

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
February 16, 2016
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
 - A. (2)(d) Labor Negotiations
 - B. (2)(f) Records or Information Exempt from Public Inspection
 - C. (2)(h) Consultation with Counsel

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Discussion re: Cancer Rates in Coos County- BOC
- B. Request Approval to Advertise/Fill MHSII Position- Coos Health & Wellness (CHW)
- C. Request Approval to Purchase 2 New Vehicles- CHW
- D. Request Approval to Declare Vehicle as Surplus Property & Auctioning It- CHW
- E. Request Approval of Order Directing Sheriff to Sell Real Property- Land Agent
- F. Request Approval of Order Cancelling Uncollectible Personal Property Taxes- Tax/Treasurer
- G. Request Approval of Pay Grade for Finance Director- Human Resources
- H. Request Approval to Purchase SAN Units- Information Technology (IT)

4. **CONSENT CALENDAR- administrative matters not up for discussion**

- A. **Approval of Minutes**
 - Worksession- Forestry/Land Sale Matters- January 19, 2016
 - Joint Workgroups- January 26, 2016
 - Regular Meeting Minutes- February 2, 2016
- B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
 - Transfer of Appropriations Within a Department- Clerk- training
 - Transfer of Appropriations Within a Department-SO/LNG- reimbursement
- C. **Orders & Resolutions**
 - Order 16-02-014C, In the Matter of Appointing Sheri McGrath to the Citizen Advisory Committee for the Coos County Planning Department
 - Order 16-02-015C, In the Matter of Reappointing Chris Hood to the Citizen Advisory Committee for the Coos County Planning Department
 - Order 16-02-016C, In the Matter of Reappointing Steve Donovan to the Citizen Advisory Committee for the Coos County Planning Department
 - Resolution 16-02-014P, In the Matter of a Salary Adjustment Due to Certification for Pauline Lynch a Coos County Employee Effective Retroactive to January 1, 2016
 - Resolution 16-02-015P, In the Matter of a Salary Adjustment Due to Certification for Pauline Lynch a Coos County Employee Effective February 1, 2016
 - Resolution 16-02-016P, In the Matter of Filling a Vacant Position Effective February 1, 2016
 - Resolution 16-02-017P, In the Matter of a Longevity Increase for Joyce Smith Effective February 1, 2016
 - Resolution 16-02-018P, In the Matter of a Longevity Increase for Jill Rolfe Effective February 1, 2016

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Resolution 16-02-019P, In the Matter of a Longevity Increase for Steven Voth Effective Retroactive to December 11, 2016
Resolution 16-02-020P, In the Matter of Granting Salary Merit Step Increase for Various Coos County Employees Effective Retroactive to December 1, 2015
Resolution 16-02-021P, In the Matter of Granting Salary Merit Step Increases for Various Coos County Employees Effective February 1, 2016
Resolution 16-02-023P, In the Matter of a Longevity Increase for Diris Murphy Effective Retroactive to November 1, 2015

D. Items Previously Approved (authorize Chair to sign where necessary)

Ratification of Contracts with Stemmerman Construction, Brock Construction & CFE, LLC- Solid Waste
Agreement with OHSU for CHIP Consultation- CHW
Agreement with OHSU for Assessing Commercial Tobacco Policies- CHW
IGA Between Coos County & City of Lakeside- County Counsel

E. Cancellation & Reissuance of Checks

Check #38095
Check #38173

5. LATE AGENDA ITEMS

A. Request Approval of ODOT Local Agency Agreement- Road

6. COMMISSIONERS REPORTS

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: State of Oregon - Local Agency Agreement-Highway Safety Improvement Program, Coos County Sign & Delineation Upgrades.

Department: Road Dept.

Requested Agenda Date: 02-16-16

Contact Person: John Rowe

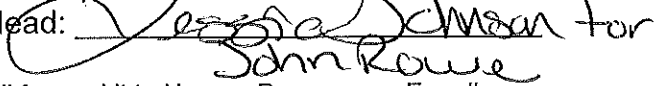
Phone/Ext.: 7665

Background and description of need or problem: This agreement is for the State to construct sign and delineation upgrades for the State's Coos County Sign & Delineation Upgrades project and to allow State or its contractor to construct said improvements within Coos County's right of way. Sign & Delineation upgrades will be done on Libby Ln & Fairview Rd.

Funding Source: Highway Safety Improvement Program (HSIP), FHWA & Statewide Transportation Improvement Program (STIP).

Requested Action: Approve & Sign ODOT- Local Agency Agreement-Highway Safety Improvement Program for Coos County Sign & Delineation Upgrades.

Date: 2-11-16

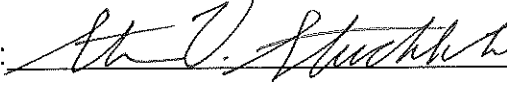
Signature of Dept. Head:  For John Rowe

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: 

TREASURER: Non-cash contract B

HUMAN RESOURCES: n/a

BOC forwards signed Contract/Grant to: Road Dept.

Commissioners Initials to Place on Agenda ONLY: _____

5A

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filed with Clerk) Contract/Agreement/Grant No.: 30697

Name/Agency Name and Address: STATE OF OREGON, 3500 NW STEWART PARKWAY, ROSEBURG, OR 97470

Contact Person: STEPHANIE BENTEA Phone No. 541-957-3542

Amount of Contract/Grant Award: \$0 145,000

Payment Terms: _____ (state lump sum or amount and time of payments)

Start Date: 2015 End Date: 2018

County Department and Employee Responsible for Performance: JOHN ROWE, ROADMASTER

Description: HSIP - COOS COUNTY SIGN & DELINEATION UPGRADES KEY#19491

FINANCIAL INFORMATION

| STATE % | OTHER % | FEDERAL % (CFDA # Required) | Catalog of Federal Domestic Asst. *(CFDA) Number |
|---------|---------|--------------------------------|---|
| 10.27 | | 89.73 | 20.205 |

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CDFA number, each segment must have it's own summary form.

- New Renewal Modification
 Previous Amount: \$ Original Amount: \$
 Previous Date: Original Date:
 Automatic Renewal? Yes No Staff Requirements: New Existing Subcontract
 Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

- Method of Selection:** **Type of Contract:**
 Bid None New (complete sections below)
 Quote Other _____ Renewal (no need to complete sections below)
 Proposal Modification (no need to complete sections below)

- Type of Contract:**
 Goods and Services - If Not Using Bid or Proposal, Mark Exemption:
 Under \$10,000 Equipment Maintenance
 Under \$50,000 for Quotes Office Supplies
 Under \$150,000 & Approval from Board for Quotes Used Vehicles
 Sole Source State Purchasing
 Contract with Public Agency Other _____
 Public Improvement - If Not Using Bid, Mark Exemption:
 Under \$5,000 Alternative Contracting Method Approved by Board
 Under \$50,000 for Quotes Other _____
 Under \$100,000 & Not a Transportation Project for Quotes
 Personal Services Contract - If Not Using Proposal, Mark Exemption:
 Under \$50,000
 Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No
 Certificate of insurance required? Yes No
 Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____ Reviewed by Counsel: _____