

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
May 7, 2019
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**

- A. (2)(e) Real Property Transactions
- B. (2)(h) Consultation with Counsel

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Request to Proclaim May 19-25, 2019 as EMS Week in Coos County- Bay Cities Ambulance
- B. Request Approval of Provider Contract with Delila Donaldson- Coos Health & Wellness (CHW)
- C. Request Approval of Contract with Columbia Care- CHW
- D. Request Approval of Contract with Bay Area First Step- CHW
- E. Request Approval of Amendment #1 to IGA #154363 & Ratify Director's Signature- CHW
- F. Request Approval of Contract with Echo Group & Authorize Chair to Sign- CHW
- G. Request Approval to Declare Vehicles as Surplus & Approve Auctioning- CHW
- H. Request Approval of Order Incorporating Land into County Forest- Forestry
- I. Request Approval of Revised Job Description- Forestry
- J. Request Approval of ATV Grant Agreement & Authorize Chair to Sign- Parks
- K. Request Approval of Step Increases for Bookkeeper- Solid Waste
- L. Request Approval to Purchase Smartboard- Community Corrections
- M. Request Approval to Purchase Dump Trailer- Community Corrections
- N. Request Approval of Order Cancelling Uncollectible Personal Property Taxes- Finance/Tax
- O. Request Approval of Resolution Making Additional Appropriations Within the General Fund- Finance
- P. Request Approval of Resolution to Transfer Funds from Operating Contingency- Planning
- Q. Request Appointment of Hearings Officer for LUBA Remand- Planning
- R. Request Approval of IGA for Cleanup/Management of Englewood School Site- Counsel/BOC
- S. Request Approval of Grant Agreement for Recreation Trails Program- Counsel/BOC

4. **CONSENT CALENDAR- administrative matters not up for discussion**

- A. **Approval of Minutes**
Worksession- Census 2020- March 12, 2019
Worksession- Land Sale- March 19, 2019

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

Budget Committee- March 28, 2019
Budget Committee- March 29, 2019
Budget Committee- April 1, 2019
Budget Committee- April 3, 2019
Compensation Committee- April 4, 2019
Worksession- Census 2020- April 15, 2019
Regular Meeting Minutes- April 16, 2019
Executive Session (2)(e)/Worksession Purchase of Property- April 22, 2019
Joint Workgroup Minutes- April 23, 2019

B. Orders & Resolutions

Order 19-05-033C, In the Matter of Reappointing Members to the CCD Business Development Corporation Board of Directors
Order 19-05-034C, In the Matter of Appointing Scott Cooper to the Local Alcohol and Drug Planning Committee
Amended Resolution 19-04-055P, In the Matter of Granting Salary Merit Step Increase in Error for Peter Cooley Effective April 1, 2019
Resolution 19-04-062P, In the Matter of a Longevity Increase for Various Employees Effective May 1, 219
Resolution 19-04-063P, In the Matter of Classifying and Placement of Various Employees on the Regular Coos County Payroll Effective Their Hire Date
Resolution 19-04-064P, In the Matter of Granting Salary Merit Step Increases for Various Employees Effective May 1, 2019
Resolution 19-04-066P, In the Matter of Granting Salary Merit Step Increase for Robert Stewart Effective May 1, 2019
Resolution 19-05-067P, In the Matter of Granting a Merit Step Salary Increase for Drew Weidenbacher Retroactive to April 1, 2019
Resolution 19-05-068P, In the Matter of Granting Merit Step Salary Increase for Nicole Dockery Effective May 1, 2019

C. Items Previously Approved (authorize Chair to sign where necessary)

Contract with Advanced Health- CHW- online user registration
Contract Amendment to State IGA #153119-8- CHW- pilot project for opioid/opiate overdoses
IGA #153119 Amendment #9- CHW- PSRB reimbursements
Agreement with Police One Academy- Community Corrections- training subscription
Contracts with Centric Elevator (2)- Maintenance- annual testing

D. Maintenance Agreements/Licensing

Maintenance Agreement with Idemia Identity & Security & Authorize Sheriff to Sign- Jail-fingerprint machine

5. LATE AGENDA ITEMS

- A. Request Approval of Side Agreement with Oregon Nurses Association- CHW
- B. Request Approval to Pay Equipment Rental Invoice- Parks
- C. Request Approval of Caretakers Agreement for Powers Park- Parks
- D. Request Approval to Donate Equipment to Outside Agencies- Sheriff
- E. Request Approval of Order Authorizing Purchase of Real Property- Counsel/Forestry

6. COMMISSIONERS REPORTS

OC only:	_____
Consent Agenda	_____
Regular Agenda	_____

LATE **AGENDA ITEM COVERSHEET**

Agenda Item Title: Request Board of Commissioners approve and sign Side Agreement with Oregon Nurses Association union.

Department: Coos Health & Wellness **Requested Agenda Date:** 5/7/2019

Contact Person: Mike Rowley **Phone/Ext.:** 541-266-6700

Background and description of need or problem: Request Board approval for the attached Side Agreement with the Oregon Nurses Association. In response to a Pay Equity Analysis by the Human Resources Department, we have increased the salary range for the Public Health Nurse position to compare with the paygrade for the current nursing position under the AFSCME union (Psychiatric Nurse – paygrade 442 \$5,287 - \$6,306 per month).

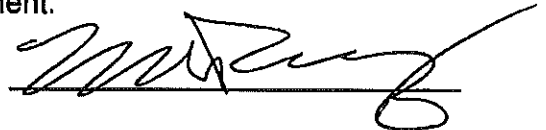
The proposed pay range in the attached Side Agreement takes into account health insurance and compensation differences between the two unions, and projected CBA increases due on 7/1/2019. This change will affect one employee (Kelsey Orr), who will move to step 3 of the new paygrade. There are also 2 open Public Health Nurse positions being advertised that will benefit from the change. The new paygrade would be effective May 1, 2019.

Funding Source: 005-1100-441.10-01

Requested Action: Board to approve and sign Side Agreement.

Date: 5/1/2019

Signature of Dept. Head:



If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

COUNSEL: NS

TREASURER: MS

HUMAN RESOURCES: Current salary range for Public Health Nurse is \$4,065 - \$4,847 per month. The two open positions have been advertised heavily since March 21st, without a single applicant. Increasing the salary to \$4,904 - \$6,200 will make the position more competitive in the Coos County nursing market. Kelsey Orr's salary will increase from \$5,138 per month to \$5,379 per month.

5A

SIDE AGREEMENT

This Side Agreement is entered into by Coos County, a political subdivision of the State of Oregon and hereinafter referred to as County; and the Oregon Nurses Association, hereinafter referred to as "ONA."

WHEREAS County and ONA are party to a Collective Bargaining Agreement effective from July 1, 2017 to June 30, 2020, hereinafter referred to as CBA; and

WHEREAS, County has conducted a Pay Equity Analysis and has determined that the position of Psychiatric Nurse within Coos Health & Wellness performs comparable duties to the positions of Public Health Nurse I, II and III; and

WHEREAS, based on the comparable determination, the pay scales for the positions should match, taking into account differences in compensation, such as health benefits; and

WHEREAS, the position of Psychiatric Nurse is under the American Federation of State, County and Municipal Employees, Counsel 75, AFL-CIO (AFSCME) paygrade 442;

NOW THEREFORE, the parties have reached the following Agreement, which shall be incorporated into the ONA CBA effective May 1, 2019:

1. Paygrades 602 (PHN I) , 603 (PHN II), and 604 (PHN III) shall be deleted and replaced with paygrade 600 (Public Health Nurse).
2. Monthly pay for paygrade 600 shall be as follows:

Step 1 - \$4,904 per month
Step 2 - \$5,135 per month
Step 3 - \$5,379 per month
Step 4 - \$5,632 per month
Step 5 - \$5,899 per month
Step 6 - \$6,200 per month

The pay scales above reflect differences between health insurance benefits paid by the County, and include scheduled negotiated increases for both AFSCME and ONA taking effect on July 1, 2019. These rates shall be in effective from May 1 2019 to June 30, 2020.

3. Kelsey Orr shall be placed at Step 3 of paygrade 600, which covers the 1% increase that was due on July 1, 2019 for paygrade 603. Kelsey Orr's anniversary date shall not be amended.
4. The current vacant position(s) for Public Health Nurse I shall be advertised and filled under pay grade 600.
5. Lena Hawtin's paygrade of 607 shall not be changed.
6. During the next negotiations between the parties for a successor agreement pursuant to Article 29 of the CBA, the parties shall negotiate the incorporation of the terms of this Agreement into the CBA. During negotiations, the parties shall also revisit whether to

transfer paygrades 600 and 605 (PHN IV) to the AFSCME Union, and whether the PHN V, PHN VI, and PHN VII positions qualify as Union covered positions per the Public Employee Collective Bargaining Act (PECBA) rules based on the fact that those positions exercise independent judgment in the supervision of staff, including hiring, performance evaluations and discipline.

For the County:

Chair

Commissioner

Commissioner

Date

For ONA:

Courtney Nebel

Association

5/1/2019

Date

Mike Rowley

Mike Rowley, Health & Human Services Director

5/1/19

Date

BOC only: Consent Agenda _____
Regular Agenda _____

LATE **AGENDA ITEM COVERSHEET**

Agenda Item Title: Equipment Rental

Department: Parks

Requested Agenda Date: 5/7/19

Contact Person: Larry Robison

Phone/Ext.: 7756

Background and description of need or problem: The Parks Dept. is working on the new campground addition to the Riley Ranch and it requires the renting of equipment. The rental rate for the equipment is \$5,573.18 and exceeds the \$5,000 spending limit for the dept. This requires BOC approval.

Funding Source: 010-1800-452.60-14 construction and acquisition

Requested Action: The BOC approve Parks Dept. to exceed spending limit and pay Peterson Cat Rental \$5,573.18.

Date: 4/30/19

Signature of Dept. Head: *Larry Robison*

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Departments Affected:

COUNSEL: *NJ*

TREASURER: *MS*

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

SB

BOC only:
Consent Agenda _____
Regular Agenda _____

AGENDA ITEM COVERSHEET

Agenda Item Title: Powers Caretakers

Department: Parks

Requested Agenda Date: 5/7/19

Contact Person: Larry Robison

Phone/Ext.: 7756

Background and description of need or problem: Powers Caretakers John and Lois Culbertson were terminated due to some conflicts with users. Park staff advertised for the position and interviewed Jennifer and David Callahan as replacements. Their interview went well and will fit well with Powers staff.

Funding Source: N/A

Requested Action: The BOC sign Caretakers Agreement with Jennifer and David Callahan for caretaker's position at Powers Park.

Date: 5/2/19

Signature of Dept. Head: Larry Robison

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Departments Affected:

COUNSEL: NJ

TREASURER: NO

HUMAN RESOURCES: _____

BOC forwards signed Contract/Grant to:

50

BOG only:
Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Donation of needed equipment to outside agencies.

Department: Coos County Sheriff's Office **Requested Agenda Date:** 05-07-19

Contact Person: Cpt Fabrizio **Phone/Ext.:** 7811

Background and description of need or problem:

Through recent grant purchases, the Coos County Sheriff's Office will have older equipment that would better benefit outside agencies, as the equipment is preferable to what they are currently using.

The CCSO would like to donate 12 mobile radios to the Coquille Police Department. The CCSO would like to donate up to 10 portable radios and chargers to the Charleston Fire Department.

The Criminal Justice program of SWOCC had been given a vehicle by Tualitin PD within the last month. Before they had a chance to use the vehicle, it has been broken into, and the light bar, siren box and other items stolen. The CCSO would like to donate an extraneous light bar and siren box for their use.

Funding Source: NA

Requested Action: Permit of donated items.

Date: 5-2-19

Signature of Dept. Head: Capt Fabrizio

For all matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

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County Counsel MS

Treasurer MS

Human Resources _____

BOC only: Consent Agenda _____
Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Approval of Purchase of Real Property and Delegation of Signing Authority to County Forester

Department: Counsel's Office/Forestry **Requested Agenda Date:** 5/7/2019

Contact Person: Nathaniel Johnson/Lance Morgan **Phone/Ext.:** 7690

Background and description of need or problem: The County Forester has located roughly 600 acres of property that is offered for sale and suitable for incorporation into the Coos County Forest. The Board previously authorized the County Forester to make an offer to purchase the property. In order to complete the transaction, the Board must approve the purchase of the real property and authorize the Forester to execute all documents necessary to complete the purchase. The Forester will execute all documents in consultation with Counsel's Office.

Funding Source: Forestry fund

Requested Action: Approve Order 19-05-035L authorizing the purchase of real property and delegating signing authority to the County Forester.

Date: 5/1/2019 Signature of Dept. Head: Nathaniel Johnson

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Departments Affected:
COUNSEL: NJ

TREASURER: NJ

BOC forwards signed document to Counsel's office.

SE