

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
April 1, 2014
8:30 A.M.

1. **EXECUTIVE SESSION**

- A. (2)(d) Labor Negotiations
- B. (2)(e) Real Property Transactions
- C. (2)(f) Records or Information Exempt from Public Inspection
- D. (2)(h) Consultation with Counsel

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Request Approval of Grant Agreement with Northwest Health Foundation & Authorize Chair to Sign- Health & Human Services (HHS)
- B. Request Approval of Memorandum of Understanding with Oregon Coast Community Action- HHS
- C. Request Approval to Declare Certain Equipment as Surplus- Solid Waste
- D. Request Approval to Waive Fees for Brush Collection Event- Solid Waste
- E. Request Approval of Riley Ranch Access Trail Easements- Parks
- F. Request Approval to Purchase Investigation/Evidence Trailer- SCINT
- G. Request Approval of Elevator Control Panel Upgrade- Maintenance
- H. Request Approval of Letter & Resolution Encouraging Congressional Action re: Flood Insurance Rate Maps- Planning
- I. Request Approval to Proceed with Bid Package Preparation for Fox Lane Pipeline Project- Counsel
- J. Discussion & Possible Approval of Ordinance Declaring Moratorium on Medical Marijuana Facilities & Declaring an Emergency- Counsel **CANCELED**
- K. Request Approval of Letter of Support for Coos Bay Rail Line Project Funding Request- BOC
- L. Request Approval of Items for the South Coast Community Foundation- BOC

4. **CONSENT CALENDAR- administrative matters not up for discussion**

A. **Orders & Resolutions**

Order 14-03-018PL, Adoption of an Official Name of a Road "Marcus Drive" Located Off of Sandy Way Road, Southwest of the Rural Unincorporated Community of Hauser
Resolution 14-04-031P, In the Matter of Classifying and Placement of various Employees on the Regular Coos County Payroll Effective Their Hire Date

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

5. **LATE AGENDA ITEMS**

- A. Request Acceptance of Technical Assistance Grant, Authorize Chair to Sign & Approval of Resolution 14-04-032B- Planning
- B. Request Approval of Operation Informed Warrior Contract with ORCCA- Veterans
- C. Request Approval of Resolution Declaring April as National Child Abuse Prevention & Awareness Month in Coos County- BOC/Counsel
- D. Request Ratification on Contract for Carpet Removal & Asbestos Abatement- BOC/Counsel
- E. Request Approval of Resolution Supporting a New Local Workforce Investment Area- BOC/Counsel
- F. Request Determination if Property is Subject to Waste/Abandonment & Schedule Hearing- BOC/Counsel

6. **COMMISSIONERS REPORTS**

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Technical Assistance Grant for the Land Development Ordinance and Comprehensive Plan Updates. *Resolution 14-04-032B*

Department: Planning Department **Requested Agenda Date:** March ¹⁵~~20~~, 2014

Contact Person: Jill Rolfe, Planning Director **Phone/Ext.:** 411 7770

Background and description of need or problem: This grant will help cover the cost for staff time to make updates to the Coos County Land Development Ordinance and Comprehensive Plan. This was not budgeted for originally and may require additional spending authority. If it does the money should be included in contracted services so that staff may hire a temp position to scan and type the comprehensive plan.

Funding Source: Planning

Requested Action: Sign and authorize grant. *Approve Resolution 14-04-032B*

Date: March 12, 2014

Signature of Dept. Head: *Jill Rolfe*

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing? Please returns to Planning do not file.

Departments Affected:

COUNSEL: *CR*

TREASURER:

HUMAN RESOURCES:

BOC forwards signed Contract/Grant to: Planning

SA

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 In the Matter of Making an Additional)
5 Appropriation in the Amount of \$12,000) RESOLUTION
6 Within the Planning Fund) 14-04-032B

7 THIS MATTER HAVING COME BEFORE the Board of Commissioners at a meeting
8 held April 1, 2014, and whereas the Oregon Department of Land Conservation and
9 Development has increased funds to the Planning Department in the amount of Twelve
10 Thousand Dollars (\$12,000); and

11 WHEREAS, the above stated amount is to update the County's ordinance and
12 comprehensive plan was not anticipated and was not included in the budget; and

13 WHEREAS, the above stated amount should be appropriated according to O.R.S.
14 294.338(2);

15 NOW, THEREFORE, BE IT RESOLVED that an additional amount of Twelve Thousand
16 Dollars (\$12,000) be appropriated as follows:

17 PLANNING FUND

18 Resources

19 006-0000-334.01-04 DLCD-Technical Assistance \$12,000

20 Expenditures

21 Planning Department

22 Materials & Services

23 006-1500-419.36-01 Contracted Services \$ 12,000

24 DATED THIS _____ day of April 2014.

25 BOARD OF COMMISSIONERS

26 _____
27 Commissioner

28 _____
Commissioner

29 Prepared by:

30 Salt
31 Budget Office

CONTRACT / GRANT SUMMARY FORM

Clerk's File C&A No.: _____ (complete after filed with Clerk) Internal Contract/Agreement or Grant No.: TA-15-160

Name/Agency Name and Address: Oregon Department of Land Conservation & Development, 635 Captiol St., Salem OR 97301

Contact Person: Dave Perry, Coastal Field Rep Phone No. 541-563-2056

Amount of Contract/Grant Award: \$ 12,000.00

Payment Terms: lump sum (state lump sum or amount and time of payments)

Start Date: March 11, 2014 End Date: June 30, 2014

County Department and Employee Responsible for Performance: County Planning Department, Jill Rolfe, Planning Director

Description: Coos County Land Development Ordinance and Comprehensive Plan Updates

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number
<u>100%</u>			

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
- 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CDFA number, each segment must have it's own summary form.

New Renewal Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

Automatic Renewal? Yes No

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

Method of Selection:

- Bid None
- Quote Other _____
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency
- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$100,000 & Not a Transportation Project for Quotes
- Alternative Contracting Method Approved by Board
- Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____

Reviewed by Counsel: _____

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Operation Informed Warrior Contract

Department: Veteran's Department

Requested Agenda Date: April 1st, 2014

Contact Person: Eric Gleason, CVSO

Phone/Ext.: 7591

Background and description of need or problem: Approval of OIW Contract

Funding Source: Outreach funds from the State

Requested Action: APPROVAL/Sign and authorize contract, and authorize spending authority.

Date: March 27, 2014

Signature of Dept. Head: 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.**

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached?

Departments Affected:

COUNTY COUNSEL: 

TREASURER: 

HUMAN RESOURCES:

Commissioners Initials to Place on Agenda ONLY: _____



CONTRACT / GRANT SUMMARY FORM

Clerk's File C&A No.: _____ (complete after filed with Clerk) Internal Contract/Agreement or Grant No.: _____

Name/Agency Name and Address: Oregon Coast Community Action, PO Box 899, Coos Bay OR 97420

Contact Person: Angie Billings Phone No. 541 435-7755

Amount of Contract/Grant Award: \$ 7,300.00

Payment Terms: \$ quarterly for periods covering (4/1/14 to 6/30/14, 7/1/14 to 9/30/14, 10/1/14 to 12/31/14, 1/1/15 to 3/31/15) (state lump sum or amount and time of payments)

Start Date: April 1, 2014 End Date: March 31, 2015

County Department and Employee Responsible for Performance: County Veterans Department, Eric Gleason CVSO

Description: Contract for Veteran Services

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

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- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
- 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

New Renewal Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

Automatic Renewal? Yes No

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

Method of Selection:

- Bid None
- Quote Other Sole Source
- Proposal

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency
- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$100,000 & Not a Transportation Project for Quotes
- Alternative Contracting Method Approved by Board
- Other Exemption

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____

Reviewed by Counsel: _____

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Adopt Resolution 14-03-34L

Department: BOC / Counsel

Requested Agenda Date: 4/1/14

Contact Person: Josh Soper

Phone/Ext.: 7690

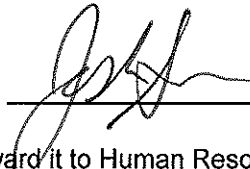
Background and description of need or problem: The County desires to create greater awareness of child abuse prevention. To help promote awareness, the County would like to declare the month of April to be Child Abuse Prevention & Awareness month in Coos County. To do so, the Board must adopt resolution 14-03-34L. Paul Frasier and/or Mark Monson is here to present.

Funding Source:

Requested Action: Adopt Resolution 14-03-34L

Date: 3/31/14

Signature of Dept. Head: _____



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Departments Affected:

COUNSEL: _____

JS

TREASURER: _____

M/A

50

1 BOARD OF COMMISSIONERS

2 COUNTY OF COOS

3 STATE OF OREGON

4
5 In the Matter of Declaring the month of April to be National) RESOLUTION
6 Child Abuse Prevention & Awareness Month in Coos County) 14-03-34L
7)

8 NOW BEFORE THE Board of Commissioners sitting for the transaction of County
9 business on the 1st day of April, 2014 is the matter of declaring the month of April to be
10 National Child Abuse Prevention & Awareness Month in Coos County;

11 WHEREAS, the County desires to create greater awareness of child abuse prevention;

12 NOW, THEREFORE, IT IS HEREBY RESOLVED that the month of April shall be
13 National Child Abuse Prevention & Awareness Month in Coos County.

14
15
16 Dated this _____ day of _____, 2014.

17
18 BOARD OF COMMISSIONERS

19 Approved as to form:

20 
Office of Legal Counsel

Chair _____

Commissioner _____

Commissioner _____

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Ratify Contract for Carpet Removal and Asbestos Abatement

Department: BOC / Counsel

Requested Agenda Date: 4/1/14

Contact Person: Josh Soper

Phone/Ext.: 7690

Background and description of need or problem: On March 27, 2014, contractors arrived to remove the old carpet from Room 121 in the Courthouse. Shortly thereafter, asbestos was discovered and all work stopped. To ensure timely removal and installation of new carpet in Room 121, an emergency contractor was brought in to handle the asbestos abatement. Failure to enter into this emergency contract would have resulted in the inability to use Room 121 for an unreasonable amount of time.

Funding Source:

Requested Action: Declare Emergency Circumstances and Ratify Emergency Contract for Carpet Removal and Asbestos Abatement

Date: 3/28/14

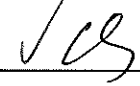
Signature of Dept. Head:  _____

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- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL:  _____

TREASURER: _____

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Adopt Resolution 14-03-33L

Department: BOC / Counsel

Requested Agenda Date: 4/1/14

Contact Person: Josh Soper

Phone/Ext.: 7690

Background and description of need or problem: In order for the State to receive funding under the Workforce Investment Act, the Governor must designate local workforce investment areas. Any such workforce investment areas must be chartered by June 30, 2015. Coos County would like to file a request to become a Local Workforce Investment Area – which would comprise Coos County, Curry County and Douglas County. To file this request with the Governor's Office, the Board must first adopt the attached resolution.

Funding Source: N/A

Requested Action: Adopt Resolution 14-03-33L

Date: 3/28/14

Signature of Dept. Head:  _____

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- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: JS _____

TREASURER: N/A _____



1 BOARD OF COMMISSIONERS

2 COUNTY OF COOS

3 STATE OF OREGON

4
5 In the Matter of Supporting the Designation of a New Local) RESOLUTION
6 Workforce Investment Area Including Coos County, Curry) 14-03-33L
County, and Douglas County)
7)

8 NOW BEFORE THE Board of Commissioners sitting for the transaction of County
9 business on the 1st day of April, 2014 is the matter of supporting the designation of a new local
10 workforce investment area, which shall include Coos County, Curry County, and Douglas
11 County;

12 WHEREAS, under the Workforce Investment Act, in order for the State to receive
13 funding, the Governor must designate local workforce investment areas;

14 WHEREAS, on July 25, 2013, Governor Kitzhaber adopted Executive Order 13-08,
15 thereby initiating a process to re-charter Oregon’s State and Local Workforce Investment
16 Boards;
17

18 WHEREAS, under Executive Order 13-0, by June 30, 2015, all Local Workforce
19 Investment Boards must be re-chartered to:

- 20 1. Better direct public workforce investments at the state and local level for talent
21 development, job creation, income progression, business competitiveness, integrated
22 service delivery, and expanded opportunities for citizen prosperity;
23
24 2. Use labor market intelligence to better align economic development, education and
25 training, workforce development investments, services for job seekers, and businesses to
26 efficiently address local labor market needs and statewide priorities;
27
3. Expand private-public partnerships with an integrated workforce system to better meet

1 the needs of communities and create solutions to address tomorrows workforce
2 challenges;

- 3 4. Partner with Governor Kitzhaber's regional Solutions Committees to identify and
4 leverage opportunities to expand job creation and incentivize job growth; and
5 5. Be accountable for workforce system outcomes.

6 WHEREAS, in order to better meet the local workforce needs and demands, Coos
7 County desires to form a Local Workforce Investment Board, which shall include Coos
8 County, Curry County, and Douglas County.
9

10 NOW, THEREFORE, THE BOARD OF COOS COUNTY COMMISSIOENRS

11 HEREBY RESOLVES AS FOLLOWS:

- 12 1. To support and participate in the new Local Workforce Investment Board; and
13 2. To file a Local Workforce Investment Area designation request with Governor
14 Kitzhaber's office no later than April 14, 2014.
15

16
17 Dated this _____ day of _____, 2014.

18 BOARD OF COMMISSIONERS

19
20 Approved as to form:

Chair

21 _____

Commissioner

Commissioner

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Initiation of Reduced Redemption Period

Department: BOC / Counsel

Requested Agenda Date: 4/1/14

Contact Person: Josh Soper

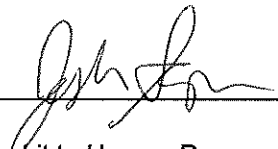
Phone/Ext.: 7690

Background and description of need or problem: It has been reported to the County that the property located at 93144 Snedden Lane may be subject to waste and/or abandonment. The property in question is currently in tax foreclosure. To reduce the tax redemption period, the Board must hold a hearing to determine if the property is subject to waste or abandonment. However, to hold this hearing, the Board must first determine that the property may be subject to waste or abandonment.

Funding Source:

Requested Action: Determine that the property located at 93144 Snedden Lane may be subject to waste or abandonment and schedule a hearing on May 6, 2014 to determine whether the property should be deeded to the County after a 30 day reduced redemption period.

Date: 3/27/14


Signature of Dept. Head: 

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Departments Affected:

COUNSEL: 

TREASURER: 

