047P, In the Matter of Granting Salary Merit Step Increases for Jenna Royce and Lanee Danforth, Effective April 1, 2017
Resolution 17-04-045P, In the Matter of a COLA Increase, Reclassification of Pay Grades, and Other Adjustments for CADS Employees, Effective April 1, 2017

D. Items Previously Approved (authorize Chair to sign where necessary)

Contract Amendment with CFPA for Firewise Communities- Treasurer
Contract with Gold Coast Security for Alarm Monitoring- Solid Waste
Timber Sale Contracts; BH2-17 to Scott Timber for \$40,362; BH-4-17 to Swanson Group for \$1,463,702.38 & DC-1-17 to Scott Timber for \$956,741.48- Forestry
Contract Renewal for Auditing Services- Finance/Counsel
Agreement with Pacific Power for Installation of Safety Lighting in Dispatch Parking Lot- Sheriff
Contract with Reese Electric for Moving Network Cables & Fax Line- Information Technology (IT)
Contract Renewal with CDW-G for Windows Server License- IT
Contract Renewal with DNN for Web Page Management Software License- IT
Liquor License Applications; Change of Ownership for Osprey Point RV Resort & New Outlet for Cedar Point Industrial Park

E. Cancellation & Reissuance of Checks

Check #205436

6. LATE AGENDA ITEMS

A. Request Approval of CAFFA Grant Resolution- Finance/Tax

B. Request Approval of Resolution to Transfer Funds for South Coos River Lane Repairs- Road

7. COMMISSIONERS REPORTS

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Oregon Dept. of Revenue Assessment and Taxation Grant

Department: Finance/Tax

Requested Agenda Date: 4/18/2017

Contact Person: Megan Simms

Phone/Ext.: 7729

Background and description of need or problem: Annual application for funding to remain in compliance with laws requiring equity and uniformity in the system of property taxation.

Funding Source: Oregon Dept. of Revenue

Requested Action: Approval of Resolution 17-04-048B

Date: 4/17/2017

Signature of Dept. Head: Megan Simms

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached? ON FILE
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected: Assessor, Clerk, Info Technology

COUNSEL: _____

TREASURER: MS

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to: Finance/Tax

GA

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of the 2017-2018 Property)
5 Tax Program Grant Document) RESOLUTION 17-04-048B

6 THIS MATTER HAVING COME BEFORE the Board of Commissioners at a
7 meeting held April 18, 2017, and whereas Coos County is applying to the Department of
8 Revenue in order to participate in the Assessment and Taxation Grant. This state grant
9 provides funding for counties to help them come into compliance or remain in
10 compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws
11 requiring equity and uniformity in the system of property taxation; and

12 WHEREAS, Coos County has undertaken a self-assessment of its compliance
13 with the laws and rules that govern the Oregon property tax system; and

14 WHEREAS, Coos County is generally in compliance with ORS 308.232, 308.234,
15 Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the
16 system of property taxation; and

17 WHEREAS, Coos County agrees to appropriate the budgeted dollars based on
18 100 percent of the expenditures certified in the grant application in the amount of
19 \$1,906,007, the total expenditure amount for consideration in the grant. If 100 percent
20 is not appropriated, no grant shall be made to the county for the quarter in which the
21 county is out of compliance;

22 NOW, THEREFORE, BE IT RESOLVED that the Property Tax Grant Document
23 has been reviewed by the county governing body and constitutes the county's program
24 to maintain and achieve compliance with the requirement of the Oregon property tax
25 system. Coos County designates Megan Simms, phone number (541) 396-7730, e-mail
26 address msimms@co.coos.or.us, as the county contact person for the grant application.


27 DATED THIS _____ day of April 2017.

28 BOARD OF COMMISSIONERS

Commissioner

Commissioner

Commissioner

Prepared by:

Budget Office

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Transfer \$200,000 from Road Capital Projects- Contracted Services Line Item to our Road Maintenance Div – Supplies line item. *Resolution 17-04-049B*

Department: ROAD **Requested Agenda Date:** 4/18/17

Contact Person: JOHN ROWE **Phone/Ext.:** 7665

Background and description of need or problem: We need to transfer funds to our Road Maintenance – Supplies Line item for additional rock & trucking needed for the road failure on S Coos River Ln.

Funding Source: 003-2703-431.36-01 – Capital Projects – Contracted Services

Requested Action: Approve the Transfer of \$200,000 from our Capital Projects- Contracted Services to our Road Maintenance Div – Supplies Line Item. *Approve Resolution 17-04-049B*

Date: 4/12/17 **Signature of Dept. Head:** *John Rowe*

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

- If this is a contract or grant:
- Is the contract or grant an original?
 - Is the Contract/Grant Summary Form attached?
 - Is the contract signed first by the vendor (except state/federal grants or contracts)?
 - If insurance is required, is the insurance certificate attached?
 - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel _____

Treasurer *MS* _____

Human Resources _____

WB

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of a Transfer of Expenditure)
5 Appropriations in the Amount of \$200,000) RESOLUTION
6 Within the Public Works Fund) 17-04-049B

7 NOW BEFORE THE BOARD OF COMMISSIONERS sitting for the transaction of
8 County business at a meeting on April 18, 2017, is the matter of a transfer of appropriations in
9 the amount of \$200,000,

10 WHEREAS, the reason, need and purpose of the request for transfer of expenditure
11 appropriations is for the S. Coos River Lane road failure;

12 WHEREAS, a transfer of expenditure appropriations would be allowable according to
13 O.R.S. 294.463 as expenditures were not anticipated during the preparation of the current
14 fiscal year's budget;

15 NOW, THEREFORE, BE IT RESOLVED that the transfer of appropriations be approved
16 and be transferred between the departments and amount as shown below:

17 003 PUBLIC WORKS FUND

18 From:

19 2703 – Capital Projects Division

20 Materials & Services

21 431.36-01 Contracted Services

\$ 200,000

22 To:

23 2700 – Road Maintenance Division

24 Materials & Services

25 431.20-01 Supplies

\$ 200,000

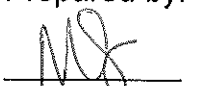
26 Dated this _____ day of April 2017.

27 BOARD OF COMMISSIONERS

28 _____
Commissioner
Prepared by:

Commissioner

Commissioner

29 
Budget Office