

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
April 7, 2015
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
 - A. (2)(d) Deliberations with Labor Negotiators
 - B. (2)(e) Real Property Transactions
 - C. (2)(f) Information or Records Exempt by Law from public Inspection
 - D. (2)(h) Consultation with Counsel

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **PUBLIC HEARING**
Amending the Coos County Code, Article Two, Division Three, Ambulance Service Areas Plan

4. **DEPARTMENT HEADS**
 - A. Friends of Public Health Update- Public Health
 - B. Request Approval of Amendment for CaCoon Program & Authorize Chair to Sign- Health & Human Services (HHS)
 - C. Request Approval of Rental Agreement with Coquille Indian Tribe- SCINT
 - D. Results of Timber Sale & Award of Contracts- Forestry
 - E. Request Approval to Purchase 2 SQL Server 2012 Licenses- Assessor
 - F. Discussion re: Transient Lodging Tax- BOC
 - G. Discussion re: Letter regarding SB 941- BOC this item has been cancelled

5. **CONSENT CALENDAR- administrative matters not up for discussion**
 - A. **Approval of Minutes**
Joint Workgroups- November 25, 2014
Executive Session (2)(a)- December 19, 2014
Joint Workgroups- December 23, 2014
Regular Board Meeting- March 3, 2015
 - B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
Transfer of Appropriations Within a Department- Sheriff/Dispatch- equipment
Transfer of Appropriations Within a Department- Sheriff/PSAP- equipment
Title/Registration Expenses for Cargo Van- HHS- \$178.75
Invoice #15039PL Forbes Refund-BOC/Planning- \$1,761
 - C. **Orders & Resolutions**
Corrected Order 15-02-007C, In the Matter of Making Corrections to Terms on the Coos-Curry Housing Authority Board
Resolution 15-04-044B, In the Matter of a Transfer of Expenditure Appropriations in the Amount of \$5,000 Within the Crime Victims Assistance Fund

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

- D. **Items Previously Approved (authorize Chair to sign where necessary)**
 - Ratification of Public Health Director's Signature on Provider Enrollment Agreement with DMAP-HHS
 - Revised Job Description/Advertise & Fill 2 Vacant Park Ranger II Positions- Parks
 - Intergovernmental Partnership Agreement for ePermit System & Services- Planning
 - Contract with Development Group Inc for Firewall Replacement Project- Information Technology (IT)
 - Telephone System Training with A3- \$9,339- IT
 - Ratification of Certain Pipeline Decisions Made 3/24/15 at Workgroup Meeting- County Counsel
 - Professional Services Contract Amendment with Dan Olsen- County Counsel
 - Special Event OLCC Application for the Following: Tight Lines Brewery, Mckenzie River Brewing Company, Mad Dog Brewing
 - Modification #3 to BLM-RAC Agreement- Treasurer
 - Economic Development Grant Letters of Understanding for the Following: Sawdust Theatre, South Coast Development council, Inc., Egyptian Theater Preservation Association, Coos County Planning Department, Animal Damage Control Advisory Committee
- E. **Software Licenses/Maintenance Agreements (authorize Chair to sign where necessary)**
 - Workstation Management/Software Deployment Programs- IT- \$1,800
- F. **Cancellation & Reissuance of Checks**
 - Check #183077 to Snap-On Tools- \$108.65
 - Check #184866 to Bay Area Hospital- \$191.86
 - Check #36413 to Jeannette M. Brunell Trust- \$238.60
 - Check #39213 to William & Karen Ashcraft- \$144.32

6. **LATE AGENDA ITEMS**

- A. Request Approval of Memorandum of Agreement with Coquille Indian Tribe- SCINT
- B. Request Approval of Resolutions & Memorandum of Agreement with Teamsters 206 re: Safety Committees- County Counsel

7. **COMMISSIONERS REPORTS**

BOC only
Counsel/Agenda
Regular/Agenda

AGENDA ITEM COVERSHEET

Agenda Item Title: Renewal of Memorandum of Agreement between SCINT and the Coquille Indian Tribe

Department: SCINT

Requested Agenda Date: 4/7/2015

Contact Person: Kelly Allman

Phone/Ext.: 7780

Background and description of need or problem: SCINT and the Coquille Indian Tribe have a Memorandum of Agreement effective 1/1/2012 to 1/1/2015 under a US DOJ COPS grant. The MOA defines the cooperation between both parties. The Tribal Attorney has prepared this request to renew the Memorandum of Agreement for one year to December 31, 2015.

Funding Source: N/A

Requested Action: Approve and sign Renewal of Memorandum of Agreement.

Date: 3/30/2015

Signature of Dept. Head: Kelly Allman

If this is a Human Resources Issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel no later than the Monday prior to the Agenda deadline. Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filling?

Departments Affected:

COUNSEL: _____

TREASURER: _____

BOC forwards signed document to Counsel's office.

6A

CONTRACT / GRANT SUMMARY FORM

Clerk's File C&A No.: _____ (complete after filed with Clerk) Internal Contract/Agreement or Grant No.: _____

Name/Agency Name and Address: Coquille Indian Tribe, 3050 Tremont, North Bend, OR 97459

Contact Person: Scott LaFevre, Chief of Police Phone No. 541-756-1320

Amount of Contract/Grant Award: \$ US DOJ COPS grant NTE 172,168

Payment Terms: County submits invoices to Tribe for reimbursement of allowable costs under the MOA (state lump sum or amount and time of payments)

Start Date: Jan 1, 2015 End Date: Midnight Dec 1, 2015

County Department and Employee Responsible for Performance: Kelly Allman, SCINT

Description: Renewal for one year of Memorandum of Agreement defining cooperation between SCINT and Coquille Indian Tribe under US DOJ COPS grant 2011CKWX0116

FINANCIAL INFORMATION

STATE %	OTHER %	FEDERAL % (CFDA # Required)	Catalog of Federal Domestic Asst. *(CFDA) Number

*CFDA is a five digit number in the following format: xx.xxx. The first two digits designate the federal agency and the last three the grant description. The following is a partial listing of the two digit agency identifier:

10.xxx USDA 14.xxx HUD 20.xxx USDOT 66.xxx EPA 84.xxx Dept. of Education
11.xxx Dept. of Commerce 16.xxx USDOJ 39.xxx General Svs. Admin. 83.xxx FEMA 93.xxx USDHHS

NOTE: If the contract/grant is associated with more than one CFDA number, each segment must have it's own summary form.

New Renewal Modification

Previous Amount: \$

Original Amount: \$

Previous Date:

Original Date:

Automatic Renewal? Yes No

Staff Requirements: New Existing Subcontract

Will unemployment cost be incurred? Yes No

PUBLIC CONTRACTING INFORMATION

Method of Selection:

- Bid
- Quote
- Proposal
- None
- Other MOA

Type of Contract:

- New (complete sections below)
- Renewal (no need to complete sections below)
- Modification (no need to complete sections below)

Type of Contract:

Goods and Services - If Not Using Bid or Proposal, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$150,000 & Approval from Board for Quotes
- Sole Source
- Contract with Public Agency

- Equipment Maintenance
- Office Supplies
- Used Vehicles
- State Purchasing
- Other _____

Public Improvement - If Not Using Bid, Mark Exemption:

- Under \$5000
- Under \$50,000 for Quotes
- Under \$100,000 & Not a Transportation Project for Quotes

- Alternative Contracting Method Approved by Board
- Other _____

Personal Services Contract - If Not Using Proposal, Mark Exemption:

- Under \$50,000
- Under \$150,000 & Approval from Board

Will project be reported to Bureau of Labor for Prevailing Wages under ORS 279C.800? Yes No

Certificate of insurance required? Yes No

Form of contract: Oral Written (attach the written contract)

Date Approved by BOC: _____

Reviewed by Counsel: _____

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 IN THE MATTER OF DISBANDING THE SAFETY) RESOLUTION
5 COMMITTEE FOR THE SOLID WASTE DEPARTMENT) 15-03-041L

6 NOW BEFORE the Board of Commissioners sitting for the transaction of County
7 business on the 7th of April, 2015, is the matter of disbanding the Safety Committee for the
8 Coos County Solid Waste Department;

9 WHEREAS, on July 1, 1998, Coos County adopted Resolution 98-06-097C to create a
10 Solid Waste Safety Committee due to the expansion of the Solid Waste Department, and to
11 meet the intent of OAR 654-176 though OAR 654-192; and

12 WHEREAS, the Solid Waste Department has decreased its staff size, which makes having
13 its own Safety Committee impractical; and

14 WHEREAS, the County is intending to adopt Resolution 15-03-042L to recognize the
15 Public Works Safety Committee; and

16 WHEREAS, the County is intending to adopt Resolution 15-03-043L to appoint solid
17 waste employee(s) to the Public Works Safety Committee; and


18 WHEREAS, it is requested that the Board take action to disband the Committee for the
19 reasons stated above;

20 NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of Commissioners hereby
21 disbands the Solid Waste Safety Committee.

22 Dated this _____ day of _____, 2015.

23 BOARD OF COMMISSIONERS

24 Approved as to form:

25 
26 _____
Office of Legal Counsel

Chair

Commissioner

Commissioner

BOARD OF COMMISSIONERS
COUNTY OF COOS
STATE OF OREGON

IN THE MATTER OF ACTUALIZING AND) RESOLUTION
RENAMING THE ROADS SAFETY COMMITTEE) 15-03-042L
AS THE PUBLIC WORKS SAFETY COMMITTEE)

NOW BEFORE THE Board of Commissioners sitting for the transaction of County Business on the 7th of April, 2015, is the matter of actualizing and renaming the Roads Safety Committee as the Public Works Safety Committee;

WHEREAS, the Roads Safety Committee has been meeting regularly and has been comprised of members from the following County departments: Road, Parks, Forestry, Surveyor's office, and Coos County Fair; and

WHEREAS, it appears that said Committee was never formally established by action of the Board; and

WHEREAS, said Committee has recently decided to rename itself as the Public Works Safety Committee to encompass the County Departments attending the safety meetings; and

WHEREAS, it appears appropriate to the Board to include within said Committee the Solid Waste Department;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Roads Safety Committee is established and renamed the Public Works Safety Committee, to encompass the following County Departments: Roads, Parks, Forestry, Surveyor's Office, Solid Waste, and Coos County Fair.

Dated this _____ day of _____, 2015.

BOARD OF COMMISSIONERS

Approved as to form:


Office of Legal Counsel

Chair

Commissioner

Commissioner

1 BOARD OF COMMISSIONERS
2 COUNTY OF COOS
3 STATE OF OREGON

4 IN THE MATTER OF APPOINTING SOLID) RESOLUTION
5 WASTE EMPLOYEES TO THE PUBLIC WORKS) 15-04-043L
6 SAFETY COMMITTEE)

7 NOW BEFORE THE Board of Commissioners sitting for the transaction of County
8 Business on the 7th of April, 2015, is the matter of appointing Solid Waste Employees to the
9 Public Works Safety Committee;

10 WHEREAS, the County is intending to adopt Resolution 15-03-041L to disband the Safety
11 Committee for the Solid Waste Department for the purpose of merging the Safety Committees
12 of several County Departments with similar safety needs; and

13 WHEREAS, the County is also intending to adopt Resolution 15-03-042L actualizing and
14 renaming the Road Safety Committee as the Public Works Safety Committee and including the
15 Solid Waste Department within said Committee;

16 NOW, THEREFORE, IT IS HEREBY RESOLVED appointing the following Solid Waste
17 Employees and individuals to the Public Works Safety Committee: Cheryl Westgaard; Clint
18 Johnson; and Jack Falkoske.

19 Dated this _____ day of _____, 2015.

20
21 BOARD OF COMMISSIONERS

22 Approved as to form:

23 
24 _____
Office of Legal Counsel

Chair

Commissioner

Commissioner

MEMORANDUM OF UNDERSTANDING
Between COOS COUNTY and
TEAMSTERS LOCAL 206 (SOLID WASTE DEPARTMENT)

This Memorandum of Understanding is entered into on the date last set forth below by and between Coos County, a political subdivision of the State of Oregon, hereinafter called "County", and Teamsters Local 206, hereinafter referred to as "Union."

WHEREAS, County and Union have a Collective Bargaining Agreement in effect from July 1, 2013 to June 30, 2016; and

WHEREAS, Article 16, Section 7 of the Collective Bargaining Agreement states that: "The County also agrees to maintain a safety committee within the Solid Waste Department that complies with State and Federal regulations;" and

WHEREAS, the Solid Waste Department has decreased its staff size to the extent that merging their Safety Committee with the Public Works Safety Committee is appropriate since the participating departments have similar safety needs; and

WHEREAS, the County is intending to adopt Resolution 15-03-041L disbanding the Solid Waste Safety Committee; and

WHEREAS, the County is intending to adopt Resolution 15-03-043L appointing Solid Waste employee(s) to sit on the Public Works Safety Committee;

NOW, THEREFORE, IT IS HEREBY AGREED by and between the parties hereto to amend the wording of Article 16, Section 7 of the Collective Bargaining Agreement as follows:

"Article 16 – GENERAL PROVISIONS. Section 7. Health and Safety. The County agrees to maintain a safe and healthful workplace consistent with State and Federal laws. The County also agrees to maintain a safety committee which includes one or more employees from the Solid Waste Department that complies with State and Federal regulations, and to allow one or more of said employee(s) to attend the meetings of said committee during working hours."

IT IS FURTHER AGREED that in all other respects the terms and conditions of the original Collective Bargaining Agreement shall continue in full force and effect.

FOR THE TEAMSTERS #206, COOS
COUNTY SOLID WASTE DEPARTMENT

BOARD OF COMMISSIONERS OF
COOS COUNTY, OREGON

Steve Sears, Teamster 206

Chair

Date

Commissioner

Commissioner

Date