

REVISED AGENDA
COOS COUNTY BOARD OF COMMISSIONERS
Owen Building Large Conference Room
November 4, 2014
8:30 A.M.

1. **EXECUTIVE SESSION under the authority of ORS 192.660**
 - A. (2)(f) records or information exempt by law from public inspection
 - B. (2)(e) real property transactions

PLEDGE OF ALLEGIANCE

2. **CITIZEN COMMENTS (agenda items or general comments) – limited to 3 minutes per person- scheduled to begin at 9:30 AM**

3. **DEPARTMENT HEADS**

- A. Discussion re: Initiating the Formation of Proposed Tenmile Lakes Water Improvement District- Tim Bishop/County Counsel
- B. Request Approval to Create/Post/Fill Health Education Director Position- Health & Human Services (HHS)
- C. Request Approval of Agreement with Flu Shot Clinic Vendor & Authorize Chair to Sign- HHS
- D. Request Approval of Contract for Hydromulching & Erosion Control- Solid Waste
- E. Request Approval of Caretakers Agreement for Bastendorff Beach Park- Parks
- F. Request Approval of Engagement Letter for GASB 45 Postemployment Care Cost Analysis & Authorize Chair to Sign- Treasurer
- G. Request Approval of Resolution to Dissolve Liquor Enforcement Fund- Treasurer
- H. Request Approval of Resolution to Dissolve PL 106-393 Title III Fund- Treasurer
- I. Request Approval of Resolution Advancing Taxes & Assessments to Certain Districts- Treasurer

4. **CONSENT CALENDAR- administrative matters not up for discussion**

- A. **Approval of Minutes**
Hearing- McWilliam Appeal AP-14-03- September 18, 2014
Pre-Disciplinary Hearing of an Employee or Officer- September 19, 2014
Planning Commission Interviews- October 7, 2014
Regular Meeting Minutes- October 21, 2014
- B. **Ratification of All Routine Expenditures, Tax Overpayments and Adjustments and Transfer of Funds Within the Budget**
Transfer of Appropriations Within a Department- Sheriff/Criminal- contracted services
Transfer of Appropriations Within a Department- Sheriff/Corrections- equipment
Kone Invoice #151100674- Jail- \$5,993.73
- C. **Orders & Resolutions**
Order 14-10-068C; In the Matter of Appointing Laird Bryan to the Coos County Planning Commission
Order 14-10-069C, In the Matter of Appointing Chris Gedrose to the Citizen Advisory Committee for the Coos County Planning Department

This agenda does not limit the ability of the Commissioners to consider additional subjects. The Board reserves the right to place a time limit on public testimony on any matter. The meeting place is handicapped accessible; if special accommodation is needed, please contact the office at least 24 prior to the meeting.

D. Items Previously Approved (authorize Chair to sign where necessary)

- Liquor License Application for Bents Tree Acres, LLC
- Contract Amendment with Coral Construction for guardrail repair- Road- \$3,764
- Contract with Centric for Elevator Repair- Maintenance- \$2,824
- Contract with Reese Electric for Data Drops at North Bend Annex- Maintenance/HHS- \$726
- Contract with Reese Electric for Exit Signs/Wiring- Maintenance/HHS- \$979

E. Software Licenses/Maintenance Agreements (authorize Chair to sign where necessary)

- Nor-Pac Power Systems Agreement for Generator Maintenance & Support- Sheriff- \$6,340

5. LATE AGENDA ITEMS

- A. Request Approval of Order Reappointing Clint Johnson to SW Safety Committee- Solid Waste
- B. Request Approval to Purchase Software- Sheriff
- C. Request Approval of Amended Access Agreement for Weekly Pit- County Counsel

6. COMMISSIONERS REPORTS

BOC only:	
Consent Agenda	
Regular Agenda	

AGENDA ITEM COVERSHEET

Agenda Item Title: Reappointment of Clint Johnson to Solid Waste Department Safety Committee

Department: Solid Waste **Requested Agenda Date:** November 4, 2014

Contact Person: Cheryl Westgaard **Phone/Ext.:** 541-396-7623

Background and description of need or problem: Clint Johnson was appointed to the Solid Waste Department safety committee for a 2 year term in October 2012 as an employee representative with a term expiration of October 31, 2014. Clint has agreed to serve another term on the safety committee for our department

Funding Source: N/A

Requested Action: Reappoint Clint Johnson to the Coos County Solid Waste Department Safety Committee with a term expiration of October 31, 2016 (2 year term)

Approve Order 14-10-071C

Date: October 30, 2014 **Signature of Dept. Head:** *by email - Cheryl Westgaard*

If this is a Human Resources issue, forward to the Treasurer who will forward it to Human Resources. For all other matters, forward the document to Counsel **no later than the Monday prior to the Agenda deadline.** Counsel will forward to Treasurer.

If this is a contract or grant:

- Is the contract or grant an original?
- Is the Contract/Grant Summary Form attached?
- Is the contract signed first by the vendor (except state/federal grants or contracts)?
- If insurance is required, is the insurance certificate attached?
- Is the Clerk's Coversheet attached or do you want it returned to you for filing?

Departments Affected:

HUMAN RESOURCES: _____

Commissioners Initials to Place on Agenda ONLY: _____

5A

BOC only:
Consent Agenda
Regular Agenda

AGENDA ITEM COVERSHEET

Agenda Item Title: Purchase of FTO (Field Training Officer) and METR a continuing education / HR software for the Coos County Sheriff's Office.

Department: Sheriff's Office

Requested Agenda Date: 11/04/2014

Contact Person: Sgt. Pat Downing

Phone/Ext.: Ext. 7811

Background and description of need or problem:

The Coos County Sheriff's Office is looking to purchase FTO (Field Training Officer) and METR (Managing Employee Training Records) software from LEFTA Systems, Jacksonville Florida. This software is intended to assist in maintaining consistent training of new employees through the FTO software and all other employees via the METR software. Many other benefits are described in the attachments.

FTO Program - \$5,000.00

METR - \$7,540.00

Total Cost - \$12,540.00

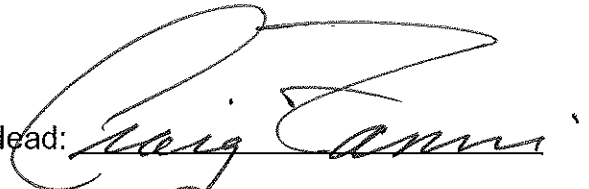
Jordon Cove Energy Project / Amergent Techs LLC have agreed to pay the full cost through funding budgeted to the Coos County Sheriff's Office.

Funding Source: Jordon Cove Energy Project / Amergent Techs LLC

Requested Action: Approve purchase

Date: 10/27/2014

Signature of Dept. Head:



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Departments Affected:

COUNSEL: SO also evaluated software from two other vendors but determined this software best serves their needs per CR 10.106. 04-JS

TREASURER: _____

Pat Downing

From: Frank Whipple [fwhipple@amergenttechs.com]
Sent: Thursday, October 23, 2014 12:14 PM
To: Doug Strain
Cc: Pat Downing; Toby Floyd
Subject: RE: LEFTA system

Perfect

From: Doug Strain [mailto:dstrain@co.coos.or.us]
Sent: Thursday, October 23, 2014 12:02 PM
To: Frank Whipple
Cc: Pat Downing; Toby Floyd
Subject: Re: LEFTA system

Good afternoon Frank, yes that works perfectly. We are going to run it through the Board of Commissioners just to make it neat and tidy. We will most likely still have Amergent Techs purchase it for us directly though. The next Board of Commissioners meeting is on the fourth so I will get back to you after that.

Thank you for your time and have a great day.

Doug

Douglas M. Strain
Marine Deputy
Coos County Sheriffs Office
250 N. Baxter
Coquille OR 97423

541-404-5407

Sent from my iPhone

On Oct 23, 2014, at 9:58 AM, Frank Whipple <fwhipple@amergenttechs.com> wrote:

Doug, you are approved to obtain the LEFTA system. I would expect to take the total cost from your budget. I would propose to use some funding from other accounts. Does that work? Let me know how you want to obtain (via AT or Coos County) purchased. Best Frank

Frank Whipple
Amergent Techs LLC
714 892 0085 office
714 458 2797 mobile
619 236 1416 fax

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BOC only: Consent Agenda _____ Regular Agenda _____

LATE AGENDA ITEM COVERSHEET

Agenda Item Title: Amended Weekly Pit Access Agreement

Department: Counsel

Requested Agenda Date: 11/3/14

Contact Person: Josh Soper

Phone/Ext.: 7690

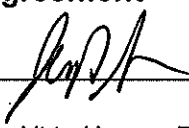
Background and description of need or problem: The County's agreement with Dal King for access to Weekly Pit needs to be amended to extend the length of the agreement and modify some of its terms as follows:

- County has right of access for 40 years.
- County will delivery up to 250 yards of rock per year with a maximum 250 yard carryover.
- County will maintain the access road.
- King has use of county land surrounding the rock pit for 50 years.

Funding Source: N/A

Requested Action: Approve amended Weekly Pit access agreement

Date: 11/3/14

Signature of Dept. Head:  _____

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Departments Affected:

COUNSEL: 04-JS _____

TREASURER: N/A _____

HUMAN RESOURCES: N/A _____

