

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
May 17, 2016
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
 - A. (2)(d) Labor Negotiations
 - B. (2)(e) Real Property Transactions
 - C. (2)(f) Information or Records Exempt from Public Inspection
 - D. (2)(h) Consultation with Counsel

2. **PLEDGE OF ALLEGIANCE**

3. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

4. **CCAT GOVERNING BODY**
 - A. Budget Hearing

5. **LIBRARY SERVICE DISTRICT GOVERNING BODY**
 - A. Budget Hearing

6. **4H/EXTENSION SERVICE DISTRICT GOVERNING BODY**
 - A. Budget Hearing
 - B. Request Approval of IGA with Oregon State University

7. **PUBLIC HEARINGS**
 - A. Coos County Budget Hearing

 - B. Annexation of Single Parcel of Property to Dora-Sitkum Rural Fire Protection District

 - C. Amending the Code to Impose 3% Tax on Sale of Marijuana Items Sold (Recreational) by a Marijuana Retailer

8. **DEPARTMENT HEADS**
 - A. Request for Written Opinion from Emergency Management- BOC/City of Powers

 - B. Discussion re: Bond Requirements for Food Warehouse- BOC/ORCCA

 - C. Request Approval of Contract with Bay Area First Step- Coos Health & Wellness (CHW)

 - D. Request Approval to Declare Vehicle as Surplus/Authorize Auction- CHW

 - E. Request Approval to Amendment #1 to Homeland Security Grant Agreement #15-210 & Authorize Chair to Sign- Emergency Management

 - F. Request Acceptance of Homeland Security Grant #14-260/Authorize Chair to Sign/Approve Resolution 16-05-060B- Emergency Management

9. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
 - Board of Health- July 15, 2015
 - Executive Session (2)(h)- December 7, 2015
 - Executive Session (2)(a)(f)- January 25, 2016
 - Executive Session (2)(d)- January 26, 2016
 - Worksession- Coos Health & Wellness Building/Finances- February 4, 2016
 - Executive Session (2)(i)- February 4, 2016
 - Worksession- Lakeside Rural Fire Protection District- February 23, 2016

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Executive Session (2)(f)- March 22, 2016
Joint Workgroup- March 22, 2016
Coos County Budget Committee- March 28, 2016
Worksession- Solid Waste Matters- March 31, 2016

B. Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget

Transfer of Appropriations Within Department- Veterans- equipment
Transfer of Appropriations Within Department- Sheriff/Corrections- fingerprint machine
Transfer of Appropriations Within Department- Sheriff/Corrections- training & equipment

C. Orders & Resolutions

Order 16-05-045PL, In the Matter of the Adoption of an Official Name of a Road "Indian Plum Lane" Located off Old Beaver Hill Road, Northwest of the City of Coquille in Coos County, Oregon

Order Granting Vacation 16-05-046PL, In the Matter of a Vacation of an Alley Between Lots 1-11 (Tax Lots 5300, 5100, 5000, 5004) and Lots 12-22 (Tax Lots 5200, 5100, 5001, 5005, 4900) of Block 32, Plat of Sunset City, Located in Bandon, Coos County, Oregon

Order 16-05-048C, In the Matter of Appointing John Burns to the CCD Business Development Corporation Board of Directors

Resolution 16-05-055P, In the Matter of a Longevity Increase for Candy Wideman Effective May 1, 2016

Resolution 16-05-056P, In the Matter of Granting Salary Merit Step Increases for Various Coos County Employees Effective May 1, 2016

Resolution 16-05-057P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date

Resolution 16-05-058P, In the Matter of Reclassification for Bradley Rose Effective Retroactive to April 14, 2016

Resolution 16-05-059B, In the Matter of a Transfer of Expenditure Appropriations in the Amount of \$1,500,000 Within the Health & Wellness Fund

D. Items Previously Approved (authorize Chair to sign where necessary)

Quitclaim Deeds for the Following Tax Accounts (results of county land sale): 33800; 1118700; 3423200; 1136210; 7384402 & 7384401; 1136262; 2993500; 2861100; 3560000; 3685500; 3882100; 2031604; 397601; 4840500; 4840800 & 4842301; 6873000; 4904800; 536103; 2090200; 1876000; 563301; 6076300; 5639900; 6313100; 2139400; 5991200- Land Agent

Purchase of Bulk Food from Highland Wholesale- Jail

Purchase of Fingerprint Machine from MorphoTrust USA- Jail

Liquor License Renewals for the Following: Coquille Tackle & Smokes; Bachelor's Inn; Bridge Country Store; Davey Jones Locker; Wagon Wheel Grocery

Contract with Advantage Dental- CHW

Contract with Collective Medical Technologies- CHW

Contract with Oregon Health Authority WISEWOMAN Program- CHW

Walden University Field Experience Agreement- CHW

F. Cancellation & Reissuance of Checks

Check #189461

9. LATE AGENDA ITEMS

A. Request Approval of Task Order #6 with David Evans & Associates- Road

B. Request Approval of Transfer of Funds- DA Support

C. Request Approval of Letter of Support for Kairos- BOC

D. Request Approval of Letter of Support for SCINT- BOC

10. COMMISSIONERS REPORTS

CONTRACT / GRANT SUMMARY FORM

Clerk's File C&A No.: _____ (complete after filed with Clerk) Internal Contract/Agreement or Grant No.: CJ2015-000002

Name/Agency Name and Address: David Evans & Associates, Inc., 530 Center St, NE, Suite 505, Salem, OR 97301

Contact Person: Shon Heern Phone No. 503-302-8132

Amount of Contract/Grant Award: \$ additional \$85,257.00

Payment Terms: Upon completion & Invoice (state lump sum or amount and time of payments)

Start Date: Upon signing End Date: August 2016

County Department and Employee Responsible for Performance: Road Department, John Rowe, Roadmaster

Description: Task order #6 Cunningham Creek: Fairview Road Crossing - Amendment to Charleston Safe Bikeway & Future projects contract.

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
- 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

New Renewal Modification

Previous Amount: \$ \$

Original Amount: \$ up to \$71,000

Previous Date:

Original Date: 5-19-15

Automatic Renewal? Yes No

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

Method of Selection:

- Bid None
- Quote Other _____
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$100,000 & Not a Transportation Project for Quotes

- Alternative Contracting Method Approved by Board
- Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____ Reviewed by Counsel: KAC

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Transfer line items into PERS because PERS line item is short.

Department: DA, Support

Requested Agenda Date: May 17, 2016

Contact Person: Daniela B. Kellum

Phone/Ext.: 7571

Background and description of need or problem: Advised by Melissa Hager/Personnel Department that our PERS line item was short and needed to have funds transferred from other line items.

Funding Source: Current budgeted line items.

Requested Action: Approve the transfer of funds.

Date: May 11, 2016

Signature of Dept. Head: _____



If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected: _____

COUNSEL: _____

TREASURER: _____

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to: _____

Commissioners Initials to Place on Agenda ONLY: _____



TRANSFER OF APPROPRIATION WITHIN A DEPARTMENT

APPROPRIATION TRANSFER REQUESTS MUST BE MADE IN WHOLE DOLLAR AMOUNTS

Fund No: 001 Dept/Division No: 7005 Name: DA SUPPORT

FROM:

ACT.	ELEM	OBJ	PROJ. NO.	LINE ITEM NAME	AMOUNT
441	22	23		<\$5000 INFO TECHNOLOGY	825.00
441	29	03		TELEPHONE	500.00
441	30	05		TRAINING & TRAVEL	89.00
441	20	01		SUPPLIES	591.00

TO:

ACT	ELEM	OBJ	PROJ. NO.	LINE ITEM NAME	AMOUNT
441	15	02		PERS	2005.00

Specific reason for transfer: Request transfer of funds to PERS per Melissa Hager/Personnel

Department.

 5/11/2016

Department Head Date

 5/11/16

Personnel (if needed) Date

Commissioner Date

Late Agents Hem
Consent Calendar: 5/17/16

Date Posted: _____

Payroll transfers must be authorized by Human Resources before routing to Commissioners

BOC only: Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Letter of Support for Kairos

Department: BOC

Requested Agenda Date: 5/17/16

Contact Person:

Phone/Ext.:

Background and description of need or problem: letter in support of the Coastline Community Capacity Project; see attached letter

Funding Source:

Requested Action: Approve letter of support

Date: _____ **Signature of Dept. Head:** _____

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

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County Counsel _____

Treasurer _____

Human Resources _____

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E-mail: bbrooks@co.coos.or.us

JOHN SWEET

MELISSA CRIBBINS

ROBERT "BOB" MAIN

The Coos County Board of County Commissioners is in support of the Coastline Community Capacity Project being undertaken by Kairos, in collaboration with several community partners.

The Board of Commissioners has observed with growing concern the problems being presented by young people in our rural and underserved community. Kairos, in partnership with Coos Health & Wellness, has developed innovative projects that have impacted our community in positive ways. The Community Capacity Project promises to build on the work thus far and extend it further through development of new programmatic and capital capacity in the community.

A key element of the project is the establishment of a Drop-In Center for young adults, age 14 through 24. This resource will provide critical supports and services for system-wary youth with serious mental and behavioral challenges, a very marginalized population, especially in our county, which doesn't have the resources of other more urban communities. The Center will be operated by Youth M.O.V.E. Oregon (YMO) using curricula that have been successful in four other communities in the state in helping young people develop assets and gain equal voice in community arenas. The Drop-In Center will become a foundation for the Youth Equity Coalition, an effort initiated by Coos Health & Wellness, Kairos, and ten other community partners to develop supports and services that will address drug and alcohol substance abuse prevention and youth homelessness.

The project will also prove invaluable in bringing a child psychiatrist to work in this community and also in establishing the physical location for the physician, community forums, and Kairos staff through the construction of a new building.

We are aware there is significant investment being considered by a major entity in the county and believe that the broad scale community support that has thus far been expressed for this development will matriculate into further financial support for the project. Our community is in great need of this resource and as a Board we are committed to both supporting this effort and doing what we can to enlist and solicit further support from within the community as well as without.

Please feel free to contact us should you have any questions and thank you in advance for your consideration of any requests related to this very important endeavor.

COOS COUNTY BOARD OF COMMISSIONERS

John W. Sweet
Chair

Melissa Cribbins
Commissioner

Robert "Bob" Main
Commissioner

BOC only: Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Letter of Support for SCINT

Department: BOC

Requested Agenda Date: 5/17/16

Contact Person:

Phone/Ext.:

Background and description of need or problem: letter in support to Bureau of Justice for a one year, no cost grant extension of the 2010 BIA grant; see attached letter

Funding Source:

Requested Action: Approve letter of support

Date:

Signature of Dept. Head: _____

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County Counsel _____

Treasurer _____

Human Resources _____



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JOHN SWEET

MELISSA CRIBBINS

ROBERT "BOB" MAIN

To: Bureau of Justice Assistance
Grant Administration
RE: South Coast Interagency Narcotics Team, 2010 BJA Grant

As the grantee of the 2010 BJA Congressionally Select Grant, the Coos County Board of Commissioners author this letter in support of the South Coast Interagency Narcotics Team's (SCINT) request for a one year, no-cost extension for their grant.

The South Coast Interagency Narcotics Team (SCINT) has been in existence since the late 1980's. Since that time SCINT has provided an invaluable service to Southwestern Oregon by targeting criminals involved with the trafficking and distribution of illicit drugs into Coos, Curry and Western Douglas counties. In addition to their enforcement efforts, SCINT has provided drug abuse prevention talks to the area youth, civic groups, and various associations several times a year. This work has undoubtedly had a positive effect on the quality of life for citizens in Southwestern Oregon.

We are also aware of the vital training, investigative assistance, and specialized equipment that SCINT provides to the local law enforcement agencies that would be otherwise unattainable for these agencies due to budget constraints and staffing shortages. SCINT has historically relied upon grants and asset forfeiture to provide funding for the agency. The aforementioned BJA grant is particularly critical to SCINT as it provides funding for salaries. These salaries are crucial to sustaining the agency.

Despite it hardships and loss of personnel due to member agencies experiencing staffing shortages in patrol forces, SCINT has a proven track record at continuing to provide the same level of service to the community. Statistically, arrests and seizures of narcotics by SCINT continue to rise despite a 30% reduction in staffing during the last four years.

Currently, SCINT is continuing to explore new grant opportunities as well as working with local law enforcement agencies to help fund SCINT personnel costs. At this time, a one year extension of the BJA grant is imperative to allow SCINT to continue to operate while the new funding sources are obtained.

COOS COUNTY BOARD OF COMMISSIONERS

Chair – John W. Sweet

Commissioner – Melissa Cribbins

Commissioner - Robert "Bob" Main