

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
July 18, 2017
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
 - A. (2)(d) Deliberations with Labor Negotiators
 - B. (2)(h) Consultation with Counsel

PLEDGE OF ALLEGIANCE
2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**
3. **DEPARTMENT HEADS**
 - A. Request Approval of Contract with ADAPT- Coos Health & Wellness (CHW)
 - B. Request Approval of IGA with Lakeside Rural Fire District- Parks
 - C. Request Approval to Purchase Mower for Bastendorff Beach Park- Parks
 - D. Request Approval of Contract with State Marine Board- Sheriff
 - E. Request Approval of Collective Bargaining Agreement with AFSCME- County Counsel
 - F. Request Approval of Job Descriptions for Maintenance Dept.- Human Resources
4. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Orders & Resolutions**

Resolution 17-07-090P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
Resolution 17-07-091P, In the Matter of a Promotion for Kelsey Orr Effective July 1, 2017
Resolution 17-07-092P, In the Matter of Filling a Vacant Position Effective July 5, 2017
Resolution 17-07-093P, In the Matter of Granting Salary Merit Step Increases for Various Coos County Employees, Effective July 1, 2017
Resolution 17-07-094P, In the Matter of Ratifying Budget Personnel Changes Adopted in the 2017/18 FY Budget on the Coos County Payroll Effective July 1, 2017
 - B. **Maintenance Agreements/Licensing (authorize Chair to sign where necessary)**

ERSI Maintenance Contract for ArcGIS Software- Planning
5. **LATE AGENDA ITEMS**
 - A. Request Approval of IGA with Curry County- Community Corrections
 - B. Request Approval of Parking Contract with Sheriff's Posse- Fair
 - C. Request Approval of Renewal of Smartnet Maintenance Agreement- Information Technology
 - D. Request Award of Janitorial Contracts- Maintenance
6. **COMMISSIONERS REPORTS**

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: IGA with Curry County

Department: Community Corrections **Requested Agenda Date:** 7/18/2017


Contact Person: Mike Crim **Phone/Ext.:** 7703

Background and description of need or problem: IGA with Curry County to allow Coos County Community Corrections to house inmates at the Curry County Jail at the rate of \$99.37 per bed day, per prisoner.

Funding Source: N/A

Requested Action: BOC to approve and sign IGA with Curry County.

Date: 7/17/2017

Signature of Dept. Head:  7/17/17

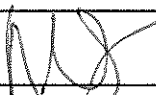
If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

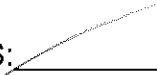
If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL:  _____

TREASURER:  _____

HUMAN RESOURCES:  _____

BOC forwards signed document to **Counsel's office.**

SA

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Parking Contract (Coos County Sheriff's Posse)

Department: Fair

Requested Agenda Date: July 18, 2017

Contact Person: Debbie James

Phone/Ext.: 541-396-2201

Background and description of need or problem:

Handle Parking at the 2017 Coos County Fair

Funding Source: Fair

Requested Action: Approve Contract

Date: July 10, 2017

Signature of Dept. Head: Debbie James

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline.
Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

County Counsel _____

Treasurer _____

Human Resources _____

BOC only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA COVERSHEET

Agenda Item Title: Request Approval of Renewal of Smartnet Maintenance

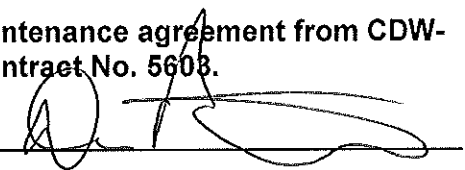
Department: Information Technology **Requested Agenda Date:** 7/18/16

Contact Person: Daris Bouthillier **Phone/Ext.:** 7739

Background and description of need or problem: This is to request approval to renew the Cisco Smartnet maintenance agreement for various switches, firewall and ironport devices in the amount of \$14,702.51 from CDW-G pursuant to State Purchasing contract 5603. This amount was included in this fiscal year's budget.

Funding Source: 001-4002-419.35-01 Maintenance Agreements

Requested Action: Approve of Renewal of Cisco Smartnet maintenance agreement from CDW-G in the amount of \$14,702.51 pursuant to State Purchasing contract No. 5603.

Date: 7/14/17 **Signature of Dept. Head:** 

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

- If this is a contract or grant:
- Is the contract or grant an original?
 - Is the Contract/Grant Summary Form attached?
 - Is the contract signed first by the vendor (except state/federal grants or contracts)?
 - If insurance is required, is the insurance certificate attached?
 - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected: _____

COUNSEL: _____

TREASURER: _____

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

Commissioners Initials to Place on Agenda ONLY: _____



BOC only: Consent Agenda _____ Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Request Award of Janitorial Contracts

Department: Maintenance **Requested Agenda Date:** 7/18/17

Contact Person: Virginia Harris **Phone/Ext.:** 7742

Background and description of need or problem: This is to request the award of the janitorial service contracts for county buildings to Bay Area Enterprises pursuant to ORS 279.850; Bay Area Enterprises (BAE) is a qualified nonprofit agency for individuals with disabilities. We are requesting the Board to award the contract Not To Exceed \$133,910.84. By working with BAE and changing some of the cleaning schedule, hours and number of days on some of the buildings, this year's contract will save approximately \$9,034.12.

Funding Source: 001-1400-419.36-01 and other Department line items

Requested Action: Award the contract for janitorial services pursuant to ORS 279.850 to Bay Area Enterprises in an amount Not To Exceed \$133, 910.84.

Date: 7/12/17 Signature of Dept. Head: Virginia Harris

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

- If this is a contract or grant:
- Is the contract or grant an original?
 - Is the Contract/Grant Summary Form attached?
 - Is the contract signed first by the vendor (except state/federal grants or contracts)?
 - If insurance is required, is the insurance certificate attached?
 - Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: *JK*

TREASURER: _____

HUMAN RESOURCES: *Ma*

BOC forwards signed Contract/Grant to: Maintenance Dept.

SD

JANITORIAL CONTRACT AMOUNTS

BUILDING	MONTHLY CHARGE	YEARLY TOTAL
Coquille Courthouse	\$3,765.46	\$45,185.52
NB Annex*	\$3,652.04	\$43,824.48
CHW Coquille Health Bldg	\$233.10	\$2,797.20
Road Dept. Bldg	\$593.80	\$7,125.60
Parks/Forestry Bldg	\$355.57	\$4,266.84
Juvenile /DA Support Bldg	\$514.39	\$6,172.68
Dispatch / 911	\$195.07	\$2,340.84
Comm. Corrections	\$441.09	\$5,293.08
Owen Bldg.	\$1,259.00	\$15,108.00
CHW - SOZO Bldg**	\$69.10	\$1,796.60
TOTALS:	\$11,078.62	\$133,910.84

General Fund:	\$9,190.89	\$110,290.68
Outside General Fund:	\$1,887.73	\$23,620.16
	\$11,078.62	\$133,910.84

*Monthly cost for NB Annex janitorial services will be revised and adjusted downward when CHW moves into their new building

**CHW - SOZO Bldg is only cleaned every other week, or 26 times a year