

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
February 6, 2018
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
 - A. (2)(h) Consultation with Counsel
 - B. (2)(e) Real Property Transactions

PLEDGE OF ALLEGIANCE
2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person-
scheduled to begin at 9:30 AM**
3. **PUBLIC HEARING**
 - A. Amending the Code to Add Division Two- Promulgate Definitions, Rules and Regulations to Enforce the Three Percent (3%) Tax on the Sale of Marijuana Items Under Article Twelve- County Taxes
4. **DEPARTMENT HEADS**
 - A. Request Acceptance of Grant from Three Rivers Foundation & Authorize Sheriff to Sign- Sheriff
5. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Items Previously Approved (authorize Chair to sign where necessary)**
 - Contract for Legal Services with Yockim Carollo LLP- County Counsel
 - Contract Amendment with West Coast Shower Doors & More for fencing contract change order- Coos Health & Wellness
 - B. **Cancellation & Reissuance of Checks**
 - Check #212346
6. **LATE AGENDA ITEMS**
 - A. Request Approval of Contract Amendment with Richard Ward Association & Munitor Construction- Coos Health & Wellness (CHW)
 - B. Request Approval to Pay Bill for Exterminator Services- CHW
 - C. Request Approval of Powers Caretaker Agreement- Parks
7. **COMMISSIONERS REPORTS**

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Executive Session Requested

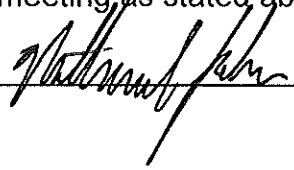
Department: Counsel **Requested Agenda Date:** 2/06/18

Contact Person: Nathaniel Johnson **Phone/Ext.:** 7690


Background and description of need or problem: Need executive session for:
• ORS 192.660(2)(e) – to negotiate real property transactions

Funding Source: n/a

Requested Action: Go into Executive Session during Board meeting as stated above.

Date: 2/01/18 Signature of Dept. Head: 

Departments Affected:

COUNSEL: 



BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Contract Amendment 2 with Richard Ward Assoc & Munitor Construction
Department: Coos Health & Wellness **Requested Agenda Date:** 02/06/2018
Contact Person: Ginger Swan **Phone/Ext.:** 541-266-6788

Background and description of need or problem: This contract amendment increases the cost associated with the new Coos Health & Wellness building *and changed the completion date. The contract price increased by \$344,849.66*

No County General Funds will be used for this contract.

Funding Source: 021-1300-441.60-14

Requested Action: Approve contract amendment with Richard Ward Associates

Date: 01/31/2018

Signature of Dept. Head: *Ginger Swan* *CHW*

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

Counsel: *NS*

Treasurer: *MS*

Human Resources: *n/a*

BOC forwards signed Contract/Grant to: 1 to Clerks office, 1 returned to Carrie McKim at CHW

6A

CONTRACT / GRANT SUMMARY FORM

Clerk's CJ No.: _____ (complete after filed with Clerk)

Contract/Agreement/Grant No.:

Name/Agency Name and Address: Richard Ward Associates and Munitor Construction Co, 1312 Foster Way, Grants Pass, OR 97526

Contact Person: Rich Ward Phone No. 541-476-7218

Amount of Contract/Grant Award: \$ 3,617,366.90

Payment Terms: As billed (state lump sum or amount and time of payments)

Start Date: 08/01/2016 End Date: 03/01/2018

County Department and Employee Responsible for Performance: Coos Health & Wellness, Ginger Swan, Director

Description: This contract amendment 2 is for the new Coos Health & Wellness building, increase the cost and revises the completion date

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

- 10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
- 11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

- New Renewal Modification
- Previous Amount: \$ _____
- Original Amount: \$ _____
- Previous Date: _____
- Original Date: _____
- Automatic Renewal? Yes No
- Staff Requirements: New Existing Subcontract
- Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

- Method of Selection: Bid None Quote Other _____
- Type of Contract: New (complete sections below) Renewal (no need to complete sections below) Modification (no need to complete sections below)

- Type of Contract:
- Goods and Services - If Not Using Bid or Proposal, Mark Exemption:
 - Under \$10,000 Equipment Maintenance
 - Under \$50,000 for Quotes Office Supplies
 - Under \$150,000 & Approval from Board for Quotes Used Vehicles
 - Sole Source State Purchasing
 - Contract with Public Agency Other _____
 - Public Improvement - If Not Using Bid, Mark Exemption:
 - Under \$5,000 Alternative Contracting Method Approved by Board
 - Under \$50,000 for Quotes Other _____
 - Under \$100,000 & Not a Transportation Project for Quotes
 - Personal Services Contract - If Not Using Proposal, Mark Exemption:
 - Under \$50,000
 - Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No
Certificate of insurance required? Yes No
Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____ Reviewed by Counsel: NS

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Approve bill for exterminator services

Department: Coos Health & Wellness

Requested Agenda Date: 02/06/18

Contact Person: Ginger Swan

Phone/Ext.: 541-751-2547

Background and description of need or problem: Coos Health & Wellness needs to hire an exterminator for the new building. The cost for the initial services and supplies is \$5,344.

No County General Funds will be used for this contract.

Funding Source: 021-1300-441-00-14

Requested Action: Approve payment of bill for exterminator service

Date: 01/30/2018

Signature of Dept. Head: Ginger Swan

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Departments Affected:

Counsel: NT

Treasurer: MS

Human Resources: na

BOC forwards signed Contract/Grant to: n/a

OB

BOC only
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Powers Caretaker

Department: Parks

Requested Agenda Date: 2/6/18

Contact Person: Larry Robison

Phone/Ext.: 7756

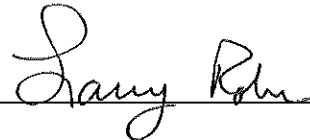
Background and description of need or problem: With the resignation of Jack and Rebecca Lehnerr as caretakers at Powers Park we will need to fill that position. We have interviewed applicants and have chosen John and Lois Culbertson to fill the caretakers position. John and Lois have been hosts at the park and are familiar with the operations. They like the town of Powers and have family there so it should be a good fit.

Funding Source: N/A Caretakers Position is volunteer however the county pays utilities for the residence.

Requested Action: The BOC approve John and Lois Culbertson for the Powers caretaker position.

Date: 2/1/2018

Signature of Dept. Head: _____



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Departments Affected: _____

COUNSEL: _____



TREASURER: _____

HUMAN RESOURCES: _____

